

BOROUGH OF HALEDON  
MAYOR AND COUNCIL  
WORK SESSION

MOMENT OF SILENCE

October 13, 2016

FLAG SALUTE

The Mayor and Council of the Borough of Haledon conducted their October Work Session on October 13, 2016 at 7PM in the Council Chambers of the Haledon Municipal Complex located at 510 Belmont Avenue. Formal action may be taken.

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notice of this meeting was included in the notice sent to the North Jersey Herald & News and the Record on January 8, 2016 posted on the bulletin board in the Municipal Building on January 8, 2016 and has remained continuously posted as the required notices under the Statute. Copies of the above notices are and have been available to the public and are on file in the office of the Municipal Clerk.

Proper notice having been given, the Municipal Clerk is directed to include this statement in the minutes of this meeting.

ROLL CALL – Mayor Domenick Stampone called the meeting to order at 7PM

Present: Mayor Domenick Stampone; Council members; Reynaldo Martinez, Nereyda Curiel, Tahsina Ahmed, Michael Johnson and Borough Attorney Andrew Oddo; and Municipal Clerk/Borough Administrator Allan Susen.

Absent: Council President Mounir Almaita absent with notice.  
Councilman Islam Sery absent with notice.

**APPROVAL OF MINUTES**

July 14, 2016 Executive Session Minutes  
September 22, 2016 Executive Session Minutes

Motion by Ahmed seconded by Johnson to approve the above meeting minutes.

ROLL CALL

YES: MARTINEZ, CURIEL, AHMED, JOHNSON

NO: -0-

**PRESENTATION BY NORTH JERSEY CHAMBER OF COMMERCE**  
**(Mr. Brian Tangora)**

Mr. Tangora came to explain the functions of the North Jersey Chamber of Commerce and possibly gain interest in Haledon. The Chamber helps businesses, does trade shows, and business events. The events are hosted throughout the area to bring interest to various municipalities.

Mayor Stampone mentioned in the past there was an active Rotary in Haledon.

Municipal Clerk/Administrator Susen mentioned there was never a Chamber; there was a businessmen organization years ago.

Mayor Stampone appreciated them coming in and offered the Municipal Complex as a place to host an event.

**PUBLIC HEARING**  
**(Privilege of the floor)**

Motion by Johnson seconded by Ahmed to open the public hearing

ROLL CALL

YES: MARTINEZ, CURIEL, AHMED, JOHNSON

NO: -0-

No comments.

Motion by Ahmed seconded by Martinez to close the public hearing

ROLL CALL

YES: MARTINEZ, CURIEL, AHMED, JOHNSON

NO: -0-

**GOVERNING BODY RESPONSES**

No comments.

**DEPARTMENT HEAD REPORTS AND DISCUSSION**

ENGINEER'S REPORT – ALAIMO ENGINEERING

ADMINISTRATOR'S REPORT – Allan Susen – unable to prepare a report due to family circumstances.

- Best Practices annual report has 30 questions. Mr. Susen explained the process and reviewed the questions as required.
- Engineer regarding the Town Square would like to meet October 19<sup>th</sup> with Mr. Susen and Councilman Martinez.
- Security Camera specs currently under review with the County and Attorney Oddo.
- PSE&G gas main project is underway, had the pre-construction meeting this week.
- Councilman Johnson, Mr. Susen and Deputy Chief Daniele met concerning the Municipal Alliance program and forming a committee.
- Next week sending Budget requests for 2017 and requesting a 5 year plan.

POLICE DEPT. – Deputy Chief Daniele thanked everyone for support of the blue line painted on Belmont Ave.

- Read the regular monthly report.
- Officer Rutkowski is new DARE officer.

DEPARTMENT OF PUBLIC WORKS – Doug Morgan – not present.

FIRE DEPARTMENT – Chief Christopher Bakker –not present.

OFFICE OF EMERGENCY MANAGEMENT – Scott Wilson – not present.

CONSTRUCTION DEPARTMENT/PROPERTY MAINTENANCE - John Lindberg-read regular report.

RECREATION – Wayne YMCA- not present.

Mayor Stampone mentioned email from a resident; their son was signed up for soccer, never heard about the program. Mayor Stampone requested a letter be sent to the Y director.

### MUNICIPAL CLERK’S AGENDA

#### COMMUNICATIONS

1. Letter from Jimmy Geez Sports Bar & Grill requesting permission from the Mayor and Council to open an hour earlier on Sunday, October 23, 2016 (9am) due to the New York Giant’s game in London.

Motion by Johnson seconded by Ahmed to accept and file.

#### ROLL CALL

YES: MARTINEZ, CURIEL, AHMED, JOHNSON

NO: -0-

#### GENERAL DISCUSSION

- Best Practices Survey – discussed earlier.
- Letter regarding the Site Plan, A.M Realty Associates 350 Belmont Ave. from Evans Architects AIA – relisted for the next council meeting.

#### UNFINISHED BUSINESS

None.

#### NEW BUSINESS

None.

**RESOLUTIONS**

CONSENT AGENDA

WHEREAS, the Mayor and Council of the Borough of Haledon have reviewed the Consent Agenda consisting of various proposed resolutions; and

WHEREAS, the Mayor and Council of the Borough of Haledon are not desirous of removing any resolution from the Consent Agenda;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Haledon, that the following resolutions on the Consent Agenda are hereby approved:

- RESOLUTION#2016-182 SALARY RESOLUTION 2016  
RESOLUTION#2016-183 AUTHORIZE THE MAYOR AND BOROUGH ADMINISTRATOR/CLERK TO SIGN THE AMENDED DELTA DENTAL AGREEMENT  
RESOLUTION#2016-184 AWARD OF THE PURCHASE OF THE FORD F350 FOUR WHEEL DRIVE EXTENDED CAB OR EQUIVALENT  
RESOLUTION#2016-185 AUTHORIZE THE BOROUGH ADMINISTRATOR/CLERK TO SIGN THE LIGHTPATH AGREEMENT (FOR SERVICES THAT INCLUDE HOSTED VOICE, ENTERPRISE VOICE AND INTERNET)  
RESOLUTION#2016-186 ACCEPT RESIGNATION OF SPECIAL POLICE OFFICER CLASS II- KAROL SOKOLSKI  
RESOLUTION#2016-187 AUTHORIZE THE PURCHASE OF THE 2011 INTERNATIONAL PACKER TRUCK FROM THE TOWNSHIP OF ROXBURY  
RESOLUTION#2016-188 AUTHORIZE THE MAYOR AND ADMINISTRATOR/CLERK TO SIGN THE DEVELOPER'S AGREEMENT HALEDON CHICKEN, LLC.  
RESOLUTION#2016-189 AUTHORIZE THE MAYOR AND THE ADMINISTRATOR/CLERK TO SIGN THE NEW YORK LIFE WORKSITE EMPLOYER AGREEMENT FORM (FOR EMPLOYEE WHOLE LIFE INSURANCE)  
RESOLUTION#2016-190 GOVERNING BODY OF THE BOROUGH OF HALEDON NEW JERSEY, APPROVING AND ACCEPTING THE CORRECTIVE ACTION PLAN OF THE CHIEF FINANCIAL OFFICER FOR 2015 ANNUAL AUDIT

Motion by Ahmed seconded by Johnson to approve Resolutions 2016-182 through 2016-187 and Resolution 2016-190.

ROLL CALL

YES: MARTINEZ, CURIEL, AHMED, JOHNSON

NO: -0-

RESOLUTION #2016-182 2016 SALARY RESOLUTION

BE IT RERSOLVED, by the Mayor and Council of the Borough of Haledon, in the County of Passaic, New Jersey, that the following positions shall be paid the following salaries within the ranges set forth in the 2016 Salary Ordinance duly adopted on 2016.

Position	Amount
Mayor	\$ 7,140.00
Council Persons	5,100.00
Borough Clerk	100,344.00
Deputy Borough Clerk	53,061.00
Borough Clerk-Administrative Secretary	34,585.00
Elections Officer	1,320.00
Water Billing Clerk II	37,483.00
Water Billing Clerk III	35,141.00
Tax Collector	4,600.00
Administrator	22,300.00
Administrative Tax Clerk	37,143.00
Finance Clerk	53,760.00
Assistant Finance Clerk	48,000.00
Supt. of Public Works	81,185.00
DPW Foreman	2,988.00
Chief of Police	129,000.00 \$180,000 as of 9/1/2016 per agreement
Municipal Judge	29,386.00
Municipal Court Prosecutor	13,679.00
Assistant Court Prosecutor	2,500.00
Municipal Court Administrator	52,711.00
Deputy Court Administrator	35,700.00
Board of Health Secretary	8,139.00
Sanitary Inspector	5,781.00
Registrar of Vital Statistics	5,019.00
Deputy Registrar of Vital Statistics	1,500.00
Borough Nurse	9,571.00
Electrical Inspector	4,778.00
Building Inspector	13,320.00
Construction Code Official	34,448.00
Tax Assessor	15,899.00
Zoning Officer	8,834.00
Housing/Code Enforcement Officer	45,900.00
Public Assistance Director	6,834.00
Clean Communities Coordinator	4,427.00
Uniform Fire Safety Official	7,730.00
Asst. Uniform Fire Safety Official	7,730.00
Fire Inspector – Class I	7,730.00
Senior Citizen Coordinator	3,766.00
Recycling Coordinator	4,594.00
Planning Board Secretary	6,601.00
Fire Subcode Official/Class II	9,010.00
Public Assistance Secretary	644.00
Fire Dept. Secretary (#1)	324.00
Fire Dept. Secretary (#2)	324.00

2. The annual retainers paid to the following positions within the Borough of Haledon for the year 2015 shall hereinafter be set forth and payable in the following amount:

Planning Board Attorney	\$ 3,649.00
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3. The Public Defender for the Borough of Haledon shall serve when requested by the Municipal Judge. Payment shall be affected through the submission of vouchers and payment shall be made on a per diem basis, in an amount not to exceed \$6,217.00.
4. The rates of compensation of each of the employees of the borough hired on an hourly basis in various departments and job titles shall hereinafter be set forth and payable as follows:

Municipal Court/Clerical	\$ 13.70
Recycling Attendants	11.70
DPW Seasonal	10.00
DPW Part time	14.00
Police/Special Patrolman	12.66
Police /Parking Violations Officer	11.70
Police/Part time Dispatcher	14.83
Adm Clerical/Part time	15.00
Chief Finance Officer	42.00
Part time Finance Clerk	26.01
Summer Intern	12.00
Custodial I	11.50
Custodial II	12.50

**RESOLUTION #2016-183    AUTHORIZE THE MAYOR TO SIGN THE AMENDED  
DELTA DENTAL AGREEMENT BETWEEN DELTA  
DENTAL AND THE BOROUGH OF HALEDON**

WHEREAS, the Amended Delta Dental Agreement between Delta Dental and the Borough of Haledon has been submitted by Risk Management Consultant; and

WHEREAS, the amendment reflects the ability to roll over unused benefits under certain conditions/limitations which are listed in the amended contract attached hereto; and

WHEREAS, the effective date of this amended Delta Dental Agreement is August 1, 2016 at no additional cost to the Borough of Haledon;

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haledon that the Mayor and Administrator/Clerk are authorized to sign the amended Delta Dental Agreement.

**RESOLUTION #2016-184    AWARD THE OF THE PURCHASE OF THE FORD  
F350 FOUR WHEEL DRIVE EXTENDED CAB OR  
EQUIVALENT**

WHEREAS, the Borough of Haledon advertised for bids for a project titled, "One (1) Ford F350, Four Wheel Drive Extended Cab or Equivalent; and

WHEREAS, the Borough Clerk received and opened the bids received for the Project on September 27, 2016; and

Whereas, the Superintendent of Public Works and Borough Attorney Andrew Oddo have reviewed all the bid proposals submitted and have recommended awarding Winner Ford, Inc.;

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WHEREAS, the lowest responsive bidder is Winner Ford, Inc. who submitted a bid of \$41, 731.00 in total; and

WHEREAS, Chief Financial Officer MaryAnn Brindisi has issued a certification of funds for an amount not to exceed \$41, 731.00; and

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haledon, that it hereby finds that Winner Ford Inc. Submitted the lowest responsive bid for the project titled, "Purchase of One (1) Ford F350 Four Wheel Drive Extended Cab or Equivalent;

BE IT FURTHER RESOLVED, that the Governing Body of the Borough of Haledon hereby awards to Winner Ford, Inc. the base bid in the amount of \$41, 731.00.

RESOLUTION #2016-185    AUTHORIZE THE MUNICIPAL  
CLERK/ADMINISTRATOR TO SIGN THE  
LIGHTPATH SERVICE AGREEMENT (FOR SERVICES  
THAT WILL INCLUDE HOSTED VOICE, ENTERPRISE  
VOICE AND INTERNET)

WHEREAS, the Borough of Haledon is in need to replace the phone handsets due to reoccurring technical issues with the current phone handsets; and

WHEREAS, the Lightpath has agreed to include Hosted Voice with a minimal cost increase to the current Lightpath Service Agreement; and

WHEREAS, the Borough of Haledon is a member of the Middlesex Regional Education Services Commission Cooperative Pricing System; and

WHEREAS, the MRESC co-op provides Haledon with the ability to award Hosted Voice, Enterprise Voice and Internet services at a price of \$2, 411.00 per month on a 3 year contract term; and

WHEREAS, Borough Attorney has reviewed the contract and has recommended the execution of the said contract; and

WHEREAS, Chief Financial Officer MaryAnn Brindisi has issued a certification of funds for the per month amount of \$2,411.00;

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haledon that the Municipal Clerk/Administrator is authorized to execute the agreement including the Hosted Voice service in the access contract with Optimum Lightpath.

RESOLUTION #2016-186    ACCEPT RESIGNATION OF SPECIAL POLICE  
OFFICER CLASS II- KAROL SOKOLSKI

BE IT RESOLVED, the Governing Body of the Borough of Haledon hereby accepts with regret the resignation of Karol Sokolski as Special Police Officer Class II effective September 23, 2016.

RESOLUTION #2016-187

TITLE:            AUTHORIZE THE PURCHASE OF THE 2011 INTERNATIONAL  
PACKER TRUCK FROM THE TOWNSHIP OF ROXBURY

WHEREAS, the Department of Public Works was in desperate need of a backup garbage truck; and

WHEREAS, the Township of Roxbury informed the Borough of Haledon of the 2011 International 7600 Packer Truck, known as Vehicle RX27, Vin No. 1HTWYSJT5BJ289884 that is no longer used by the Township of Roxbury; and

WHEREAS, the Township of Roxbury set the purchase price for the 2011 International 7600 Packer Truck at \$115, 000 (as is condition) to the Borough of Haledon; and

WHEREAS, the Superintendent of Public Works has recommended the purchase of the 2011 International Packer Truck at the price of \$115,000; and

WHEREAS, N.J.S.A 40A:11-36 authorizes government entities to purchase from other government entities above the bid threshold without going out to bid; and

WHEREAS, Chief Finance Officer Mary Ann Brindisi has issued a certification of funds for an amount not to exceed \$115,000;

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haledon authorizes the purchase of the 2011 International Packer Truck at the price of \$115,000 from Roxbury Township.

RESOLUTION #2016-190 GOVERNING BODY OF THE BOROUGH OF  
HALEDON NEW JERSEY, APPROVING AND  
ACCEPTING THE CORRECTIVE ACTION PLAN OF  
THE CHIEF FINANCIAL OFFICER FOR THE 2015  
ANNUAL AUDIT.

WHEREAS, the 2015 audit contained certain comments and recommendations of the Municipal Auditor concerning corrective action to be taken by the municipality; and

WHEREAS, the Chief Financial Officer has developed a Corrective Action Plan in response to the Municipal Auditor's comments and recommendation as contained in the 2015 audit; and

WHEREAS, the Governing Body wishes to acknowledge, accept and implement the Corrective Action Plan prepared by the Chief Financial Officer.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haledon, Passaic County, and State of New Jersey as follows:

1. That the Governing Body does hereby acknowledge, accept and authorize the implementation of the corrective action plan prepared by the Chief Financial Officer in response to the Municipal Auditor's comments and recommendations in the 2015 audit.
2. That a certified copy of this resolution, together with a copy of the Corrective action Plan, be forwarded by the Municipal Clerk to the Director of the Division of Local Government Services, Department of Community Affairs, as per law and a copy be forwarded to the Chief Financial Officer for her records.

RESOLUTION #2016-188 AUTHORIZE THE MAYOR AND MUNICIPAL CLERK  
TO SIGN THE DEVELOPER'S AGREEMENT FOR  
HALEDON CHICKEN INC.  
Motion by Curiel seconded by Ahmed to approve.



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WHEREAS, the Mayor and Council of the Borough of Haledon received the developer's agreement from the Planning Board Secretary for development of the 438 Haledon Ave.; and

WHEREAS, the Governing Body is desirous of authorizing this agreement subject to review by the Borough Attorney, Borough Engineer, and Risk Management Consultant;

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haledon that the Developer's Agreement for 438 Haledon Ave. is hereby authorized subject to review and approval of the Borough Attorney, Borough Engineer, and Risk Management Consultant; and

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are hereby authorized to sign the Developer's Agreement mentioned above in a form to be approved by the Borough Attorney.

ROLL CALL

YES: MARTINEZ, CURIEL, AHMED

NO: JOHNSON

RESOLUTION #2016-189    AUTHORIZE THE MAYOR AND THE  
ADMINISTRATOR/CLERK TO SIGN THE NEW YORK  
LIFE WORKSITE EMPLOYER AGREEMENT FORM  
(FOR EMPLOYEES WHOLE LIFE INSURANCE)  
Motion by Johnson seconded by Ahmed

WHEREAS, the Borough of Haledon was presented with a proposal from New York Life to offer Borough employees with whole life insurance; and

WHEREAS, this whole life insurance will not be an additional cost to the Borough of Haledon; and

WHEREAS, a payroll deduction for the employees that would like to participate will be done by the payroll department;

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haledon that the Mayor and the Municipal Clerk/Administrator are authorized to sign the New York Life Worksite Employer Agreement form.

ROLL CALL

YES: MARTINEZ, CURIEL, AHMED, JOHNSON

NO: -0-

Motion by Martinez seconded by Johnson to add Resolution #2016-191

ROLL CALL

YES: MARTINEZ, CURIEL, AHMED, JOHNSON

NO: -0-

RESOLUTION #2016-191    AUTHORIZE EARLY OPENING OF JIMMY GEEZ  
Motion by Martinez seconded by Ahmed

WHEREAS, Jimmy Geez Sports Bar and Grill has requested an early opening on Sunday October 23, 2016 so patrons may watch the New York Giants football game being played in London, England; and

WHEREAS, the Haledon Borough Code section 88-12 designates hours of operation on Sunday to be 11:00am to 2:00am; and

WHEREAS, New York Giants football game is scheduled to begin at 9:30am, accordingly Jimmy Geez requests to open at 9:00am to accommodate their customers;

NOW THEREFORE BE IT RESOLVED, the Mayor and Council of the Borough of Haledon grant a one-time approval to Jimmy Geez Sports Bar & Grill to open at 9:30am on October 23, 2016 to accommodate their patrons that wish to watch the New York Giants football game being broadcast from London, England.

ROLL CALL

YES: MARTINEZ, CURIEL, AHMED, JOHNSON

NO: -0-

RESOLUTION #2016-192   BILLS LIST – October 13, 2016  
Motion by Ahmed seconded by Johnson

WHEREAS, the attached bills have been submitted for payment; and

WHEREAS, the Chief Financial Officer has attached his certification of availability of funds stating that the Bills list for October will not constitute an over expenditure of any Ordinance or Line Item;

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haledon that the attached payments are hereby approved and payment made when the funds of the Borough are sufficient to meet them.

TOTAL BILLS LIST FOR October 13, 2016 WITH PREPAIDS IS:

CURRENT:	\$1, 436,039.94
WATER (MUA):	<u>\$ 12,556.76</u>
TOTAL:	\$1,448,596.70

ROLL CALL

YES: MARTINEZ, CURIEL, AHMED, JOHNSON

NO: -0-

RESOLUTIONS FROM OTHER MUNICIPALITIES FOR CONSIDERATION,

October 27, 2016:

- BOROUGH OF NORTH HALEDON RESOLUTION#1552016 SUPPORT OF GOVERNOR CHRISTIE'S FAIRNESS FORMULA FOR SCHOOL FUNDING AND PROPERTY TAX EQUITY.

### **MAYOR'S REPORT**

- Blue line on Belmont Avenue was painted today. Had a brief but appropriate ceremony.
- Haledon is the only municipality in Passaic County, to receive a federal grant for body cameras.
- Disagreement between Manchester Utility Authority and North Haledon schools, should (the schools) be billed for water service. North Haledon believes they should not be billed relying on old resolution. May end up in litigation.

- Issue with pressure reducing valves and tanks at cost of \$250 per. Upgrading of service is causing higher water pressure, older fixtures can be damaged. Dispute over who should pay.

### **COMMITTEE REPORTS**

LEGAL UPDATE – Andrew Oddo – no report.

PUBLIC SAFETY COMMITTEE – Michael Johnson

Police Liaison – Michael Johnson

- Echo the support from Governing Body for the Blue Line. As a police officer himself, thankful for the support of law enforcement in general.

Fire Liaison – Islam Sery – absent.

Office of Emergency Management – Tahsina Ahmed – no report.

FINANCE COMMITTEE – Mounir Almaita – no report.

ADMINISTRATION AND PERSONNEL – Tahsina Ahmed – no report.

Positions posted on the web site and in the municipal building.

ORDINANCE – Mounir Almaita - no report.

HEALTH AND WELFARE – Nereyda Curiel – next week Board of Health meeting.

- Flu clinics in November

PUBLIC WORKS – Michael Johnson

- Thanks to the DPW for painting the blue line.

CAPITAL PROJECTS – Rey Martinez – nothing official.

TECHNOLOGY – Islam Sery – absent.

SPECIAL EVENTS – Tahsina Ahmed

- Planning Halloween event – 10/27

Mayor Stampone would like to discuss the Veterans' Day event.

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**ADJOURN**

Motion by Ahmed seconded by Johnson to adjourn.

ROLL CALL

YES: MARTINEZ, CURIEL, AHMED, JOHNSON

NO: -0-

Respectfully submitted:

Allan R. Susen, RMC/MMC  
Municipal Clerk/Administrator