

BOROUGH OF HALEDON
MAYOR AND COUNCIL
WORK SESSION

MOMENT OF SILENCE

December 4, 2014

FLAG SALUTE

The Mayor and Council of the Borough of Haledon conducted their December Work Session on December 4, 2014 at 7:00 PM in the Council Chambers of the Haledon Municipal Complex located at 510 Belmont Avenue. Formal action may be taken.

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notice of this meeting was included in the notice sent to the North Jersey Herald & News and the Record on January 9, 2014 posted on the bulletin board in the Municipal Building on January 9, 2014 and has remained continuously posted as the required notices under the Statute. Copies of the above notices are and have been available to the public and are on file in the office of the Municipal Clerk.

Proper notice having been given, the Municipal Clerk is directed to include this statement in the minutes of this meeting.

ROLL CALL – Council President Mounir Alamita called the meeting to order at 7:05PM

Present: Council President Mounir Alaita: Council members; Michael Tirri, Belgica Costa, Rey Martinez and Borough Attorney Andrew Oddo; and Municipal Clerk/Borough Administrator Allan R. Susen.

Absent: Mayor Domenick Stampone absent with notice.
Maha Kandis, at the REC Center preparing for the Tree Lighting.
Michael Johnson delayed at work.

PUBLIC HEARING
(Privilege of the floor)

Motion by Martinez seconded by Costa to open the public hearing

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ

NO: -0-

No comments

Motion by Costa seconded by Martinez to close the public hearing

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ

NO: -0-

GOVERNING BODY RESPONSES

No Comments

DEPARTMENT HEAD REPORTS AND DISCUSSION

ENGINEER'S REPORT – ALAIMO ENGINEERING – on file.

ADMINISTRATOR'S REPORT – Allan Susen

- Gave oral report concerning the online auction, beginning 12/6/2014.
- Received bids, demolition of the old municipal complex buildings; resolution to be added to the agenda.
- Received bids for REC Services.
- Received bids for DPW vehicle; resolution to be added to the agenda.
- Going out to Bid on Professional Services.

POLICE DEPT. – Chief Mercurio

Deputy Chief Gottheiner read the Regular Activity report.

DEPARTMENT OF PUBLIC WORKS – Doug Morgan read the regular report

Councilman Johnson arrived at 7:12PM

FIRE DEPARTMENT – Chief Mike Moscatello – not present.

OFFICE OF EMERGENCY MANAGEMENT – Scott Wilson – not present.

CONSTRUCTION DEPARTMENT/PROPERTY MAINTENANCE - Jessica Jimenez – read regular report.

Council President Mounir Alkaita mentioned garbage out on holidays is still an issue.

MUNICIPAL CLERK'S AGENDA

COMMUNICATIONS

- Letter from the Mayor of the Borough of Woodland Park to Mayor Domenick Stampone that Passaic Valley Water Commission has adopted a resolution postponing the drainage of Stanley Levine, New Street and the Great Notch Reservoirs.

Motion by Costa seconded by Johnson to accept and file.

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: -0-

GENERAL DISCUSSION

None.

UNFINISHED BUSINESS

Motion by Tirri seconded by Johnson that Ordinance #11-6-2014 to be heard in its second and final reading (An ordinance amending chapter 110 the code of the Borough of Haledon entitled “Brush, Weeds and Noxious Growths” Subsection 110-9 Titled “Performance of Work by the Borough”)

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: -0-

THE CLERK WILL READ THE TITLE

BOROUGH OF HALEDON

ORDINANCE #11-6-2014

“AN ORDINANCE TO AMEND CHAPTER 110 OF THE CODE OF THE BOROUGH OF HALEDON TITLED “BRUSH, WEEDS AND NOXIOUS GROWTHS” SUBSECTION 110-9 TITLED, “ PERFORMANCE OF WORK BY THE BOROUGH”

Motion by Tirri seconded by Johnson to open the public hearing on Ordinance #11-6-2014

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: -0-

No Comments

Motion by Costa seconded by Johnson to close the public hearing on Ordinance #11-6-2014

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: -0-

Motion by Martinez seconded by Johnson that Ordinance #11-6-2014 be approved and adopted and to authorize the Municipal Clerk to advertise according to law.

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: -0-

Motion by Johnson seconded by Martinez that Ordinance #11-6-2014A to be heard in its second and final reading (An ordinance amending “An Ordinance amending Chapter 205 of the code of the Borough of Haledon Entitled Vehicles and Traffic”)

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: -0-

THE CLERK WILL READ THE TITLE

BOROUGH OF HALEDON
ORDINANCE #11-6-2014A
“AN ORDINANCE AMENDING CHAPTER 205 OF THE CODE OF THE BOROUGH
OF HALEDON ENTITLED VEHICLES AND TRAFFIC”

Motion by Costa seconded by Johnson to open the public hearing on Ordinance #11-6-2014A

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: -0-

No Comments

Motion by Tirri seconded by Johnson to close the public hearing on Ordinance #11-6-2014A.

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: -0-

Motion by Johnson seconded by Tirri that Ordinance #11-6-2014A be approved and adopted and to authorize the Municipal Clerk to advertise according to law.

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: -0-

Motion by Tirri seconded by Johnson that Ordinance #11-13-2014 to be heard in its second and final reading (An ordinance to set Fees in the Borough of Haledon)

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: -0-

THE CLERK WILL READ THE TITLE

BOROUGH OF HALEDON
ORDINANCE #11-13-2014
“AN ORDINANCE TO SET FEES IN THE BOROUGH OF HALEDON”

Motion by Tirri seconded by Johnson to open the public hearing on Ordinance #11-13-2014

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: -0-

No Comments

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Haledon that the limousine license for Joli Limousine be renewed for the period of January 1, 2015 to December 31, 2015 and

BE IT FURTHER RESOLVED, that Joli Limousine is required to maintain proper insurance coverage for this service as required by NJSA 48:16-13 et seq.

RESOLUTION #2014-154

2014 SALARY RESOLUTION

BE IT RERSOLVED, by the Mayor and Council of the Borough of Haledon, in the County of Passaic, New Jersey, that the following positions shall be paid the following salaries within the ranges set forth in the 2014 Salary Ordinance duly adopted on February 20, 2014.

Position	Amount
Mayor	\$ 2,700.00
Council Persons	1,800.00
Borough Clerk	96,447.00
Deputy Borough Clerk	51,000.00
Borough Clerk-Administrative Secretary	33,241.00
Elections Officer	1,269.00
Water Billing Clerk II	36,027.00
Water Billing Clerk III	33,776.00
Tax Collector	4,420.00
Administrator	21,433.00
Administrative Tax Clerk	35,700.00
Finance Clerk	51,671.00
Supt. of Public Works	78,030.00
DPW Foreman	2,871.00
Chief of Police	117,000.00, effective 10/10/14 \$129,000
Deputy Chief of Police	128,982.29
Municipal Judge	28,244.00
Municipal Court Prosecutor	16,147.00
Municipal Court Administrator	50,663.00
Deputy Court Administrator	30,600.00
Board of Health Secretary	7,957.00
Sanitary Inspector	5,555.00
Registrar of Vital Statistics	4,823.00
Deputy Registrar of Vital Statistics	1,441.00
Borough Nurse	9,199.00
Electrical Inspector	4,592.00
Building Inspector	12,802.00
Construction Code Official	33,110.00
Tax Assessor	15,281.00
Zoning Officer	8,490.00
Housing/Code Enforcement Officer	38,760.00
Public Assistance Director	6,004.00
Clean Communities Coordinator	4,255.00
Uniform Fire Safety Official	7,429.00
Asst. Uniform Fire Safety Official	7,429.00
Fire Inspector – Class I	7,429.00
Senior Citizen Coordinator	3,619.00
Senior Citizen Co-coordinator	1,758.00
Recycling Coordinator	4,415.00
Fire Prevention Bureau Secretary	563.00
Planning Board Secretary	6,368.00
Fire Subcode Official/Class II	8,660.00
Public Assistance Secretary	619.00
Fire Dept. Secretary (#1)	310.00
Fire Dept. Secretary (#2)	310.00

WHEREAS, nine contractors submitted bids for the Project; and

WHEREAS, the Borough Clerk received and opened the bids received for the Project on December 2, 2014; and

WHEREAS, N.J.S.A. 40A:11-23.2(c) provides that when required by the bid plans and specifications, a statement of corporate ownership pursuant to section 1 of P.L.1977, c.33 (C.52:25-24.2) shall be considered mandatory and must be submitted at the time specified by the contracting unit for the receipt of the bids and the failure to submit the mandatory item shall be deemed a fatal defect that shall render the bid proposal unresponsive and that cannot be cured by the governing body; and

WHEREAS, Project specifications required the submission of a statement of corporate ownership in the form of a Stockholder Disclosure Certification; and

WHEREAS, Wild Heart Bulk Landscape Supplies, Inc. of Somerset, New Jersey was the low bidder with a bid of \$135,350.00; and

WHEREAS, the bid submitted by Wild Heart Bulk Landscape Supplies included a Stockholder Disclosure Certification form in which the box was checked that indicated that no stockholder owns more than 10% of the issued and outstanding stock of the company; and

WHEREAS, Wild Heart Bulk Landscape Supplies' Stockholder Disclosure Certification form further indicated that Dawn Janho owns 100% of the company; and

WHEREAS, the Stockholder Disclosure Certification form submitted by Wild Heart Bulk Landscape Supplies included with their bid was not signed by Dawn Janho or any other representative of the company and was not notarized; and

WHEREAS, the Governing Body of the Borough of Haledon finds that the bid submitted by Wild Heart Bulk Landscape Supplies is not responsive due to the fatal defect of not submitting a conforming Stockholder Disclosure Certification and the bid is therefore rejected; and

WHEREAS, the next low bidder is D&J Mazza Demolition, Inc. of Ocean, New Jersey who submitted a bid of \$147,228.00; and

WHEREAS, the bid submitted by D&J Mazza Demolition is responsive to all aspects of the bid specifications; and

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haledon, that it hereby finds that D&J Mazza Demolition, Inc. submitted the lowest responsive bid for the project titled, "Bid for the Building Complex Demolition at Belmont Avenue and Morrissee Avenue;" and

BE IT FURTHER RESOLVED, that the Governing Body of the Borough of Haledon hereby awards thee bid for the project titled, "Bid for the Building Complex Demolition at Belmont Avenue and Morrissee Avenue" to D&J Mazza Demolition, Inc.

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: -0-

RESOLUTION #2014-157 RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF HALEDON, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF GOVERNMENT ENERGY AGGREGATION PROGRAM AGREEMENTS
Motion by Costa seconded by Tirri to approve.

WHEREAS, the State of New Jersey has been engaged in a process to establish a competitive market place through deregulation and restructuring the electric and natural gas utility markets; and

WHEREAS, the establishment of a governmental energy aggregation program ("GEA Program") to purchase electric generation service and natural gas pursuant to the Government Energy Act of 2003, *N.J.S.A. 48:3-93.1 et seq.* ("Act") and the New Jersey Board of Public Utilities' implementing rules at *N.J.A.C. 14:4-6.1 et seq.* ("Rules") will increase competition for the provision of electric power and natural gas to residential and non-residential electricity and gas ratepayers, thereby increasing the likelihood of lower electric rates and natural gas rates for these users without causing an interruption in service; and

WHEREAS, under a GEA Program the residential ratepayers may have the opportunity to receive a direct reduction in their electric bills through the bulk purchase of energy from a third-party energy supplier; and

WHEREAS, pursuant to an ordinance adopted by the Borough of Haledon on July 18, 2013 Ordinance #6/18/2013, the Borough of Haledon publicly declared its intent to commence a GEA Program by participating in the Passaic County Energy Cooperative Pricing System ("PCECPS"); and

WHEREAS, the COUNTY OF PASSAIC appointed CONCORD ENERGY SERVICES ("CES") for the "PCECPS" to serve as Energy Agent to assist and administer the GEA program at no cost to the County or "PCECPS" participating members; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Haledon in the County of Passaic, New Jersey, duly assembled in public session, as follows:

1. The Mayor, Chief Financial Officer, Treasurer or other municipal officer is hereby authorized and directed to execute, on behalf of the Township, any documents and Agreements necessary to carry out the purpose this Resolution.

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: -0-

RESOLUTION #2014-158 AUTHORIZE AWARD OF PROJECT TITLED "ONE (1) NEW, UNUSED 2014 MULTI-USE MUNICIPAL HOOK LOADER & ACCESSORIES MOUNTED ON A HEAVY DUTY TRUCK CHASSIS SPECIFICATIONS FOR 26,000 LBS. HOOK LIFT."

Motion by Johnson seconded by Costa to approve.

WHEREAS, the Borough of Haledon advertised for bids for a project titled, "One (1) New, Unused 2014 Multi-Use Municipal Hook Loader & Accessories Mounted On A Heavy Duty Truck Chassis Specifications for 26,000 lbs. Hook Lift," hereinafter referred to as the "Project"); and

WHEREAS, the Borough Clerk received and opened the bids received for the Project on November 6, 2014; and

WHEREAS, the lowest responsive bidder is Robert H. Hoover & Sons, Inc. of Flanders, New Jersey who submitted a base bid of \$219,278.00 and an alternate bid for option Three (3) "Container – 15', 20 yard capacity" of \$4,485.00; and

WHEREAS, Chief Financial Officer MaryAnn Brindisi has issued a certification of funds for an amount not to exceed \$223,763.00

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haledon, that it hereby finds that Robert H. Hoover & Sons, Inc. submitted the lowest responsive bid for the project titled, "One (1) New, Unused 2014 Multi-Use Municipal Hook Loader & Accessories Mounted On A Heavy Duty Truck Chassis Specifications for 26,000 lbs. Hook Lift," and

BE IT FURTHER RESOLVED, that the Governing Body of the Borough of Haledon hereby awards to Robert H. Hoover & Sons, Inc. the base bid in the amount of \$219,278.00 and the alternate bid, Option Three (3), in the amount of \$4,485.00 for a total of \$223,763.00.

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: -0-

RESOLUTION #2014-159

AWARD OF CONTRACT – AUTHORIZE
AWARD OF CONTRACT FOR SPECIAL
ENGINEERING SERVICES
Motioned by Johnson seconded by Costa to
approve.

WHEREAS, the Borough of Haledon requires the services of a Special Engineering Services for the Borough of Haledon; and

WHEREAS, such service is exempt from bidding pursuant to NJSA 40A:11-5(1); and

WHEREAS, the Borough of Haledon in compliance with P.L. 2004, c. 19 accepted proposals under the "fair and open" process on October 15, 2014; and

WHEREAS, Delaware-Raritan Engineering, Inc. has submitted a proposal to conduct said service; and

WHEREAS, the Municipal Clerk/Administrator completed a worksheet evaluating the firms that submitted proposals; and

WHEREAS, Delaware-Raritan Engineering, Inc. scored the highest on the measurement criteria; and

WHEREAS, their rate schedule is included in the submitted proposal and was part of the measurement criteria;

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Haledon that the Mayor and Municipal Clerk are hereby authorized to sign an agreement with Delaware-Raritan Engineering, Inc. for the period ending Dec. 31, 2014 in a form to be approved by the Borough Attorney;

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: -0-

RESOLUTION #2014-160

EMERGENCY RESOLUTION NJS 40A:4-48

(Under 3% limitation)

Approved by Johnson seconded by Costa to approve.

WHEREAS, an emergency has arisen with respect to Legal Other Expenses and no adequate provision was made in the 2014 Current Budget for the aforesaid purpose, and N.J.S. 40A:4-46 provides for the creation on an emergency appropriation for the purpose mentioned above, and

WHEREAS, the total amount of emergency appropriations created, including the appropriation to be created by this resolution is \$150,000 and three (3) percent of the total operating appropriations in the budget for 2013 is \$232,337 and

WHEREAS, the foregoing appropriation together with prior appropriations does not exceed three (3) percent of the total operating appropriations (including utility operation appropriations) in the budget for 2014,

NOW, THEREFORE, BE IT RESOLVED, (by not less than 2/3 of all governing body members affirmatively concurring) that in accordance with N.J.S. 40A:4-48:

1. An emergency appropriation is hereby made for Legal – Other Expenses in the amount of \$150,000.
2. That said emergency appropriation shall be provided for in full in the 2015 budget, and is requested to be excluded from CAPS, pursuant to NJS 40A:4-53.3c(1).
3. That an Emergency Note not in excess of the above amount be authorized pursuant to N.J.S. 40A:4-51.
4. That such note be executed by the Administrator and by the Chief Financial Officer.
5. That such note be dated December 4, 2014, may be renewed from time to time, and such note and any renewals shall be payable on or before December 31, 2015.
6. That two (2) certified copies of this resolution be filed with the Director of Local Government Services

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: -0-

RESOLUTIONS FROM OTHER MUNICIPALITIES FOR CONSIDERATION,

December 18, 2014:

➤ None.

MAYOR'S REPORT – absent with notice.

COMMITTEE REPORTS

LEGAL UPDATE – Andrew Oddo – nothing to add at this time.

PUBLIC SAFETY COMMITTEE – Michael Johnson

Police Liaison – Michael Johnson

Dispatcher issue, hope to hire in the New Year full time workers; requesting two or three people.

Fire Liaison – Michael Tirri – not at this time.

Office of Emergency Management – Belgica Cost – nothing at this time.

FINANCE COMMITTEE – Mounir Almaita requested Budgets from the different departments.

ADMINISTRATION AND PERSONNEL – Maha Kandis absent with notice.

ORDINANCE – Mounir Almaita – no report.

HEALTH AND WELFARE – Belgica Costa – no report.

PUBLIC WORKS – Michael Johnson reported:

- Signs for snow removal, looking to get approval from the Council.
- Sharp turn at Grove and Preakness, dangerous intersection; cannot see ongoing traffic.

Councilman Johnson, looking to have signs purchased regarding the odd/even parking.

Councilman President Almaita, remember the discussion; needs an ordinance.

Deputy Chief Gottheiner stated the ordinance would be odd/even parking. Council President Almaita wants to see what streets are involved.

CAPITAL PROJECTS – Rey Martinez, looking for March 1, 2015 to complete demolition of municipal building.

TECHNOLOGY – Maha Kandis – absent with notice.

SPECIAL EVENTS – Maha Kandis - absent with notice.

December 4, 2014

Page 13

ADJOURN

Motion by Martinez seconded by Costa to adjourn.

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: -0-

Thanked Frank Caraccio for helping with the REC and with the Senior trip today.

Respectfully submitted:

Allan R. Susen, RMC/CMC
Municipal Clerk