

BOROUGH OF HALEDON
MAYOR AND COUNCIL
WORK SESSION

MOMENT OF SILENCE

February 11, 2015

FLAG SALUTE

The Mayor and Council of the Borough of Haledon conducted their February Work Session on February 11, 2015 at 8:15PM in the Council Chambers of the Haledon Municipal Complex located at 510 Belmont Avenue. Formal action may be taken.

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notice of this meeting was included in the notice sent to the North Jersey Herald & News and the Record on January 5, 2015 posted on the bulletin board in the Municipal Building on January 5, 2015 and has remained continuously posted as the required notices under the Statute. Copies of the above notices are and have been available to the public and are on file in the office of the Municipal Clerk.

Proper notice having been given, the Municipal Clerk is directed to include this statement in the minutes of this meeting.

ROLL CALL – Council President Mounir Alkaita called the meeting to order at 8:20PM

Present: Council President Mounir Alkaita; Council members; Tahsina Ahmed, Rey Martinez, Michael Johnson and Borough Attorney Andrew Oddo; and Municipal Clerk/Borough Administrator Allan R. Susen.

Absent: Maha Kandis absent with notice.
Michael Tirri absent with notice.
Domenick Stampone absent with notice.

PUBLIC HEARING
(Privilege of the floor)

Motion by Martinez seconded by Johnson to open the public hearing

ROLL CALL
YES: ALMAITA, AHMED, MARTINEZ, JOHNSON
NO: -0-

No Comments

Motion by Johnson seconded by Ahmed to close the public hearing

ROLL CALL
YES: ALMAITA, AHMED, MARTINEZ, JOHNSON
NO: -0-

GOVERNING BODY RESPONSES

No Comments

DEPARTMENT HEAD REPORTS AND DISCUSSION

ENGINEER'S REPORT – ALAIMO ENGINEERING – report included in packet.

ADMINISTRATOR'S REPORT – Allan Susen

FINANCE

1. Budget workbooks were prepared. The Finance Committee has completed their first review of the entire budget. This review will be incorporated into the budget document and sent to the Auditor for his review. Budget introduction is schedule for the March work session and adoption by the regular April meeting.
2. The finance system has been updated and rolled into Budget year 2015.

ADMINISTRATION

1. DPW workers have begun collecting garbage on certain holidays. This should alleviate the problems associated with garbage left curbside on non-pickup days.
2. A phone conference is scheduled for February 12th to discuss the environmental work yet to be completed at the old municipal complex.
3. Demolition of structures has begun at the old municipal complex. The contractor is confident they will meet the contract deadline.
4. The County Clerk will conduct satellite office session here in the Borough of Haledon on April 22nd for Passport applications, Notary, and Veteran ID's.
5. The 2015 Borough Directory is complete. As requested, a calendar will be printed for 2015. It will contain recycling and garbage collection information making it available for Recycling and Clean Communities funding. A draft was sent to the printer this week. I am planning to have the calendar available in March.
6. I was informed that Oriental Pacific, our janitorial service company; is going out of business effective March 31st. A resolution to authorize going out for bids is on tonight's meeting agenda.

CAPITAL PROJECTS

1. Roe Street Athletic Field: A detailed report regarding the change order deferred for action until the February 11th meeting was submitted by Nordan Murphy of Alaimo Engineering. Mounir and I met with Nordan and reviewed the change order. All supplemental work is eligible for payment under the grant. It is listed on the Consent Agenda for your consideration tonight.
2. Belmont Streetscape – Phase I: A request for quotes has been sent to various contractors (to be returned by February 20th) for repairs to the Belmont Streetscape caused by the auto accident last summer.
3. Belmont Streetscape – Phase II: Alaimo Engineering has sent its second corrective work letter to the contractor dated January 28th. On the same day the contractor requested another time extension for the project. Nordan is requesting a meeting with me and the Borough Attorney to discuss the remaining contract documents and possible liquidated damages. A meeting will also need to be scheduled with the contractor.

POLICE DEPT. – Chief Mercurio

Sgt. Chris LeMay submitted the monthly report. Police Department is ticketing snow covered vehicles and will tow if needed.

DEPARTMENT OF PUBLIC WORKS – Doug Morgan – not present.

FIRE DEPARTMENT – Chief Mike Moscatello – not present.

OFFICE OF EMERGENCY MANAGEMENT – Scott Wilson – not present.

CONSTRUCTION DEPARTMENT/PROPERTY MAINTENANCE - Jessica Jimenez

Read regular report

RECREATION – Frank Caraccio

Council President Alkaita reported basketball programs are running and baseball is starting.

MUNICIPAL CLERK'S AGENDA

COMMUNICATIONS

1. Letter from the County of Passaic regarding storm drain connection at 234 Pompton Road, Wayne NJ 07470.
2. Letter from Weiner & Lesniak LLP regarding the Borough of Totowa 2014 Master Plan Re-examination Report and Amendment to the Borough of Totowa Master Plan.
3. Letter to resident at 136 Church Street from Manchester Utilities Authority regarding fire hydrant service.
4. Letter to Municipal Clerk/Administrator Allan R. Susen from Manchester Utilities Authority regarding fire hydrant service.
5. Ordinance#4-2015 An Ordinance to amend chapter 600 zoning code of the Borough of North Haledon, Article XXIII-Senior Citizen Residential (SCR) District from the Borough of North Haledon.

Motion by Johnson seconded by Ahmed to accept and file.

ROLL CALL

YES: ALMAITA, AHMED, MARTINEZ, JOHNSON

NO: -0-

GENERAL DISCUSSION

- Request from Haledon Jehovah Witness Congregation to waive building permit fees (they have a IRS 501 C3)
Council President Alkaita is not in favor of waiving the fees.
Councilman Johnson agreed.
Councilman Martinez asked if 501c3 requires fee exemption.
Borough Attorney Oddo said no, it is up to the Governing Body.
- Police Officer retiring.
A few members of the Police Department are retiring; advertised for new Police officers.
- Letter from Borough Engineer regarding Corrective Work letter for Phase II Belmont Avenue Gateway Community Enhancement project.
Referred to in the Administrator's report.

UNFINISHED BUSINESS

Motion by Johnson seconded by Martinez that Ordinance #1-14-2015 to be heard in its second and final reading (An ordinance creating a Recreation Committee)

ROLL CALL

YES: ALMAITA, AHMED, MARTINEZ, JOHNSON

NO: -0-

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THE CLERK WILL READ THE TITLE

BOROUGH OF HALEDON
ORDINANCE #1-14-2015
“AN ORDINANCE CREATING A RECREATION COMMITTEE”

Motion by Ahmed seconded by Johnson to open the public hearing on Ordinance #1-14-2015

ROLL CALL

YES: ALMAITA, AHMED, MARTINEZ, JOHNSON

NO: -0-

No comments

Motion by Johnson seconded by Martinez to close the public hearing on Ordinance #1-14-2015

ROLL CALL

YES: ALMAITA, AHMED, MARTINEZ, JOHNSON

NO: -0-

Motion by Martinez seconded by Johnson that Ordinance #1-14-2015 be approved and adopted and to authorize the Municipal Clerk to advertise according to law.

ROLL CALL

YES: ALMAITA, AHMED, MARTINEZ, JOHNSON

NO: -0-

NEW BUSINESS

Motion by Ahmed seconded by Martinez to read the introduction of Ordinance #2-11-2015

(“An Ordinance to Amend Chapter 48 entitled “Police Department”)

ROLL CALL

YES: ALMAITA, AHMED, MARTINEZ, JOHNSON

NO: -0-

The Clerk will read the title:

BOROUGH OF HALEDON
ORDINANCE #2-11-2015
AN ORDINANCE TO AMEND CHAPTER 48 OF THE CODE OF THE BOROUGH OF
HALEDON ENTITLED POLICE DEPARTMENT

Motion by Johnson seconded by Ahmed to approve and authorize the Municipal Clerk to advertise in the next available issue of the Herald News for a public hearing to take place on March 11, 2015.

ROLL CALL

YES: ALMAITA, AHMED, MARTINEZ, JOHNSON

NO: -0-

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Motion by Johnson seconded by Ahmed to read the introduction of Ordinance #2-11-2015A
("An Ordinance to Amend Chapter 48 entitled "Police Department" section 1A)

ROLL CALL

YES: ALMAITA, AHMED, MARTINEZ, JOHNSON

NO: -0-

The Clerk will read the title:

BOROUGH OF HALEDON
ORDINANCE #2-11-2015A
AN ORDINANCE TO REVISING CHAPTER 48 OF THE CODE OF THE BOROUGH
OF HALEDON ENTITLED "POLICE DEPARTMENT"

Motion by Ahmed seconded by Johnson to approve and authorize the Municipal Clerk to advertise in the next available issue of the Herald News for a public hearing to take place on March 11, 2015.

ROLL CALL

YES: ALMAITA, AHMED, MARTINEZ, JOHNSON

NO: -0-

Motion by Martinez seconded by Johnson to read the introduction of Ordinance #2-11-2015B
("An Ordinance to add a New Chapter 48-36.1 Titled "Police Officers, Off-Duty Employment of")

ROLL CALL

YES: ALMAITA, AHMED, MARTINEZ, JOHNSON

NO: -0-

The Clerk will read the title:

BOROUGH OF HALEDON
ORDINANCE #2-11-2015B
AN ORDINANCE TO ADD A NEW CHAPTER 48-36.1 OF THE CODE OF THE
BOROUGH OF HALEDON TITLED "POLICE OFFICERS, OFF-DUTY
EMPLOYMENT OF"

Motion by Ahmed seconded by Johnson to approve and authorize the Municipal Clerk to advertise in the next available issue of the Herald News for a public hearing to take place on March 11, 2015.

ROLL CALL

YES: ALMAITA, AHMED, MARTINEZ, JOHNSON

NO: -0-

RESOLUTIONS

CONSENT AGENDA

WHEREAS, the Mayor and Council of the Borough of Haledon have reviewed the Consent Agenda consisting of various proposed resolutions; and

WHEREAS, the Mayor and Council of the Borough of Haledon are not desirous of removing any resolution from the Consent Agenda;

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NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Haledon, that the following resolutions on the Consent Agenda are hereby approved:

RESOLUTION#2015-026 AUTHORIZE CHANGE ORDER #1 FOR THE ROE STREET ATHLETIC FIELD IMPROVEMENTS
RESOLUTION#2015-036 AUTHORIZE REQUEST TO CONDUCT A TRICKY TRAY- PTSA MANCHESTER REGIONAL HIGH SCHOOL
RESOLUTION#2015-037 RESOLUTION AUTHORIZING REFUND OF REDEMPTION MONIES TO OUTSIDE LIENHOLDER- 83 CHURCH STREET
RESOLUTION#2015-038 TRANSFER OF FUNDS- 2014 BUDGET APPROPRIATIONS RESERVES

Motion by Johnson seconded by Ahmed to approve.

ROLL CALL

YES: ALMAITA, AHMED, MARTINEZ, JOHNSON

NO: -0-

RESOLUTION #2015-026 AUTHORIZE CHANGE ORDER #1 FOR THE ROE STREET ATHLETIC FIELD IMPROVEMENTS

WHEREAS, the Borough of Haledon awarded a contract to JC Landscape 8 Industrial Rd. Pequannock, NJ for the Roe Street Athletic Park Improvement Project; and

WHEREAS, Nordan Murphy of the Alaimo Group has recommended that the Borough modify the contract amount of \$227,740 for Change Order #1 increasing the contract price by \$30, 979.50; and

WHEREAS, the Borough has concurred in the recommendation of Mr. Murphy and has determined that this Resolution should be adopted subject to the conditions hereinafter, stated;

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Haledon as follows:

1. Field quantity adjustment for the elimination of the rock excavation pay item, since rock was not encountered when the soil borings were completed, resulting in a credit amount of \$18,400.00.
2. Supplemental Item 1S in the amount of \$572.00 for the installation of alternate light fixtures for the flagpole uprights. The alternate light fixture will provide brighter lighting of flagpole than the originally specified fixture.
3. Supplemental Item 2S in the lump sum amount of \$45, 087.50 to provide alternate footings for the safety netting. After completion of the soil borings, it was determined that the existing subgrade material is poor from a structural standpoint and representative of landfill materials. Consequently, the footings had to be increased in depth from 7' to 13' resulting in the increased cost for installation. The safety netting cannot be installed without the larger footings.
4. Supplemental Item 3S in the lump sum amount of \$3, 720.00 for the installation of a motion detector security light for the bandshell.
5. The written concurrence by JC Landscape to the modification shall be obtained in the form of Change Order No. 1, a copy of which is attached hereto and incorporated herein by reference.
6. It is hereby determined that this Change Order does not expand the size, nature or scope of the project as it was originally described in the bid specifications. The work could not reasonably be effectuated by a separately bid contract without unduly disrupting the basic work or imposing adverse cost consequences.
7. The Contractor waives all claims for extensions of time and all claims for damages of whatsoever kind, either direct or indirect as well as any claim for impacted loss of profits of whatsoever kind related to this Change Order.

RESOLUTION #2015-036

AUTHORIZE REQUEST TO CONDUCT A
TRICKY TRAY- PTSA MANCHESTER
REGIONAL HIGH SCHOOL

WHEREAS, Manchester Regional High School PTSA has applied for a raffle license to hold Tricky Tray; and

WHEREAS, the purpose of this raffle is to support and benefit Manchester PTSA for year 2015; and

WHEREAS, the proper application has been completed and the correct fees paid; and

WHEREAS, the Municipal Clerk has reviewed the application and found everything to be in order;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Haledon that the request for a raffle license is hereby approved for Tricky Tray to be held on March 20, 2015 at 70 Church Street, Haledon, NJ 07508.

RESOLUTION #2015-037

RESOLUTION AUTHORIZING REFUND OF
REDEMPTION MONIES TO OUTSIDE
LIENHOLDER- 83 CHURCH STREET

WHEREAS, at the Municipal Tax Sale held on December 18, 2012, a lien was sold on Block 81, Lot 15, also known as 83 Church Street in Haledon, for 2011 delinquent taxes; and,

WHEREAS, this lien, known as Tax Sale Certificate #12-00006 was sold to US Bank cust for Phoenix, 2 Liberty Place-TLSG,50 south 16th Street, Suite 1950, Philadelphia, PA 19102, in the amount of \$ 6,795.21, at zero percent interest with a premium of \$11,000.00, and,

WHEREAS, Property Owner, has effected redemption of Certificate #12-00006 in the amount of \$40,040.01, as of February 20, 2015,

NOW THEREFORE, BE IT RESOLVED, that the CFO / Treasurer be authorized to issue a check in the amount of \$ 51,040.01 payable to US Bank cust for Phoenix, 2 Liberty Place- TLSG,50 South 16th Street, Suite 1950,Philadelphia, PA 19102 for the redemption of Tax Sale Certificate #12-00006

RESOLUTION #2015-38

TRANSFER OF FUNDS – 2014 BUDGET
APPROPRIATIONS RESERVES

BE IT RESOLVED, by the Mayor and Board of Council of the Borough of Haledon, that the Treasurer be and is hereby authorized to make the following transfers of the 2014 Municipal Budget Appropriations reserves according to N.J.S.A.40A:4-5.8:

From: Admin & exec.	O & E 101-205	\$ 1,000.00
From: Recreation	O & E 137-201	3,000.00
From: Cel. Public Events	O & E 136-201	2,000.00
From: Sewer	O & E 132-241	2,000.00
From: Presc.Insurance	. O & E 113-283	33,000.00

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From: Dispatchers	S & W 119-101	5,000.00
From: Engineering	O & E 109-201	5,000.00
From: Hydrants	O & E 142-201	3,000.00
From: Crossing Guards	O & E	1,500.00
To: Legal	O & E 107-201	51,000.00
To: Buildings&Grounds	O & E 110-234	4,500.00
Total Transfers:		\$ 55,500.00

RESOLUTION#2015-039 AUTHORIZING THE MEMORANDUM OF AGREEMENTS-DEPARMENT OF PUBLIC WORKS AND CROSSING GUARDS

Motion by Johnson seconded by Ahmed to approve.

THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haledon that the Mayor is hereby authorized to sign the Memorandum of agreements for the Department of Public Works and Crossing Guards.

ROLL CALL

YES: ALMAITA, AHMED, MARTINEZ, JOHNSON

NO: -0-

RESOLUTION#2015-040 AUTHORIZE MUNICIPAL CLERK TO ADVERTISE FOR CUSTODIAL SERVICES

Motion by Martinez seconded by Johnson to approve.

BE IT RESOLVED, by the Governing Body of the Borough of Haledon that the Municipal Clerk is hereby authorized to advertise for bids for custodial services.

ROLL CALL

YES: ALMAITA, AHMED, MARTINEZ, JOHNSON

NO: -0-

RESOLUTION#2015-041 DESIGNATION OF CANDIDATES SUBMITTING THE MOST ADVANTAGEOUS PROPOSALS IN RESPONSE TO REQUEST FOR PROPOSALS FOR PROFESSIONAL SERVICES- HEARING OFFICER/FINANCIAL PLAN MANAGER

Motion by Johnson seconded by Martinez to approve.

WHEREAS, the Governing Body of the Borough of Haledon solicited proposals for professional services for Hearing Officer and Sponsored Financial Plan Manager; and

WHEREAS, such proposals were solicited in accordance with the fair and open process as set forth by P.L. 2004, Chapter 19 (as amended by P.L. 2005, c. 51) N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, the Municipal Clerk received and opened all proposals submitted in response to its solicitation for proposals on February 3, 2015 at 10:00AM; and

WHEREAS, the Governing Body of the Borough of Haledon has considered all proposals received during the applicable solicitation period and has made determinations as to which proposal submitted for each position is most advantageous, price and other factors considered; and

WHEREAS, the Governing Body of the Borough of Haledon, in making such determinations, considered each candidate's: (1) Experience and reputation in the field; (2) Knowledge of the Borough of Haledon and the subject matter to be addressed under the contract; (3) Availability to accommodate any required meetings of the agency; (4) Compensation proposal; and (5) Other factors if determined to be in the best interest of the Borough of Haledon and its agencies; and

WHEREAS, the Governing Body of the Borough of Haledon is desirous of designating the candidates submitting the most advantageous proposal, price and other factors considered for the positions mentioned above;

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haledon that the most advantageous proposal submitted for the above positions are the following:

Hearing Officer

Florio & Kenny, L.L.P

Sponsored Financial Plan Manager

Lincoln Financial Group

BE IT FURTHER RESOLVED, the Municipal Clerk is hereby authorized to prepare contracts and any other documentation as required to finalize the above mentioned professional services for year 2015.

ROLL CALL

YES: ALMAITA, AHMED, MARTINEZ, JOHNSON

NO: -0-

RESOLUTION #2015-042

APPROVE BILLS LIST, February 11, 2015.

Motion by Johnson seconded by Ahmed to approve.

WHEREAS, the attached bills have been submitted for payment; and

WHEREAS, the Chief Financial Officer has attached his certification of availability of funds stating that the Bills list for February will not constitute an over expenditure of any Ordinance or Line Item;

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haledon that the attached payments are hereby approved and payment made when the funds of the Borough are sufficient to meet them.

TOTAL BILLS LIST FOR February 11, 2015 WITH PREPAIDS IS:

CURRENT:	\$1, 657, 289.03
WATER (MUA):	<u>\$ 24,697.29</u>
TOTAL:	\$1, 681, 986.32

ROLL CALL

YES: ALMAITA, AHMED, MARTINEZ, JOHNSON

NO: -0-

RESOLUTIONS FROM OTHER MUNICIPALITIES FOR CONSIDERATION,
FEBRUARY 25, 2015:

- Resolution#R-15-022 Resolution Supporting, Recognizing and Honoring the Service of Law Enforcement Officers from the Borough of Tinton Falls New Jersey.

Discussed the resolution and its merits for Haledon. Councilman Johnson emphasized the need to interact with the community and the Police. A bill is pending which will require students to participate in classes that teach proper interaction with Police Departments.

MAYOR'S REPORT

No report.

COMMITTEE REPORTS

LEGAL UPDATE – Andrew Oddo – no report at this time.

PUBLIC SAFETY COMMITTEE – Michael Johnson

Police Liaison – Michael Johnson – received a phone call from a concerned citizen who is afraid for a family member attending Manchester Regional High School. A girl was attacked and needs to be escorted from class to class. Will follow up and learn more information.

Council President Alkaita, parents need to be advocate for their children

Fire Liaison – Michael Tirri – absent.

Office of Emergency Management – Tahsina Ahmed – no report.

FINANCE COMMITTEE – Mounir Alkaita

Thanked the budget committee for their work.

ADMINISTRATION AND PERSONNEL – Maha Kandis – absent.

ORDINANCE – Mounir Alkaita – no report.

HEALTH AND WELFARE – Tahsina Ahmed – no report.

PUBLIC WORKS – Michael Johnson

Parking issue discussed at meeting prior to snowstorms. Looking again at changing the ordinance regarding no parking.

CAPITAL PROJECTS – Rey Martinez – nothing official.

TECHNOLOGY – Tahsina Ahmed – nothing to report.

SPECIAL EVENTS – Maha Kandis – absent.

ADJOURN

Motion by Johnson seconded by Martinez to adjourn.

ROLL CALL

YES: ALMAITA, AHMED, MARTINEZ, JOHNSON

NO: -0-

Respectfully submitted:

Allan R. Susen, RMC/MMC
Municipal Clerk/Administrator