

**BOROUGH OF HALEDON BOARD OF HEALTH
AGENDA FOR REGULAR MEETING OF OCTOBER 21, 2015**

The regular meeting of the Haledon Board of Health took place on October 21, 2015, at 7:00 p.m. in the Senior Center on the 3rd floor of the Haledon Municipal Complex at 510 Belmont Avenue, Haledon, New Jersey. Formal action will be taken.

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS ON JANUARY 2, 2015. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE HALEDON MUNICIPAL COMPLEX ON January 2, 2015, AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK. Proper notice having been given, the Board Secretary is directed to include this statement in the minutes of this meeting.

FLAG SALUTE

ROLL CALL

BOARD MEMBERS	PRESENT	ABSENT
Myla Ramirez	[X]	[]
Nadia Almaita, Board President	[X]	[]
Vacant	[]	[]
Dana Fashah	[X]	[]
Jean Gervais	[X]	[]
Classie Bacon	[X]	[]
Vacant	[]	[]

QUORUM OBTAINED? Yes [X] No []

****Myla Ramirez was present via cell phone, she was running late and will be attending the BOH meeting****

BOARD EMPLOYEES/CONTRACTOR	PRESENT	ABSENT
Leena Abaza, Board Secretary	[X]	[]
Sandra DiBello, Borough Nurse	[]	[X]
Robert Sawh, Registered Environmental Health Specialist	[X]	[]
Mr. Paul Persaud, M.D, M.P.H, PhD Health Officer	[]	[X]
Deborah Gutches, Registered Municipal Registrar	[X]	[]
Edlyn Miller, Deputy Registrar	[]	[X]

APPROVAL OF MINUTES

Motion by Dana Fashah seconded by Classie Bacon to approve the June 17, 2015 Meeting Minutes.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Myla Ramirez	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]
Dana Fashah	[X]	[]	[]	[]
Jean Gervais	[X]	[]	[]	[]
Classie Bacon	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]

PUBLIC HEARING

Motion by Dana Fashah, seconded by Classie Bacon to open Public Hearing.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Myla Ramirez	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]
Dana Fashah	[X]	[]	[]	[]
Jean Gervais	[X]	[]	[]	[]
Classie Bacon	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]

No comments.

Motion by Classie Bacon, seconded by Dana Fashah to close Public Hearing.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Myla Ramirez	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]
Dana Fashah	[X]	[]	[]	[]
Jean Gervais	[X]	[]	[]	[]
Classie Bacon	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]

Myla Ramirez arrived at 7:13 pm

Dana Fashah stepped out of the meeting at 7:15pm returning at 7:25

We continued the meeting with the Board of Health Employee's reports and discussion but took a short break until Dana came back to the meeting.

EMPLOYEE REPORTS AND DISCUSSION

The Board Secretary, the Registered Environmental Health Specialist, Nurse and Registrar provide reports.

Board of Health Secretary Leena Abaza mentioned in her report the two grease trap inspections that Robert Sawh the Registered Environmental Health Specialist performed at Jimmy Geez and Chef King. These inspections were initiated due to the Haledon Superintendent of Public works reporting a sewer backup in the area of these two restaurants.

Robert Sawh elaborated on the process by explaining he went to both businesses and they supplied receipts of a company picking up their grease. The businesses were both in compliance and were not dumping grease into the sewer system.

Board President Nadia Almaita questioned if the Board of Health should request proof of grease removal from the Borough's restaurants when Robert performs the Retail Food License inspections. She also wondered if we should keep record of the results.

Robert Sawh mentioned in the Borough Code this duty falls under the Department of Public Works. But we could keep record once the information is given to the DPW. Robert also mentioned that they Board of Health could make it a board policy that the business owners keep receipts of the grease collection for a year.

President Nadia Almaita requested the Board of Health secretary to open a file for grease trap inspection to put any information given to the Board in that file.

Motion by Dana Fashah, seconded by Myla Ramirez to accept and file Employee Reports.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Myla Ramirez	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]
Dana Fashah	[X]	[]	[]	[]
Jean Gervais	[X]	[]	[]	[]
Classie Bacon	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]

STANDING AND SPECIAL COMMITTEE REPORTS

- (1) Nursing committee. No official report.
- (2) POD liaison committee. No official report.
- (3) Ordinance review committee. No official report.

Motion by Myla Ramirez, seconded by Classie Bacon to accept and file Committee Reports.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Myla Ramirez	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]
Dana Fashah	[X]	[]	[]	[]
Jean Gervais	[X]	[]	[]	[]
Classie Bacon	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]

COMMUNICATIONS

1. Manchester Regional High School Viking Pest Control logs for June.
2. Manchester Utilities Authority Drinking Water Analysis coliform summary report for June 2015.
3. Department of Health Right to Know Survey for the Year 2014 for the Passaic County Preakness Hospital Unit one. Date certified 5/22/2015.
4. MG Food Safety "Real Training" Servsafe training offered by them in classes in English and Spanish.
5. Manchester Regional High School Viking Pest Control logs for the month of July.
6. Correspondence from amec foster wheeler with the following:
 - a) Results Summary /Figure/Table/Homeowner letter/IA Building Survey & Sampling Form (Hard copy and CD)
 - b) Signed Full Laboratory Data Deliverable Form: Lanxess Corporation (Hardcopy and CD)
 - c) Full Laboratory Data Deliverable Package: L1515956 (24 Kossuth Street) (Hardcopy and CD)
 - d) NJDOH Submittal Package Documentation (CD).
 - e) EDD Submittal Documentation.
7. Letter from Leggette, Brashears & Graham Inc. regarding aquifer pumping test former Tilcon Quarry Prospect Park New Jersey.
8. 2015 Congressional Health Fair sponsored by Congressman Bill Pascrell Jr. in Partnership with St. Joseph's Regional Medical Center that will be held on September 28, 2015 from 10 am to 1pm.
9. Flyer from Passaic County for the Energy Payment Assistance/Weatherization Seminar.
10. NJDEP Quarterly Physical Connection Test & Maintenance Report dated 3/24/2015.
11. Letter to Borough Engineer from amec foster wheeler regarding Lanxess Passive Reactive Barrier 550 Belmont Ave in North Haledon NJ Soil Disposal log July 20, 2015.
12. New Jersey Department of Environmental Protection Quarterly Physical Connection Test & Maintenance Report received on 9/8/2015.
13. Correspondence from amec foster wheeler dated October 8, 2015 regarding the following:

- Results Summary/Figures/Tables/Homeowner letter/IA Building Survey & Sampling forms (hard copy and Cd)
- Signed Full Laboratory Data deliverable Form: Lanxess Corporation (Hardcopy and CD)
- NJDOH Submittal Package Documentation (CD)
- EDD Submittal Documentation (CD)

Motion by Dana Fashah, seconded by Myla Ramirez to accept and file Communications.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Myla Ramirez	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]
Dana Fashah	[X]	[]	[]	[]
Jean Gervais	[X]	[]	[]	[]
Classie Bacon	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]

NEW BUSINESS

- Rabies Clinic for 2015.
- Flu Clinic for 2015
- Requisition for Registrar to attend Registrar meeting.

President Nadia Almaita requested from the secretary Leena Abaza to bring the Board of Health Budget Report to the next BOH meeting. She also requested the secretary to send out an email to the Governing Body of the Borough of Haledon requesting them to recruit and appoint more Board of Health members. Nadia Almaita mentioned we need to replace the vacancies on the Board before having a quorum became an issue. When did Cesar Villanueva resign? What was the time left on his term?

Leena Abaza stated that she would email President Nadia Almaita all the information she is requesting regarding Cesar Villanueva’s resignation.

UNFINISHED BUSINESS

- None.

Motion by Dana Fashah, seconded by Myla Ramirez to close Discussion session.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Myla Ramirez	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]
Dana Fashah	[X]	[]	[]	[]
Jean Gervais	[X]	[]	[]	[]
Classie Bacon	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]

ADJOURN

Motion by Dana Fashah, seconded by Myla Ramirez to Adjourn.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Myla Ramirez	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]
Dana Fashah	[X]	[]	[]	[]
Jean Gervais	[X]	[]	[]	[]
Classie Bacon	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]

This regular meeting of the Haledon Board of Health adjourned at 7:31. The next regular meeting is scheduled for November 18, 2015 at 7:00 p.m.

Respectfully submitted:

Leena J. Abaza, RMC
Board of Health Secretary