

BOROUGH OF HALEDON
MAYOR AND COUNCIL
WORK SESSION

MOMENT OF SILENCE

January 14, 2015

FLAG SALUTE

The Mayor and Council of the Borough of Haledon conducted their January Work Session on January 14, 2015 at 8:15PM in the Council Chambers of the Haledon Municipal Complex located at 510 Belmont Avenue. Formal action may be taken.

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notice of this meeting was included in the notice sent to the North Jersey Herald & News and the Record on January 5, 2015 posted on the bulletin board in the Municipal Building on January 5, 2015 and has remained continuously posted as the required notices under the Statute. Copies of the above notices are and have been available to the public and are on file in the office of the Municipal Clerk.

Proper notice having been given, the Municipal Clerk is directed to include this statement in the minutes of this meeting.

ROLL CALL – Mayor Domenick Stampone called the meeting to order at 8:15 PM

Present: Mayor Domenick Stampone; Council President Mounir Almaita; Council members; Michael Tirri, Rey Martinez, and Borough Attorney Andrew Oddo; and Municipal Clerk/Borough Administrator Allan R. Susen.

Absent: Maha Kandis absent with notice.
Tahsina Ahmed, visiting family in Bangladesh.
Councilman Johnson (delayed, arrived 8:23PM)

PUBLIC HEARING
(Privilege of the floor)

Motion by Almaita seconded by Tirri to open the public hearing

ROLL CALL
YES: TIRRI, ALMAITA, MARTINEZ
NO: -0-

Carlos Mezzoni, 268 Belmont Avenue - regarding REC services and the bid results.

Motion by Tirri seconded by Almaita to close the public hearing

ROLL CALL
YES: TIRRI, ALMAITA, MARTINEZ
NO: -0-

GOVERNING BODY RESPONSES

Mayor Stampone, another round of proposals has been received. After the Boys and Girls Club left a number of parents came forward to help with at least the basketball program. A meeting followed our meeting where a number of parents said they want to run the program. At this point will not move forward with proposals received. We are going to try and keep the program in house and use the funds already in place for the Boys and Girls Club.

Council President Almaita, coaching the Basketball teams started on Monday. An Ordinance to introduce a REC committee is on the agenda.

DEPARTMENT HEAD REPORTS AND DISCUSSION

ENGINEER'S REPORT – ALAIMO ENGINEERING

ADMINISTRATOR'S REPORT – Allan Susen read the monthly Activities Report.

FINANCE

1. Department budget proposals were received and have been reviewed. I am requesting weekly Finance meetings beginning next Thursday at 6:30PM and each Thursday thereafter until the budget is ready for introduction. A March 12, 2015 budget introduction and adoption in April is targeted. This will keep us in statutory compliance.
2. The 2015 professional service proposals were received and reviewed. Recommendations were made and a resolution on the Reorganization meeting agenda awarded the contracts.
3. Debbie Gutches and Mary Ann Brindisi continue to review the 2014 Budget lines for required transfers; which can be made through March 2015.

ADMINISTRATION

1. Deputy Clerk Leena Abaza and I prepared for the Reorganization meeting. Vacancies and term expirations were reviewed to coordinate required appointments for the various Borough Boards and employee positions. Edlyn Miller will verify all oaths of offices are signed and properly filed.
2. Edlyn Miller reviewed all annual license applications for 2015 renewals. Towing licenses for 2015 were not issued at the request of the Municipal Clerk due to the application process not yet being complete. A resolution approved by the Governing Body extended 2014 licenses into 2015 on a rotating basis until such time as the 2015 licenses are ready to be renewed
3. December 8th Edlyn Miller ran another successful Holiday Luncheon for the Haledon Senior Citizens. This luncheon is sponsored by the Mayor and Council. Each senior citizen present received a holiday gift.
4. Leena Abaza coordinated the annual employee and volunteer holiday luncheon held December 29th and sponsored by the Mayor and Council. The food was delicious and everyone enjoyed themselves.
5. Meetings were held with DPW Union representatives regarding trash pickup on certain holidays.
6. The DPW and Crossing Guard Unions have submitted Memorandum of Agreements to conclude their contract negotiations. Copies are included in your meeting packet. I am requesting direction from the Governing Body.
7. Request for Qualifications for Hearing Officer and Employer Sponsored Financial Plan Manager are due January 20th.
8. A decision must be made at the next regular meeting, January 28th; on what direction the Borough is taking with Recreation Services. Proposals for this service were accepted December 4th.

CAPITAL PROJECTS

1. Belmont Streetscape – a significant amount of corrective work remains outstanding. Alaimo is preparing a letter to the contractor identifying incomplete items. Nordan and I discussed that a meeting with the Borough Attorney and

Governing Body representation is needed to determine our course of action with the contractor.

PSEG has indicated a mid-January start date for the decorative lighting installation. Follow up communication was sent to Everton Scott. He confirmed today that PSEG is still on target. I have requested an actual start date.

2. Southside Avenue – this project is substantially complete. Corrective work that was previously identified the contractor claims was completed during December. Alaimo is in the process of re-inspecting and will issue a separate report when complete.
3. Roe Street Field – work continues on this project. A change order is requested and listed on tonight's meeting agenda.
4. Old Municipal Complex Demolition – the notice to proceed was issued Dec. 22nd. An asbestos investigation was conducted resulting in a change order request. I will be requesting a resolution authorizing the change order be added to tonight's agenda.
5. Targeted projects for 2015:
 - Revisit repairs to DPW Garage and Recycling Center roofs.
 - Video Detection for traffic control at Haledon Ave/Church St and Belmont Ave/Haledon Ave.
 - Tilt Street Pocket Park
 - Tree Replacement Project at Braen Memorial/Roe St Field
 - Security Cameras at Playground and Band Shell

Mayor Stampone, previously discussed frustration with PSE&G not providing notice to residents and businesses when doing work.

POLICE DEPT. – Chief Mercurio

Deputy Chief Gottheiner read the regular report.

Mayor Stampone questioned the outcome of an accident on Belmont Avenue from Tanis Hardware to King St. Deputy Chief Gottheiner will find out.

Deputy Chief Gottheiner reported DWI (Driving While Under the Influence) numbers were up last month but for the most part they have gone down.

DEPARTMENT OF PUBLIC WORKS – Doug Morgan read regular report.

- Leaf collection is completed for the year, it can be brought to the recycling center.
- DPW will pick up trash on certain holidays – schedule has been made.

FIRE DEPARTMENT – Chief Mike Moscatello – not present.

OFFICE OF EMERGENCY MANAGEMENT – Scott Wilson – not present.

CONSTRUCTION DEPARTMENT/PROPERTY MAINTENANCE - Jesica Jimenez
Read the regular report and the year-end summary.
Mayor Stampone asked for the 2013 versus 2014 illegal occupancy numbers.

Councilman Johnson complimented Jesica Jimenez on the number of summonses issued. Councilman Tirri, could be a Wayne problem, but there is a drainage issue with water on Pompton Rd which freezes in winter.

MUNICIPAL CLERK'S AGENDA

COMMUNICATIONS

None.

GENERAL DISCUSSION

- Part time employee – Recreation
- Garbage collection on certain holidays

Mayor Stampone identified the dates garbage will now be picked up.

Council President Almaita is recommending we hire a REC employee who will coordinate team activities. Hire a part time employee to work a 25 hour week at \$15.00 per hour with no benefits.

Mayor Stampone, should reserve our options; on board with hire.

Councilman Johnson mentioned he stopped at the REC Center and saw the coordination of efforts by Frank (Caraccio) and his volunteers (parents). Others have stepped forward, some naysayers who would like to see program fail.

Municipal Clerk/Administrator Susen, need a written job definition (responsibilities).

Garbage – 6 Holidays have been added to the garbage schedule and the Web site has been updated.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Motion by Almaita seconded by Johnson to read the introduction of Ordinance #1-14-2015

("An Ordinance creating a Recreation Committee)

ROLL CALL

YES: KANDIS, TIRRI, COSTA, MARTINEZ

NO: -0-

The Clerk will read the title:

BOROUGH OF HALEDON

ORDINANCE #1-14-2015

AN ORDINANCE CREATING THE RECREATION COMMITTEE

Motion by Johnson seconded by Almaita to approve and authorize the Municipal Clerk to advertise in the next available issue of the Herald News for a public hearing to take place on February 11, 2015.

ROLL CALL

YES: TIRRI, ALMAITA, MARTINEZ, JOHNSON

NO: -0-

RESOLUTIONS

CONSENT AGENDA

WHEREAS, the Mayor and Council of the Borough of Haledon have reviewed the Consent Agenda consisting of various proposed resolutions; and

WHEREAS, the Mayor and Council of the Borough of Haledon are not desirous of removing any resolution from the Consent Agenda;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Haledon, that the following resolutions on the Consent Agenda are hereby approved:

- RESOLUTION#2015-023 APPOINT STEVE SANZARI MUNICIPAL TAX COLLECTOR
- RESOLUTION#2015-024 TRANSFER OF FUNDS-2014 BUDGET APPROPRIATIONS RESERVES
- RESOLUTION#2015-025 AUTHORIZE INTERLOCAL AGREEMENT WITH PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION FOR TECHNOLOGY SUPPORT SERVICES

Motion by Almata seconded by Johnson to approve.

ROLL CALL

YES: TIRRI, ALMAITA, MARTINEZ, JOHNSON

NO: -0-

- RESOLUTION #2015-023 RE-APPOINT STEVE SANZARI MUNICIPAL TAX COLLECTOR

WHEREAS, Mayor Domenick Stampone requests the advice and consent of the Borough Council to reappoint Steve Sanzari as the Municipal Tax Collector in the Borough of Haledon for a one year term effective January 14, 2015; and

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Haledon that they hereby provide their advice and consent to reappoint Steve Sanzari as the Tax Collector to the Borough of Haledon effective January 14, 2015.

- RESOLUTION #2014-024 TRANSFER OF FUNDS – 2014 BUDGET APPROPRIATIONS

BE IT RESOLVED, by the Mayor and Board of Council of the Borough of Haledon, that the Treasurer be and is hereby authorized to make the following transfers of the 2014 Municipal Budget Appropriation according to N.J.S.A.40A:4-5.8:

From: Engineering O&E	109-201	\$ 4,000.00
From: Health Benefits O & E	113-281	\$ 25,000.00
From: Dental Insurance O&E	113-282	\$ 2,000.00
From: Eye Glasses O & E	113-285	\$ 5,000.00
From: Insurance Other Liability	113-301	\$ 5,000.00
From: Special Police S & W	121-101	\$ 3,500.00
From: Crossing Guards O & E	120-201	\$ 2,000.00

From: Gasoline	140-204	\$ 3,000.00
From: Police O & E	118-201	\$ 6,000.00
To: Municipal Court O &E	208-201	\$ 3,500.00
To: Finance O & E	103-261	\$ 4,000.00
To: Municipal Prosecutor S & W	108-109	\$ 2,800.00
To: Police S & W	118-101	\$ 6,000.00
To: Crossing Guards S & W	120-101	\$ 3,000.00
To: Property Maintenance S & W	128-107	\$ 1,000.00
To: Streets & Roads S & W	129-101	\$ 13,150.00
To: Sanitation S & W	130-101	\$ 3,900.00
To: Recycling S & W	131-101	\$ 2,150.00
To: Street Lighting O & E	141-201	\$ 16,000.00

RESOLUTION #2015-025

AUTHORIZE INTERLOCAL AGREEMENT WITH
PASSAIC COUNTY EDUCATIONAL SERVICES
COMMISSION FOR TECHNOLOGY SUPPORT
SERVICES

WHEREAS, the Shared Services Act authorizes local school districts and government entities to enter into contracts with other local units for the purpose of subcontracting any services which the parties to such an agreement are empowered to render within its own jurisdiction; and

WHEREAS, the PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION, which has offices located at 45 Reinhardt Road in the Township of Wayne, County of Passaic and State of New Jersey (hereinafter referred to as "PCESC"), and the BOROUGH OF HALEDON, which is located at 510 Belmont Ave in the Borough of Haledon, County of Passaic and State of New Jersey (hereinafter referred to as "Borough of Haledon") are both authorized to provide technology support services for their respective entities; and

WHEREAS, PCESC and Borough of Haledon are of the opinion that their technology services can be more efficiently and economically provided to their respective entities through a joint agreement for the subcontracting of technology support services; and

WHEREAS, the parties are desirous of entering into an interlocal services agreement which would authorize PCESC to provide technology support services to the Borough of Haledon;

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Haledon that it hereby authorizes an interlocal services agreement between the Borough of Haledon and the Passaic County Educational Services Commission whereby PCESC will provide technology support services to the Borough of Haledon consistent with the following terms:

Borough of Haledon shall pay PCESC the rate of \$64.50 per hour for the Field Technician for technology services rendered during normal business hours (7:45 am to 3:45 pm Monday through Friday) for the period beginning January 1, 2014 and ending December 31, 2014. Borough of Haledon shall pay PCESC the rate of \$96.76 per hour for the Field Technician for technology services rendered during after business hours (3:46 pm to 9:00 pm Monday through Friday, 12:00 am to 11:59 pm Saturday and Sunday).

Borough of Haledon shall pay PCESC the rate of \$52.02 a month for website hosting and back up as well as \$42.65 for the web development services rendered during normal business hours (7:45 am to 3:45 pm Monday through Friday) for the period

beginning January 1, 2014 and ending December 31, 2014. Borough of Haledon shall pay PCESC the rate of \$64.50 per hour for web design services rendered during after business hours (3:46 pm to 9:00 pm Monday through Friday, 12:00 am to 11:59 pm Saturday and Sunday).

BE IT FURTHER RESOLVED, that the Governing Body hereby authorizes the Borough Attorney, Borough Administrator and any other authorized agents to negotiate the balance of the contract for this agreement.

RESOLUTION#2015-026 AUTHORIZE CHANGE ORDER #1 FOR ROE STREET
ATHLETIC FIELD IMPROVEMENTS

Mayor Stampone asked to table till next work session subject to review by Borough Attorney Andrew Oddo and Borough Engineer Nordan Murphy.

Motion by Johnson seconded by Martinez to table to next work session February 11, 2015.

ROLL CALL

YES: TIRRI, ALMAITA, MARTINEZ, JOHNSON

NO: -0-

Motion by Martinez seconded by Johnson to add on Resolution #2015-027.

ROLL CALL

YES: TIRRI, ALMAITA, MARTINEZ, JOHNSON

NO: -0-

RESOLUTION #2015-027 AUTHORIZE CHANGE ORDER #1 THE OLD
MUNICIPAL BUILDING COMPLEX
DEMOLITION PROJECT

Motion by Alkaita seconded by Martinez to approve.

WHEREAS, the Borough of Haledon awarded a contract to D & J Mazza Demolition, Inc. 1001 Darlene Avenue Ocean NJ for the Old Municipal Building Complex Demolition Project; and

WHEREAS, Nordan Murphy of the Alaimo Group has recommended that the Borough modify the contract amount of \$147,228.00 for Change Order #1 increasing the contract price by \$26,868.50; and

WHEREAS, the Borough has concurred in the recommendation of Mr. Murphy and has determined that this Resolution should be adopted subject to the conditions hereinafter, stated;

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Haledon as follows:

1. The Contract provided allowances for the removal and disposal of various asbestos containing materials in the total amount of \$30,000. Based upon the volume of materials to be removed the cost to remove and dispose of the asbestos containing materials exceeds the available allowances.
2. Two quotes were submitted by the contractor and the lowest quote was taken into consideration. Change order #1 is an increase in the amount of \$26,868.50, which results in a total contract amount of \$174,096.50. Approval of Change Order #1 will result in a cumulative 18.25 percent increase of the original contract amount of \$147, 228.00.
3. The written concurrence by D& J Mazza Demolition, Inc. to the modification shall be obtained in the form of Change Order No. 1, a copy of which is attached hereto and incorporated herein by reference.
4. It is hereby determined that this Change Order does not expand the size, nature or scope of the project as it was originally described in the bid specifications. The work

could not reasonably be effectuated by a separately bid contract without unduly disrupting the basic work or imposing adverse cost consequences.

5. The Contractor waives all claims for extensions of time and all claims for damages of whatsoever kind, either direct or indirect as well as any claim for impacted loss of profits of whatsoever kind related to this Change Order.

ROLL CALL

YES: TIRRI, ALMAITA, MARTINEZ, JOHNSON

NO: -0-

RESOLUTION #2015-028

APPROVE BILLS LIST, January 14, 2015.

Motion by Alkaita seconded by Martinez to approve.

WHEREAS, the attached bills have been submitted for payment; and

WHEREAS, the Chief Financial Officer has attached his certification of availability of funds stating that the Bills list for January will not constitute an over expenditure of any Ordinance or Line Item;

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haledon that the attached payments are hereby approved and payment made when the funds of the Borough are sufficient to meet them.

TOTAL BILLS LIST FOR January 14, 2015 WITH PREPAIDS IS:

CURRENT:	\$1,597,044.31
WATER (MUA):	<u>\$ 161,222.89</u>
TOTAL:	\$1,758,267.20

ROLL CALL

YES: KANDIS, TIRRI, COSTA, MARTINEZ

NO: -0-

RESOLUTIONS FROM OTHER MUNICIPALITIES FOR CONSIDERATION,
JANUARY 28, 2015:

- None.

MAYOR'S REPORT

Nothing to add.

COMMITTEE REPORTS

LEGAL UPDATE – Andrew Oddo – no report.

January 14, 2015

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PUBLIC SAFETY COMMITTEE – Michael Johnson

Police Liaison – Michael Johnson

Fire Liaison – Michael Tirri

Meeting scheduled with Fire Committee on January 20, 2015.

Office of Emergency Management – Tahsina Ahmed

FINANCE COMMITTEE – Mounir Almaita

Budget meetings have been set.

ADMINISTRATION AND PERSONNEL – Maha Kandis – absent.

ORDINANCE – Mounir Almaita – no report.

HEALTH AND WELFARE – Tahsina Ahmed – absent.

PUBLIC WORKS – Michael Johnson

Thanked DPW and workers for the garbage holiday schedule.

CAPITAL PROJECTS – Rey Martinez – nothing in addition to the earlier discussion.

TECHNOLOGY – Tahsina Ahmed – absent.

SPECIAL EVENTS – Maha Kandis – absent.

ADJOURN

Motion by Martinez seconded by Johnson to adjourn.

ROLL CALL

YES: TIRRI, ALMAITA, MARTINEZ, JOHNSON

NO: -0-

Respectfully submitted:

Allan R. Susen, RMC/MMC
Municipal Clerk/Administrator