

Haledon Public Library
Board of Trustees Meeting
November 9, 2016 Minutes

This meeting has been advertised and meets all requirements according to the Open Public Meeting Act. Formal action may be taken. Notices were posted in two places within the municipal building. The meeting was advertised in the Herald News and in the Record on December 3, 2015.

Agenda:

Flag Salute The flag salute was led by Melanie Barrett

Call to Order The meeting was called to order at 6:11 PM by Melanie Barrett

Roll Call:

Member Present: Melanie Barrett, Nadia Almaita, Councilwoman Curiel, Rob Parkes, Rosaura Ruiz and Paris Justiniano

Member Absent: none

Staff Present: Tara Morstatt **Staff Absent:** **Guests Present:** none

Minutes:

Motion to approve the minutes of previous meeting of October 12, 2016 made by Nadia Almaita and seconded by Paris Justiniano. Motion carried.

Treasurer's Report:

Motion to receive the November Treasurer's Report made by Melanie Barrett and seconded by Rosaura Ruiz. Motion Carried.

Bills to be Paid:

Motion for the bills of November 9, 2016 to be paid made by Paris Justiniano and seconded by Nadia Almaita. Motion carried.

Motion to pre-approve payment for the bills of December 14, 2016 due to no meeting scheduled for December, made by Melanie Barrett and seconded by Nadia Almaita. Motion carried.

Correspondence: Trustee Academy – All trustees are invited to attend a free trustee training on Saturday, December 3, 2016 at the Fairfield Public Library 261 Hollywood Avenue, Fairfield, NJ

Director's Report:

Motion to receive the November 2016 Director's Report made by Melanie Barrett and seconded by Rob Parkes. Motion carried.

Unfinished Business: none

New Business:

One-third mill total is \$179,416 and increase for the first time in over five years.

Motion to approve the library 2017 holiday closings as follows; January 2, 16, February 20, April 14, May 29, July 4, September 4, October 19, November 7, 10, 11, 23, 24, December 25 made by Nadia Almaita and seconded by Paris Justiniano. Motion carried

Motion to approve the following 2017 board meeting dates: January 11 (Reorganization Meeting), February 8, March 8, April 12, May 10, June 14, July 12, September 13, October 11, November 8, no meeting in August or December, made by Nadia Almaita and seconded by Paris Justiniano. Motion carried.

Prospect Park Mayor and Council would like to continue our agreement and will send over signed paperwork after their meeting of November 30th. We will continue to honor our existing agreement until then.

Lighting was budgeted at \$5,000 but completed for \$3,400 leaving \$1,600. Mural was budgeted at \$2,000 and completed for \$1,690 leaving \$310, for a total of \$1,910.

Resolution 2016-13 to adjust the capital expense plan because two items have been completed and less funds were expended than budgeted, allowing for \$1,910 to be put back into unrestricted funds made by Nadia Almaita and seconded by Paris Justiniano. Motion carried.

Motion to close the library on Saturday, December 31, 2016 New Year's Eve, made by Melanie Barrett and seconded by Paris Justiniano. Motion carried

Open to the Public:

Motion to open meeting to the public for discussion made by Rob Parkes and seconded by Rosaura Ruiz. Motion carried.

Motion to close the floor to the public made by Melanie Barrett and seconded by Rob Parkes. Motion carried.

Adjournment:

Motion to close the meeting and adjourn at 6:39 pm. made by Nadia Almaita and seconded by Rob Parkes. Motion Carried.

The next meeting of the Haledon Free Public Library Board will be held January 11, 2017 at 6:00 pm in the library.