

**BOROUGH OF HALEDON
PLANNING/ZONING BOARD**

APPLICATION NO. _____

MUST BE FILED IN QUINTUPLICATE WITH THE CONSTRUCTION OFFICIAL

BLOCK _____ LOT _____

SITE PLAN REVIEW APPLICATION

FOR OFFICIAL USE ONLY

Date application filed: _____

Board Action Required By: _____

Fee Paid: Amount _____

Date of Meeting: _____

I CERTIFY THAT THE ENCLOSED APPLICATION IS COMPLETE:

Signature of Administrative Officer: _____ Date: _____

SECTION 1. GENERAL INFORMATION

A. APPLICANT: NAME _____
ADDRESS _____
TELEPHONE NO: _____

B. THE APPLICANT IS A: CORPORATION _____ PARTNERSHIP _____ INDIVIDUAL _____

C. If the applicant is a corporation or partnership, please attach a list of the names and addresses of persons having a 10% interest or more in the corporation or partnership.

D. The relationship of the applicant to the property in question is:

OWNER: _____ LESSEE: _____ PURCHASER UNDER CONTRACT: _____ OTHER: _____

E. IF OTHER PLEASE SPECIFY:

NAME: _____
ADDRESS: _____
TELEPHONE NO.: _____

F. ENGINEER/SURVOR:

NAME: _____
ADDRESS: _____
TELEPHONE NO.: _____

G. ATTORNEY: NAME: _____
ADDRESS: _____
TELEPHONE NO.: _____

SECTION 2. TYPE OF APPLICATION

SKETCH SITE PLAN: _____ PRELIMINARY SITE PLAN: _____ FINAL SITE PLAN: _____

SECTION 3. INFORMATION REGARDING PROPERTY:

A. THE STREET ADDRESS OF THE PROPERTY IS: _____

B. THE BLOCK NO. IS: _____ THE LOT NO. IS: _____

C. THE LOCATION OF THE PROPERTY IS APPROXIMATELY _____ FEET FROM THE INTERSECTION OF _____ AND _____

D. USE OF PROPERTY: EXISTING USE _____ PROPOSED _____

E. THE ZONE IN WHICH THE PROPERTY IS LOCATED IS: _____

F. ACREAGE OF THE ENTIRE SITE IS: _____

G. IS THE PROPERTY LOCATED ON A COUNTY ROAD: YES _____ NO _____
STATE ROAD: YES _____ NO _____ pr. 200 feet from a MUNICIPAL BOUNDARY: YES _____ NO _____

H. THE TYPE OF PROPOSAL IS: NEW STRUCTURE _____ EXPANDED AREA _____
IMPROVED PARKING AREA _____ ALTERATION TO STRUCTURE _____ EXPANSION _____
CHANGE OF USE _____ SIGN _____ OTHER: PLEASE STATE _____

I. THE NAME OF THE BUSINESS OR ACTIVITY: _____

J. ARE THERE ANY DEED RESTRICTIONS THAT APPLY OR ARE CONTEMPLATED: YES _____ NO _____

K. IMPROVEMENTS: LIST ALL PROPOSED ON SITE UTILITY AND OFF TRACT IMPROVEMENTS:

L. LIST MAPS AND OTHER EXHIBITS ACCOMPANYING THIS APPLICATION:

SECTION 4. INFORMATION REGARDING APPLICATION:

A. DESCRIBE ANY PROPOSED "C" VARIANCES REQUESTED, THEIR LOCATION BY BLOCK AND LOT, AND THE SECTION OF THE ZONING ORDINANCE FROM WHICH RELIEF IS GRANTED. PLEASE ATTACH ADDITIONAL SHEETS IF NECESSARY.
BLOCK _____ LOT _____ ORDINANCE NO. _____ ARTICLE _____ SEC _____

B. ADDITIONAL RELIEF REQUIRED FOR APPROVAL:

"C" VARIANCE _____ "D" VARIANCE _____ SUB DIVISION _____
WAIVER OF LOT TO ABUT STREET REQUIREMENT _____ CONSTRUCTION ON PUBLIC DRAINAGE WAY _____
SENSITIVE AREA _____ FLOOD ZONE _____ PUBLIC UTILITY _____ OTHER _____

SECTION 5. CHECK LIST AND WAIVER REQUESTS:

ALL QUESTIONS IN SECTIONS ONE (1) THRU SIX (6) MUST BE ANSWERED IN DETAIL: OTHERWISE THE APPLICATION WILL BE CONSIDERED INCOMPLETE AND THE APPLICATION MAY BE DELAYED AND RETURNED TO THE APPLICANT. IF ANY QUESTION DOES NOT APPLY TO THE SUBMISSION OF THE APPLICATION, THE QUESTION SHOULD BE SO MARKED AS FOLLOWS, (N/A).

A. THE FOLLOWING ITEMS MUST BE COMPLETED ON THE APPLICATION AND ITEMS THAT MUST BE SUBMITTED WITH THE APPLICATION IN ORDER FOR THE APPLICATION TO BE PRESENTED TO THE PLANNING BOARD FOR THEIR REVIEW AND APPROVAL.

- a. Application in quintuplicate
- b. Fee submitted with application
- c. Sections 1 thru 4 answered
- d. Letter of transmittal
- e. Certification from tax collector that current taxes are paid
- f. 18 copies of site plan prepared in accordance with Borough ordinance article 6.1. Only plans of site improvement required not construction details
- g. Site plans folded no larger than 10" x 14"
- h. Other documents as required

B. IF A PUBLIC HEARING IS REQUIRED, THE FOLLOWING DOCUMENTS MUST ACCOMPANY THE APPLICATION. NO WAIVERS ON ANY OF THE ITEMS FOR A VARIANCE OR PUBLIC HEARING CAN BE WAIVED ACCORDING TO LAW.

- a. Notice to property owners
- b. Affidavit of publication
- c. List of property owners served
- d. Affidavit of notice to property owners and property owners served

SECTION 6. AUTHORIZATION AND VERIFICATION:

I certify that the statements and information contained in this application are true.

DATE _____ APPLICANT _____

FOR PLANNING BOARD USE

DATE OF APPROVAL _____

SITE PLAN MAP _____

Signature Chairman, Planning Board

Signature Secretary, Planning Board