

BOROUGH OF HALEDON
MAYOR AND COUNCIL
WORK SESSION

MOMENT OF SILENCE

March 10, 2016

FLAG SALUTE

The Mayor and Council of the Borough of Haledon conducted their March Work Session on March 10, 2016 at 7PM in the Council Chambers of the Haledon Municipal Complex located at 510 Belmont Avenue. Formal action may be taken.

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notice of this meeting was included in the notice sent to the North Jersey Herald & News and the Record on January 8, 2016 posted on the bulletin board in the Municipal Building on January 8, 2016 and has remained continuously posted as the required notices under the Statute. Copies of the above notices are and have been available to the public and are on file in the office of the Municipal Clerk.

Proper notice having been given, the Municipal Clerk is directed to include this statement in the minutes of this meeting.

ROLL CALL – Mayor Domenick Stampone called the meeting to order at 7PM

Present: Mayor Domenick Stampone; Council President Mounir Almaita; Council members; Reynaldo Martinez, Nereyda Curiel, Islam Sery and Borough Attorney Andrew Oddo; and Municipal Clerk/Borough Administrator Allan Susen.

Absent: Councilwoman Tahsina Ahmed absent with notice
Councilman Michael Johnson absent with notice

APPROVAL OF MINUTES

November 11, 2015 Regular meeting minutes
December 9, 2015 Work Session meeting minutes
December 23, 2015 Regular meeting minutes

Motion by Almaita seconded by Sery to approve the above meeting minutes.

ROLL CALL

YES: MARTINEZ, CURIEL, ALMAITA, SERY

NO: -0-

PUBLIC HEARING
(Privilege of the floor)

Motion by Almaita seconded by Martinez to open the public hearing

ROLL CALL

YES: MARTINEZ, CURIEL, ALMAITA, SERY

NO: -0-

Joseph Moore, 9 Buschmann Avenue – spoke with Captain Lindberg and thanked him for visiting The Shepherd & The Knucklehead. The parking issue was handled. Thanked Lt. Daniele for his attention. He also discussed the noise complaint from 2012.

Lukman Hussain, 7 Buschmann Avenue - Complained of his vehicle being hit when parked; had trouble getting a copy of his police report.

Eddie Yaghen, 15 Buschmann Avenue – complained of noise coming from The Shepherd & The Knucklehead. His car was hit, cigarette butts in the street. Requested residential parking only.

Kevin Manthi, 20 Buschmann Avenue - complained of the parking situation due to The Shepherd & The Knucklehead. Family cars were hit. He received a ticket for parking too close to the corner.

Birdy, 127 Lee Ave – mentioned his concerns regarding the youth of Haledon.

Motion by Martinez seconded by Sery to close the public hearing

ROLL CALL

YES: MARTINEZ, CURIEL, ALMAITA, SERY

NO: -0-

GOVERNING BODY RESPONSES

Mayor Stampono comments concerning Buschmann Avenue issue:

- Looking into residential permit parking
- Security issue – police are not private security; could consider as a requirement to renew their liquor license a condition of private security
- Four cars parked in our lot may be employees or patrons (of The Shepherd & The Knucklehead), they should be permitted. May be time for The Shepherd & The Knucklehead to have their employees park in our lot.

Council President Mounir Almaita – we are working on resident only permit.

DEPARTMENT HEAD REPORTS AND DISCUSSION

ENGINEER'S REPORT – ALAIMO ENGINEERING

ADMINISTRATOR'S REPORT – Allan Susen – read report.

FINANCE

1. The 2016 Budget to complete and under Auditor review. Finance Chair Almaita and I met this evening with Borough Auditor Charles Ferraioli to discuss the Budget. We have schedule Budget introduction for the March 24th meeting. The public hearing will be April 28th.
2. Chief Finance Officer MaryAnn Brindisi continues reviewing the 2015 Budget for required transfers. Tonight's agenda contains a transfer resolution.

ADMINISTRATION

1. The Belmont Town Square. A presentation is scheduled for February 25th.
2. Discussions continue with the Metro YMCA regarding our contract with the Wayne YMCA. Recreation continues to be handled by volunteers from the Recreation Committee. Baseball registrations are underway.
3. I worked with our payroll company regarding submittal of 1095C and 1094C forms required under the Affordable Care Act. This process reviews employee hours worked, affordability of our health benefits, what employees are covered by health plans and what employees are not covered. Work on this continues.
4. I am working with the HOA from The Gatherings and PSEG regarding installation of a new streetlight on Westside Avenue. Doug Morgan and I met with and HOA representative to determine location and removal of trees; which will be the responsibility of the HOA.

5. I've been working with Pete Blancos and Nico Caraballo of Millennium Strategies on our 2016 CDBG and Open Space Applications. We are requesting additional funding for the Belmont Town Square
6. The 2016 Borough Directory and 2016 Calendar are complete.

CAPITAL IMPROVEMENTS

1. Tilt Street Pocket Park – notice to proceed was given to the contractor at the March 3 preconstruction meeting.
2. The Passaic County Open Space Advisory Committee advised me they are no longer transferring unused balances to other approved Open Space projects. Therefore, awarded funds not needed to complete projects remain in the County Open Space Fund.
3. Belmont Streetscape, Phase III – Nordan Murphy and I met with Paul Szmaida of Keller and Kirkpatrick, our Design Engineer for the project. We discussed Keller and Kirkpatrick's role and expected completion.
 - a. Present today at a kickoff meeting was Joseph Birchenough, NJDOT Local Aid Manager District 1; Milan Libachia NJDOT Project Manager; Paul Szmaida and Anthony Cangiano of Keller and Kirkpatrick; Nordan Murphy of Alaimo; Mayor Stampono and me. We reviewed the design element and preliminary requirements of this federally funded project. Keeping to a tight schedule is key and will be my responsibility. There are many aspects to manage this project including recertification of Haledon as an entity capable of administering a federal project. Our first Phase III design deadline that Keller and Kirkpatrick must meet is the end of March with submittal of the Categorical Exclusion Documentation (CED) to the NJDOT shortly thereafter.
4. Belmont Streetscape, Phase II – documentation to close out this project have been completed and delivered to the NJDOT.

Mayor Stampono explained how long it takes to get this type of project started and completed; there is a lot of oversight. He also mentioned the groundbreaking ceremony will be next Friday at 3PM.

POLICE DEPT. – Lt. Daniele – read activity and detective reports.

- Met with the owner of The Shepherd & The Knucklehead. The meeting was productive, notified the owner Haledon Police may need to make arrests. Owner was sympathetic to residents.

Mayor Stampono asked about the fake bomb threats.

Lt. Angelo Daniele mentioned that 15 schools were called the same day including Manchester Regional High School. It appears to be an overseas website. Last Friday's event took 2 ½ hours to clear the building. Many schools were impacted.

DEPARTMENT OF PUBLIC WORKS – Doug Morgan – read regular monthly report.

Working on storm water and recycling tonnage report.

FIRE DEPARTMENT – Chief Christopher Bakker – absent.

OFFICE OF EMERGENCY MANAGEMENT – Scott Wilson – absent.

CONSTRUCTION DEPARTMENT/PROPERTY MAINTENANCE - John Lindberg --
read regular monthly report

RECREATION – Wayne YMCA

MUNICIPAL CLERK'S AGENDA

COMMUNICATIONS

1. Letter from the Passaic Valley Sewerage Commission regarding Passaic Valley Sewerage Commission User Charges Issue.

Motion by Martinez seconded by Alkaita to accept and file.

ROLL CALL
YES: MARTINEZ, CURIEL, ALMAITA, SERY
NO: -0-

GENERAL DISCUSSION

None.

UNFINISHED BUSINESS

Motion by Alkaita seconded by Sery that Ordinance #2-25-2016 to be heard in its second and final reading (an ordinance amending Chapter 205 entitled "Vehicles and Traffic")

ROLL CALL
YES: MARTINEZ, CURIEL, ALMAITA, SERY
NO: -0-

THE CLERK WILL READ THE TITLE:

BOROUGH OF HALEDON
ORDINANCE #2-25-2016
AN ORDINANCE AMENDING CHAPTER 205 OF THE CODE OF THE HALEDON
ENTITLED VEHICLES AND TRAFFIC

Motion by Martinez seconded by Sery to open the public hearing on Ordinance #2-25-2016.

ROLL CALL
YES: MARTINEZ, CURIEL, ALMAITA, SERY
NO: -0-

No Comment.

Motion by Alkaita seconded by Sery to close the public hearing on Ordinance #2-25-2016.

ROLL CALL
YES: MARTINEZ, CURIEL, ALMAITA, SERY
NO: -0-

Motion by Curiel seconded by Sery that Ordinance #2-25-2016 be approved and adopted and to authorize the Municipal Clerk to advertise according to law.

ROLL CALL

YES: MARTINEZ, CURIEL, ALMAITA, SERY

NO: -0-

NEW BUSINESS

None.

RESOLUTIONS

CONSENT AGENDA

WHEREAS, the Mayor and Council of the Borough of Haledon have reviewed the Consent Agenda consisting of various proposed resolutions; and

WHEREAS, the Mayor and Council of the Borough of Haledon are not desirous of removing any resolution from the Consent Agenda;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Haledon, that the following resolutions on the Consent Agenda are hereby approved:

- RESOLUTION#2016-056 APPROVE REQUEST FOR BLUE LIGHT PERMITS
- RESOLUTION#2016-057 REQUEST FOR TAG DAY- HALEDON FIRE DEPARTMENT FIRE CO#1
- RESOLUTION#2016-058 AUTHORIZE SENIOR CITIZENS AND VETERANS TAX DEDUCTIONS
- RESOLUTION#2016-059 RESOLUTION FOR MEMBER PARTICIPATION IN THE MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION COOPERATIVE PRICING SYSTEM
- RESOLUTION#2016-060 TRANSFER OF FUNDS-2015 BUDGET APPROPRIATIONS RESERVES

Motion by Almaita seconded by Sery to approve.

ROLL CALL

YES: MARTINEZ, CURIEL, ALMAITA, SERY

NO: -0-

- RESOLUTION #2016-056 APPROVE REQUEST FOR BLUE LIGHT PERMIT

WHEREAS, a blue light permit applications have been submitted for approval by the following volunteer fire fighters:

- Wilfred Leon Fire Company #2
- Xavier Muniz Fire Company #2
- Jeffrey Brown Fire Company#2
- Christian Gomero Fire Company#2
- Kevin Coletta Fire Company#2

WHEREAS, the Chief of the Fire Department, Chris Bakker has signed the applications;

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haledon that the Mayor is hereby authorized to sign the aforementioned blue light permit applications.

RESOLUTION #2016-057 REQUEST TO CONDUCT TAG DAY – HALEDON
FIRE DEPARTMENT

WHEREAS, a request has been made by the Haledon Fire Department to hold a Tag Day on Saturday, April 30, 2016 between 9:00AM and 2:00PM with a raindate of May 14, 2016 ; and

WHEREAS, solicitation is requested to take place in the roadway at the following locations:

- West Broadway and Chamberlain Avenue
- Church St./Haledon Ave/Belmont Ave
- Haledon Ave./Belmont Ave.

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Haledon that the request by the Haledon Fire Company is hereby approved with the following conditions:

1. Since the locations are on County roadways, this request must be forwarded to the Passaic County Board of Chosen Freeholders for a concurring resolution. The Board of Chosen Freeholders will require an application and if approved will require the approval based on certain contingencies.
2. Children are not permitted to solicit in the roadway. Solicitation is to be conducted by adults only.
3. Everyone soliciting donations in the roadway must wear proper safety vests and the roadway must be properly signed and coned to alert drivers to slow down and be aware of the presence of individuals in the roadway.
4. The “tag day” may be conducted at the following locations only:

- West Broadway and Chamberlain Avenue
- Church St./Haledon Ave/Belmont Ave
- Haledon Ave./Belmont Ave.

BE IT FURTHER RESOLVED, that the Municipal Clerk is to provide a copy of this resolution to the Haledon Police Department and the Passaic County Board of Chosen Freeholders.

RESOLUTION # 2016-058 AUTHORIZE SENIOR CITIZENS AND VETERANS
TAX DEDUCTIONS

BE IT RESOLVED, by the Council of the Borough of Haledon, that warrants be drawn to the homeowners listed below in the amounts indicated, representing refunds of property tax deductions allowed by the Tax Assessor for 2015:

SENIOR CITIZENS DEDUCTION

BLOCK & LOT	Name	AMOUNT
49 23	Ruth Sokol	\$250.00

DISABLED CITIZENS DEDUCTION

BLOCK & LOT		
7 1	Olga Uchanow	\$250.00

VETERANS DEDUCTION

BLOCK & LOT		
39 1	Walter. Faletto	\$250.00

RESOLUTION #2016-059 RESOLUTION FOR MEMBER PARTICIPATION IN
THE MIDDLESEX REGIONAL EDUCATIONAL
SERVICES COMMISSION COOPERATIVE PRICING
SYSTEM

WHEREAS, N.J.S.A 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System agreements for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on March 10, 2016 the Governing Body of the Borough of Haledon, County of Passaic, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED AS FOLLOWS:

- This Resolution shall be known and may be cited at the Cooperative Pricing Resolution for the Borough of Haledon.
- Pursuant to the provisions of N.J.S.A 40A:11-11 (5), the Borough of Haledon is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.
- The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey and this resolution shall take effect immediately upon passage.

RESOLUTION #2016-060 TRANSFER OF FUNDS – 2015 BUDGET
APPROPRIATIONS RESERVES

BE IT RESOLVED, by the Mayor and Board of Council of the Borough of Haledon, that the Treasurer be and is hereby authorized to make the following transfers of the 2015 Municipal Budget Appropriations reserves according to N.J.S.A.40A:4-5.8:

From: Gasoline/Diesel Fuel O & E	140-206	\$ 5,000.00
From: Finance O & E	103-261	\$ 4,500.00
From: Sewer O & E	132-241	\$ 3,000.00
From: Bldg.Dept. O & E	124-105	\$ 4,500.00
To: Accounting Serv Other O & E	103-302	\$ 17,000.00
Total Transfers:		\$ 17,000.00

RESOLUTION #2016-061 BILLS LIST – March 10, 2016
Motion by Alkaita seconded by Martinez to approve.

WHEREAS, the attached bills have been submitted for payment; and

WHEREAS, the Chief Financial Officer has attached his certification of availability of funds stating that the Bills list for March will not constitute an over expenditure of any Ordinance or Line Item;

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haledon that the attached payments are hereby approved and payment made when the funds of the Borough are sufficient to meet them.

TOTAL BILLS LIST FOR March 10, 2016 WITH PREPAIDS IS:

CURRENT:	\$1, 805, 761.33
WATER (MUA):	\$ 12,378.23
TOTAL:	<u>\$1,818, 139.56</u>

ROLL CALL

YES: MARTINEZ, CURIEL, ALMAITA, SERY

NO: -0-

RESOLUTIONS FROM OTHER MUNICIPALITIES FOR CONSIDERATION,
MARCH 24, 2016:

➤ None.

MAYOR'S REPORT

Nothing additional to report.

COMMITTEE REPORTS

LEGAL UPDATE – Andrew Oddo – no report at this time.

PUBLIC SAFETY COMMITTEE – Michael Johnson – absent.
Police Liaison – Michael Johnson

Fire Liaison – Islam Sery – no report.

7:56pm Chief Bakker arrived.

Office of Emergency Management – Tahsina Ahmed –absent.

FINANCE COMMITTEE – Mounir Alkaita

Finances are in good shape, budget is below 2% increase; 1.91%. The auditor indicates we are in good financial shape.

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ADMINISTRATION AND PERSONNEL – Tahsina Ahmed –absent.

ORDINANCE – Mounir Almaita

Resident parking ordinance is the main focus.

HEALTH AND WELFARE – Nereyda Curiel

The Animal (chicken) ordinance will be placed on Board agenda.

PUBLIC WORKS – Michael Johnson – absent.

CAPITAL PROJECTS – Rey Martinez – nothing to add.

TECHNOLOGY – Islam Sery – reported:

Updating Edmunds finance software.

SPECIAL EVENTS – Tahsina Ahmed

March 26, 2016 Easter Egg Hunt.

ADJOURN

Motion by Martinez seconded by Curiel to adjourn.

ROLL CALL

YES: MARTINEZ, CURIEL, ALMAITA, SERY

NO: -0-

Respectfully submitted:



Allan R. Susen, RMC/MMC
Municipal Clerk/Administrator