

BOROUGH OF HALEDON
MAYOR AND COUNCIL
WORK SESSION

MOMENT OF SILENCE

May 12, 2016

FLAG SALUTE

The Mayor and Council of the Borough of Haledon conducted their May Work Session on May 12, 2016 at 7PM in the Council Chambers of the Haledon Municipal Complex located at 510 Belmont Avenue. Formal action may be taken.

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notice of this meeting was included in the notice sent to the North Jersey Herald & News and the Record on January 8, 2016 posted on the bulletin board in the Municipal Building on January 8, 2016 and has remained continuously posted as the required notices under the Statute. Copies of the above notices are and have been available to the public and are on file in the office of the Municipal Clerk.

Proper notice having been given, the Municipal Clerk is directed to include this statement in the minutes of this meeting.

ROLL CALL – Council President Mounir Alkaita called the meeting to order at 7PM

Present: Council President Mounir Alkaita: Council members; Nereyda Curiel, Islam Sery, Tahsina Ahmed, Michael Johnson and Borough Attorney Andrew Oddo; and Municipal Clerk/Borough Administrator Allan Susen.

Absent: Mayor Domenick Stampono absent with notice.
Councilman Reynaldo Martinez with notice.

PUBLIC HEARING
(Privilege of the floor)

Motion by Sery seconded by Ahmed to open the public hearing

ROLL CALL

YES: CURIEL, ALMAITA, SERY, AHMED, JOHNSON

NO: -0-

Joe Moore, 9 Buschmann Ave., appreciates all the Police Department is doing. Asked where we are with the residential parking ordinance.

Motion by Sery seconded by Ahmed to close the public hearing

ROLL CALL

YES: CURIEL, ALMAITA, SERY, AHMED

NO: JOHNSON

GOVERNING BODY RESPONSES

Council President Alkaita, looking into (residential parking) with the assistance of Police Department. Questioning whether we should survey the neighborhood and how far up Buschmann Avenue should have the parking restriction; method to be determined.

Deputy Chief Daniele, spoke with Councilman Johnson about formulating a letter and a method of getting responses.

Councilman Johnson thinks best to send letter.

Council President Alkaita, the no left turn issue should be included

Deputy Chief Daniele mentioned parking issues on Terrace Avenue.

Municipal Clerk/Administrator Susen explained it is an unimproved street.

Discussion concerning the issue (Terrace Avenue), street will have no parking on both sides. Borough Attorney Oddo, The Shepherd & The Knucklehead has requested renewal of parking permit; will use for employees.

DEPARTMENT HEAD REPORTS AND DISCUSSION

ENGINEER'S REPORT – ALAIMO ENGINEERING – included in the Administrator's report.

ADMINISTRATOR'S REPORT – Allan Susen read regular report.

FINANCE

1. The Borough Budget was approved at the April 28th Governing Body meeting. Chief Finance Officer Mary Ann Brindisi has input the budget document in the Edmunds system. Department Heads will be given copies of their approved budget.
2. We are finalizing changes to permit online tax payments. A link will be placed on the Borough website for a June start up.

ADMINISTRATION

1. The Wayne Y began operation of Borough Recreation April 15th. Coordination continues with the Borough Recreation Committee. Programs are scheduled and were placed on the Borough website and distributed at the Haledon Public School.
2. Recently another report containing revisions was completed concerning required 1095C and 1094C reporting to the IRS. The report was transmitted to our payroll company. All information is required to be filed with the IRS by June 30th.
3. PSEG still has not installed the streetlight on Westside Avenue in The Gatherings. I have been promised the light should be installed shortly.
4. The CDBG and Open Space applications are complete and either have been filed or will be filed shortly by our Grant Writers, Millennium Strategies. Both applications are for the Belmont Town Square.
5. The 2016 Borough Calendar was printed is available to residents in the Recycling Center and the Municipal Complex.
6. A recommendation to the Governing Body will be out shortly regarding purchase of the Roxbury garbage truck. The truck is in excellent condition and has low mileage. Doug Morgan and I are researching a reasonable price to offer Roxbury.
7. I am waiting for proposal documents from USGovBid to perform our online auction of Borough vehicles and equipment.

CAPITAL IMPROVEMENTS

1. Tilt Street Pocket Park – work has begun. Approval of the change order at the April meeting authorized a new fence and demolition of the old spring house. Weather conditions have delayed construction.
2. Belmont Streetscape, Phase III – Keller and Kirkpatrick continue to work on design. We received notification of \$100,000 additional funding for Phase III from the New Jersey Department of Transportation Municipal Aid.
3. Belmont Streetscape, Phase II – documentation to close out this project has been completed and delivered to the NJDOT.

4. Bid specifications are near completion for John Street/Geyer Street Road Improvements Project. A resolution is on tonight's agenda to authorize the Clerk to advertise for bids.
5. Bid specifications are also nearing completion for the Road Improvement Project that will include Ida Street, N15th St., Roe Street, and King Street. This project is also slated to include Ford Road. A resolution authorizing advertisement is also on tonight's agenda.

POLICE DEPT. – Deputy Chief Daniele read regular activity report.

- Approved for ClickIt.
- Detective Bureau, Morrissee Avenue sting, 7 arrested, confiscated money and drugs.
- June 15th DARE Graduation.

DEPARTMENT OF PUBLIC WORKS – Doug Morgan read report.

Council President Alaimaita questioned if the sweeper has new tires.
Doug Morgan, yes.

Council President Alaimaita asked Councilman Johnson for recommendations. The Council President wanted a part time person to do street sweeping.
Discussion regarding DPW work to be completed.

Councilman Johnson concerned about getting streets cleaned.

Council President Alaimaita requested 4 hours per day to be dedicated to street sweeping.

Councilman Johnson asked about mulch being spread.

Doug Morgan explained will be done in the next few days.

FIRE DEPARTMENT – Chief Christopher Bakker – Chief was called to a car fire.

OFFICE OF EMERGENCY MANAGEMENT – Scott Wilson –absent.

CONSTRUCTION DEPARTMENT/PROPERTY MAINTENANCE - John Lindberg - read regular report.

RECREATION – Wayne YMCA-not present.

Council President Alaimaita, everything is going smoothly, will be monitoring especially open gym nights.

MUNICIPAL CLERK'S AGENDA

COMMUNICATIONS

None.

GENERAL DISCUSSION

No comments.

UNFINISHED BUSINESS

Motion by Johnson seconded by Ahmed that Ordinance #4-14-2016 to be heard in its second and final reading (an Ordinance revising Chapter 48 of the code of the Borough entitled "Police Department")

ROLL CALL

YES: CURIEL, ALMAITA, SERY, AHMED, JOHNSON

NO: -0-

THE CLERK WILL READ THE TITLE

BOROUGH OF HALEDON
ORDINANCE #4-14-2016

AN ORDINANCE REVISING CHAPTER 48 OF THE CODE OF THE BOROUGH OF
HALEDON ENTITLED "POLICE DEPARTMENT"

Motion by Johnson seconded by Sery to open the public hearing on Ordinance #4-14-2016.

ROLL CALL

YES: CURIEL, ALMAITA, SERY, AHMED, JOHNSON

NO: -0-

No comment.

Motion by Ahmed seconded by Johnson to close the public hearing on Ordinance #4-14-2016.

ROLL CALL

YES: CURIEL, ALMAITA, SERY, AHMED, JOHNSON

NO: -0-

Motion by Johnson seconded by Sery that Ordinance #4-14-2016 be approved and adopted and to authorize the Municipal Clerk to advertise according to law.

ROLL CALL

YES: CURIEL, ALMAITA, SERY, AHMED, JOHNSON

NO: -0-

NEW BUSINESS

Motion by Ahmed seconded by Sery to read the introduction of Ordinance #5-12-2016 (An Ordinance revising and amending the code of the Borough of Haledon entitled "Salaries of Municipal Employees")

ROLL CALL

YES: CURIEL, ALMAITA, SERY, AHMED, JOHNSON

NO: -0-

The Clerk will read the title:

BOROUGH OF HALEDON
ORDINANCE #5-12-2016

AN ORDINANCE REVISING AND AMENDING THE CODE OF THE BOROUGH
OF HALEDON ENTITLED "SALARIES OF MUNICIPAL EMPLOYEES"

Motion by Sery seconded by Ahmed to approve and authorize the Municipal Clerk to advertise in the next available issue of the Herald News for a public hearing to take place on June 9, 2016.

ROLL CALL

YES: CURIEL, ALMAITA, SERY, AHMED, JOHNSON

NO: -0-

RESOLUTIONS

CONSENT AGENDA

WHEREAS, the Mayor and Council of the Borough of Haledon have reviewed the Consent Agenda consisting of various proposed resolutions; and

WHEREAS, the Mayor and Council of the Borough of Haledon are not desirous of removing any resolution from the Consent Agenda;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Haledon, that the following resolutions on the Consent Agenda are hereby approved:

- RESOLUTION#2016-099 RESOLUTION AUTHORIZING REFUND FOR TAX OVERPAYMENT TO BEAZER HOMES CORPORATION
- RESOLUTION#2016-100 RESOLUTION AUTHORIZING REFUND FOR TAX OVERPAYMENTS TO BEAZER HOMES CORPORATION
- RESOLUTION#2016-101 RESOLUTION AUTHORIZING REFUND FOR TAX OVERPAYMENTS TO BEAZER HOMES CORPORATION
- RESOLUTION#2016-102 RESOLUTION AUTHORIZING REFUND OF 2014 AND 2015 TAX REDUCTIONS GRANTED BY STATE BOARD OF TAXATION
- RESOLUTION#2016-103 ACCEPT RESIGNATION OF SPECIAL POLICE OFFICER CLASS I-NAFFEN BACHOK
- RESOLUTION#2016-104 AUTHORIZE THE MAYOR AND MUNICIPAL CLERK TO SIGN THE DEVELOPER'S AGREEMENT FOR PETER & NICK REALTY, L.L.C
- RESOLUTION#2016-105 APPROVE REQUEST FOR BLUE LIGHT PERMIT
- RESOLUTION#2016-106 APPROVE RAFFLE REQUEST FOR AN OFF PREMISE RAFFLE FOR THE KNIGHTS OF COLUMBUS COUNCIL

Motion by Johnson seconded by Ahmed to approve.

ROLL CALL

YES: CURIEL, ALMAITA, SERY, AHMED, JOHNSON

NO: -0-

- RESOLUTION#2016-099 RESOLUTION AUTHORIZING REFUND FOR TAX OVERPAYMENT TO BEAZER HOMES CORPORATION

WHEREAS, the Tax Collector's Office has received a check from Beazer Homes Corporation for the following listed property and amount listed below; and

NOW, THEREFORE BE IT RESOLVED that the Chief Financial Officer issue a check to Beazer Homes Corporation in the amount of \$4,216.28 to refund the overpayment and that the Tax Collector adjust his her records accordingly.

RESOLUTION#2016-102 RESOLUTION AUTHORIZING REFUND OF
2014 AND 2015 TAX REDUCTIONS GRANTED
BY STATE BOARD OF TAXATION

WHEREAS, the Tax Collector of the Borough of Haledon has determined that action is required as a result of the 2014 and 2015 tax reductions granted by the State Board of Taxation: and

WHEREAS, such judgment has resulted in an overpayment of 2014 and 2015 property taxes, and

WHEREAS, the Tax Collector has certified to the foregoing as well as to the amount of the tax cancellations which is set forth along with the name and address of the taxpayer.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Haledon New Jersey, that the tax cancellations be made, and refund in the amount of \$17,855.79 be paid to the taxpayers attorney, Michael I. Schneck, Trustee for K.T. FELT.

Tax Reduction Granted by the State Board of Taxation

BLOCK	LOT	OWNER & LOCATION	REFUND
85	1	K.T. Felt	<u>2014</u> \$8,688.27
			2015 \$9,167.52
		Total	<u>\$17,855.79</u>

I hereby certify that this resolution, consisting of 1 page(s), was adopted at a meeting of the Borough Council of the Borough of Haledon, held this 12th day of May, 2016.

RESOLUTION #2016-103 ACCEPT RESIGNATION OF SPECIAL POLICE
OFFICER CLASS I- NAFFEN BACHOK

BE IT RESOLVED, the Governing Body of the Borough of Haledon hereby accepts with regret the resignation of Naffen Bachok as Special Police Officer Class I effective May 4, 2016.

RESOLUTION #2016-104

TITLE: AUTHORIZE THE MAYOR AND MUNICIPAL CLERK TO SIGN THE
DEVELOPER'S AGREEMENT FOR PETER & NICK REALTY, L.L.C

WHEREAS, the Mayor and Council of the Borough of Haledon received the developer's agreement from the Planning Board Secretary for development of the 23 West Haledon Avenue; and

WHEREAS, the Governing Body is desirous of authorizing this agreement subject to review by the Borough Attorney, Borough Engineer, and Risk Management Consultant;

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haledon that the Developer's Agreement for 23 West Haledon Avenue is hereby authorized subject to review and approval of the Borough Attorney, Borough Engineer, and Risk Management Consultant; and

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are hereby authorized to sign the Developer's Agreement mentioned above in a form to be approved by the Borough Attorney.

RESOLUTION #2016-105 APPROVE REQUEST FOR BLUE LIGHT PERMIT

WHEREAS, a blue light permit applications have been submitted for approval by the following volunteer fire fighter:

Stephen Butchyk

WHEREAS, the Chief of the Fire Department, Chris Bakker has signed the applications;

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haledon that the Mayor is hereby authorized to sign the aforementioned blue light permit application.

RESOLUTION #2016-106 AUTHORIZE REQUEST TO CONDUCT AN OFF PREMISE MERCHANDISE RAFFLE- KNIGHTS OF COLUMBUS COUNCIL

WHEREAS, Knights of Columbus Council has applied for a raffle license to hold an off premise merchandise raffle; and

WHEREAS, the purpose of this raffle is to support and benefit Knights of Columbus for year 2016; and

WHEREAS, the proper application has been completed and the correct fees paid; and

WHEREAS, the Municipal Clerk has reviewed the application and found everything to be in order;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Haledon that the request for a raffle license is hereby approved for an off premise merchandise raffle to be held on September 9, 2016 at 276 Belmont Ave., Haledon, NJ 07508.

Motion by Johnson seconded by Ahmed to add two resolutions, 2016-107 and 2016-108.

ROLL CALL

YES: CURIEL, ALMAITA, SERY, AHMED, JOHNSON

NO: -0-

RESOLUTION #2016-107 AUTHORIZE THE MUNICIPAL CLERK TO ADVERTISE FOR BIDS; JOHN STREET AND GEYER STREET ROAD IMPROVEMENTS
Motion by Johnson seconded by Sery to approve.

BE IT RESOLVED, by the Governing Body of the Borough of Haledon that the Municipal Clerk is hereby authorized to advertise for bids for the John Street and Geyer Street Road Improvements.

ROLL CALL

YES: CURIEL, ALMAITA, SERY, AHMED, JOHNSON

NO: -0-

RESOLUTION #2016-108 AUTHORIZE THE MUNICIPAL CLERK TO
ADVERTISE FOR BIDS; ROAD IMPROVEMENTS FOR
VARIOUS STREETS (IDA STREET, KING STREET,
NORTH 15TH STREET AND ROE STREET)

Motion by Johnson seconded by Sery to approve.

BE IT RESOLVED, by the Governing Body of the Borough of Haledon that the
Municipal Clerk is hereby authorized to advertise for bids for road improvements for
various streets (Ida street, King Street, North 15th Street and Roe Street).

ROLL CALL

YES: CURIEL, ALMAITA, SERY, AHMED, JOHNSON

NO: -0-

RESOLUTION #2016-109 BILLS LIST – May 12, 2016

Motion by Sery seconded by Ahmed to approve.

WHEREAS, the attached bills have been submitted for payment; and

WHEREAS, the Chief Financial Officer has attached his certification of availability of
funds stating that the Bills list for May will not constitute an over expenditure of any
Ordinance or Line Item;

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of
Haledon that the attached payments are hereby approved and payment made when the
funds of the Borough are sufficient to meet them.

TOTAL BILLS LIST FOR May 12, 2016 WITH PREPAIDS IS:

CURRENT:	\$385, 353.62
WATER (MUA):	\$ 12, 187.87
TOTAL:	\$397, 541.49

ROLL CALL

YES: CURIEL, ALMAITA, SERY, AHMED, JOHNSON

NO: -0-

RESOLUTIONS FROM OTHER MUNICIPALITIES FOR CONSIDERATION,

May 26, 2016:

- R244-16 HISTORIC PRESERVATION TRUST FROM THE CITY OF CLIFTON.
- RESOLUTION#98-2016 OPPOSING A326 AND A1475 FROM THE BOROUGH OF NORTH HALEDON.

MAYOR'S REPORT – absent.

COMMITTEE REPORTS

LEGAL UPDATE – Andrew Oddo – no report.

PUBLIC SAFETY COMMITTEE – Michael Johnson – no report.
Police Liaison – Michael Johnson

Fire Liaison – Islam Sery – no report.

Office of Emergency Management – Tahsina Ahmed – no report.

FINANCE COMMITTEE – Mounir Alkaita – no report.

ADMINISTRATION AND PERSONNEL – Tahsina Ahmed – no report.

ORDINANCE – Mounir Alkaita – no report.

HEALTH AND WELFARE – Nereyda Curriel – no report.

PUBLIC WORKS – Michael Johnson – no report.

CAPITAL PROJECTS – Rey Martinez – absent.

TECHNOLOGY – Islam Sery, working on enabling tax payments online.

SPECIAL EVENTS – Tahsina Ahmed reported:

- Haledon Day, getting calls from businesses, sent letters, receiving monies. Called people regarding the parade.

ADJOURN


Motion by Johnson seconded by Sery to adjourn.

ROLL CALL

YES: CURIEL, ALMAITA, SERY, AHMED, JOHNSON

NO: -0-

Respectfully submitted: ~~Sery~~


Allan R. Susen, RMC/MMC
Municipal Clerk/Administrator