

BOROUGH OF HALEDON
MAYOR AND COUNCIL
WORK SESSION
December 5, 2013

MOMENT OF SILENCE

FLAG SALUTE

The Mayor and Council of the Borough of Haledon conducted their December Work Session on December 5, 2013 in the Council Chambers of the Haledon Municipal Complex located at 510 Belmont Avenue. Formal action may be taken.

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notice of this meeting was included in the notice sent to the North Jersey Herald & News and the Record on January 8, 2013 posted on the bulletin board in the Municipal Building on January 8, 2013 and has remained continuously posted as the required notices under the Statute. Copies of the above notices are and have been available to the public and are on file in the office of the Municipal Clerk.

Proper notice having been given, the Municipal Clerk is directed to include this statement in the minutes of this meeting.

ROLL CALL – Mayor Domenick Stampone called the meeting to order at 7:08PM

Present: Council President Mounir Alkaita; Council members; Michael Tirri, Belgica Costa, Reynaldo Martinez and Borough Attorney Andrew Oddo; and Deputy Municipal Clerk/Assistant Administrator Leena Abaza.

Absent: Mayor Stampone and Maha Kandis absent with notice.
Michael Johnson delayed (arrived at 7:10PM)
Allan Susen absent with notice

APPROVAL OF MINUTES

October 3, 2013 Executive Session Meeting Minutes

Motion by Costa seconded by Tirri to approve the above meeting minutes.

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ

NO: 0

Councilman Johnson arrived at 7:10PM

PUBLIC HEARING
(Privilege of the floor)

Motion by Tirri seconded by Costa to open the public hearing

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: 0

No comments.

Motion by Costa seconded by Martinez to close the public hearing

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: 0

GOVERNING BODY RESPONSES

No comments.

DEPARTMENT HEAD REPORTS AND DISCUSSION

ENGINEER'S REPORT – ALAIMO ENGINEERING

➤ Construction cost estimate for the Old Municipal Complex Building Demolition. Council President Almaita explained. He mentioned looking into the cost of replacing sewer; Alaimo (Engineering Group) gave an estimate; the Council will discuss.

ADMINISTRATOR'S REPORT – Allan Susen – absent with notice.

POLICE DEPT. – Chief Louis Mercurio

Deputy Chief Gottenheiner read the monthly Activity report. Council President Almaita asked about the construction on Belmont Avenue. Deputy Chief Gottenheiner, moving along nicely.

DEPARTMENT OF PUBLIC WORKS – Doug Morgan read November Report.

- Would like the Borough to get involved in “Sustainable NJ”

Council President Almaita, the Governing Body is all about supporting going green and clean communities.

Doug Morgan mentioned energy audits, grants to save power, equipment; lights that go out once you leave the room.

FIRE DEPARTMENT – Chief Mike Moscatello – not present.

Councilman Johnson, some fire fighters need re-certification, includes about 8 members. If they don't we will be short of members. The State and Federal (Government) mandates the re-certification.

OFFICE OF EMERGENCY MANAGEMENT – Scott Wilson

Councilman Tirri, nothing to report.

MUNICIPAL CLERK'S AGENDA

COMMUNICATIONS

1. Invitation from the Borough of Prospect Park to their 2014 Reorganization Meeting on Thursday, January 2, 2014.
2. Letter the Gatherings Board of Directors regarding political signs posted on the corner of Central Avenue and Tilt Street.

Motion by Johnson seconded by Martinez to accept and file.

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: 0

GENERAL DISCUSSION

No comments

UNFINISHED BUSINESS

None.

NEW BUSINESS

Motion by Martinez seconded by Costa to add two ordinances.

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: 0

Motion by Costa seconded by Johnson to read the introduction of Ordinance #12-05-2013.

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: 0

The Clerk will read the title:

BOROUGH OF HALEDON

ORDINANCE #12-05-2013

AN ORDINANCE REVISING AND AMENDING THE "CODE OF THE BOROUGH OF HALEDON, COUNTY OF PASSAIC, STATE OF NEW JERSEY, ENTITLED SALARIES OF MUNICIPAL EMPLOYEES

Motion by Tirri seconded by Johnson to approve and authorize the Municipal Clerk to advertise in the next available issue of the Herald News for a public hearing to take place on December 19, 2013

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: 0

Motion by Johnson seconded by Costa to read the introduction of Ordinance #12-05-2013 (an ordinance amending chapter 23 of the code of the Borough of Haledon entitled Fire Department)

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: 0

The Clerk will read the title:

BOROUGH OF HALEDON

ORDINANCE #12-05-2013A

AN ORDINANCE AMENDING CHAPTER 23 OF THE CODE OF THE BOROUGH OF HALEDON ENTITLED "FIRE DEPARTMENT"

Motion by Johnson seconded by Costa to approve and authorize the Municipal Clerk to advertise in the next available issue of the Herald News for a public hearing to take place on December 19, 2013

RESOLUTIONS

CONSENT AGENDA

WHEREAS, the Mayor and Council of the Borough of Haledon have reviewed the Consent Agenda consisting of various proposed resolutions; and

WHEREAS, the Mayor and Council of the Borough of Haledon are not desirous of removing any resolution from the Consent Agenda;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Haledon, that the following resolutions on the Consent Agenda are hereby approved:

- RESOLUTION#2013-183 AUTHORIZE THE MAYOR AND MUNICIPAL CLERK TO SIGN THE DEVELOPER'S AGREEMENT FOR 2 JOHN STREET
- RESOLUTION#2013-184 AUTHORIZE REQUEST TO CONDUCT AN ON PREMISE 50/50 RAFFLE-MANCHESTER REGIONAL HIGH SCHOOL
- RESOLUTION#2013-185 AUTHORIZE REQUEST TO CONDUCT AN ON PREMISE TRICKY TRAY-MANCHESTER REGIONAL HIGH SCHOOL
- RESOLUTION#2013-186 AUTHORIZE THE MAYOR TO SIGN THE SHARED SERVICE AGREEMENT ADDENDUM FOR PROVISIONS OF SCHOOL RESOURCE OFFICER AT MRHS
- RESOLUTION#2013-187 AUTHORIZE MAYOR AND COUNCIL TO SIGN FORM 1 APPLICATION FOR FUNDING MUNICIPAL ALLIANCES (EXTENSION TO MUNICIPAL ALLIANCE FUND & ADDITIONAL FUNDING)

Motion by Martinez seconded by Johnson to approve.

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: 0

- RESOLUTION #2013-183 AUTHORIZE THE MAYOR AND MUNICIPAL CLERK TO SIGN THE DEVELOPER'S AGREEMENT FOR 2 JOHN STREET

WHEREAS, the Mayor and Council of the Borough of Haledon receive the developer's agreement from the Planning Board Secretary for development of the property at 2 John Street; and

WHEREAS, the Governing Body is desirous of authorizing this agreement subject to review by the Borough Attorney, Borough Engineer, and Risk Management Consultant;

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haledon that the Developer's Agreement for 2 John Street is hereby authorized subject to review and approval of the Borough Attorney, Borough Engineer, and Risk Management Consultant.

- RESOLUTION #2013-184 AUTHORIZE REQUEST TO CONDUCT AN ON PREMISE 50/50 RAFFLE- MANCHESTER REGIONAL HIGH SCHOOL PTSA

WHEREAS, Manchester Regional High School has applied for a raffle license to hold an on premise 50/50 raffle; and

WHEREAS, the purpose of this raffle is to support and benefit Manchester Regional High School for year 2014; and

WHEREAS, the proper application has been completed and the correct fees paid; and

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WHEREAS, the Municipal Clerk has reviewed the application and found everything to be in order;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Haledon that the request for a raffle license is hereby approved for an on premise 50/50 Raffle to be held on May 9, 2014 at 70 Church Street, Haledon NJ 07508.

RESOLUTION #2013-185

AUTHORIZE REQUEST TO CONDUCT AN ON PREMISE TRICKY TRAY- MANCHESTER REGIONAL HIGH SCHOOL PTSA

WHEREAS, Manchester Regional High School has applied for a raffle license to hold an on premise Tricky Tray; and

WHEREAS, the purpose of this Tricky Tray is to support and benefit Manchester Regional High School for year 2014; and

WHEREAS, the proper application has been completed and the correct fees paid; and

WHEREAS, the Municipal Clerk has reviewed the application and found everything to be in order;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Haledon that the request for a raffle license is hereby approved for an on premise Tricky Tray to be held on May 9, 2014 at 70 Church Street, Haledon NJ 07508.

RESOLUTION #2013-186

AUTHORIZE THE MAYOR TO SIGN THE SHARED SERVICE AGREEMENT ADDENDUM FOR PROVISIONS OF SCHOOL RESOURCE OFFICER AT MRHS

WHEREAS, the Shared Services Agreement Addendum for provision of School Resource Officer has been submitted by MRHS Business Administrator;

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haledon that the Mayor is hereby authorized to sign the Shared Service Agreement Addendum for Provisions of School Resource Officer at MRHS.

RESOLUTION #2013-187

AUTHORIZE THE MAYOR AND COUNCIL TO SIGN FORM 1 APPLICATION FOR FUNDING MUNICIPAL ALLIANCES (EXTENSION TO MUNICIPAL ALLIANCE FUND & ADDITIONAL FUNDING)

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Borough of Haledon Council of the Borough of Haledon, County of Passaic, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious

problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, Borough of Haledon was approved for a Municipal Alliance grant for the January 1, 2013 through December 31, 2013 grant term; and

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse has extended the 2013 grant term until June 30, 2014, in order to transition the grant to a fiscal year rather than calendar year cycle; and

WHEREAS, funding has been made available to Haledon Municipal Alliance in the amount of 50% of its approved 2013 grant total for the six-month period of January 1, 2014, contingent upon meeting the 25% Cash Match and 75% In-Kind Match grant requirement for the extension funding.

NOW, THEREFORE, BE IT RESOVED that the Borough of Haledon Council does hereby authorize the submission of the grant extension for the Haledon Municipal Alliance grant in the amount of:

DEDR	\$8,479.50
Cash Match	\$2,120.00
In-Kind	\$6,359.50

The Borough of Haledon Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Motion by Costa seconded by Johnson to add 3 resolutions to the agenda

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: 0

RESOLUTION #2013-188

AWARD OF CONTRACT FOR SOUTHSIDE
AVE ROAD IMPROVEMENTS

Motion by Martinez seconded by Costa to approve.

WHEREAS, bids were received for the Southside Ave Road Improvement project by the Municipal Clerk on November 13, 2013; and

WHEREAS, the apparent low bidder was Arnold's Roads, Inc. Monroe Township NJ; and

WHEREAS, Nordan Murphy, P.E. representing the Borough Engineer Alaimo Engineering in his letter dated November 25, 2013 recommends the Borough award the project to Arnold's Roads Inc.; and

WHEREAS, Arnold's Roads Inc. is the lowest bidder, submitting a proposal with the total base bid of \$254,258.00 and Alternate A of \$5,976.00 ; and

WHEREAS, the Borough Chief Financial Officer, Maryann Brindisi; has issued a certification of funds for an amount not to exceed \$260,234.00;

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Haledon that Arnold's Roads be awarded the contract for Southside Avenue Road

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Improvements for the total base bid of \$254,258.00 and Alternate A of \$5,976.00 for a combined contract amount of \$260,234.00; and

BE IT FURTHER RESOLVED, that this award is subject to approval of the Borough Attorney; and

BE IT FURTHER RESOLVED, this award is subject to the review and approval of the New Jersey Department of Transportation; and

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk subject to the above mentioned items are hereby authorized to execute a contract with Arnold's Roads Inc. in a form to be approved by the Borough Attorney for the Southside Avenue Road Improvement Project.

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: 0

RESOLUTION #2013-189

RESOLUTION AUTHORIZING REFUND FOR
2013 TAX OVERPAYMENT TO SEAN R. HAJO
Motion by Tirri seconded by Johnson to approve.

WHEREAS, the Tax Collector's Office has determined that action is required as a result of the 2013 tax reductions granted by the tax court, State New Jersey; and

WHEREAS, such judgment has resulted in an overpayment of 2013 property taxes in the amount of \$1,483.28

WHEREAS, the Tax Collector has certified to the foregoing as well as to the amount of the tax cancellation which is set forth along with the name and address of the taxpayer.

NOW, THEREFORE BE IT RESOLVED that the Chief Financial Officer/Treasurer issue a check to Sean R. Hajo, in the amount of \$1,483.28 to refund the overpayment and that the Tax Collector adjust his/her records accordingly.

Tax Reduction Granted by the Tax Court State of New Jersey

<u>Block</u>	<u>Lot</u>	<u>Owner & Location</u>
43	2.01	Sean R. Hajo, 73 Tilt Street

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: 0

RESOLUTION #2013-190

RESOLUTION AUTHORIZING REFUND FOR
2013 TAX OVERPAYMENT TO DIAMOND A.
AND DANIELLE ANDERSON
Motion by Johnson seconded by Costa to approve.

WHEREAS, the Tax Collector's Office has received a check from the home owner and tax service corporation for the below listed property and amount recorded below; and

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<u>Property/Location</u>	<u>Amount</u>
33 Zabriskie Street , Block 90, Lot 24,	\$ 2,214.96

WHEREAS, Diamond A. and Danielle Anderson has requested a refund in lieu of applying the overpayment to the first quarter 2014 taxes.

NOW, THEREFORE BE IT RESOLVED that the Chief Financial Officer/Treasurer issue a check to Diamond A. and Danielle Anderson, in the amount of \$2,214.96 to refund the overpayment and that the Tax Collector adjust his/her records accordingly.

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: 0

RESOLUTIONS FROM OTHER MUNICIPALITIES FOR CONSIDERATION,
December 19, 2013:

None.

MAYOR'S REPORT – absent with notice.

- Reorganization meeting/End of year meeting.

Postponed, will discuss at the Regular meeting.

COMMITTEE REPORTS

LEGAL UPDATE – Andrew Oddo – no report.

PUBLIC SAFETY COMMITTEE – Rey Martinez – no official report.

Police Liaison – Rey Martinez

Fire Liaison – Michael Johnson – no report.

Office of Emergency Management – Michael Tirri – no report.

FINANCE COMMITTEE – Mounir Almaita – sent a request to all department heads for next year's budget requests.

ADMINISTRATION AND PERSONNEL – Maha Kandis

Council President said she is at the Rec Center preparing for the Tree Lighting event (tomorrow night).

ORDINANCE – Mounir Almaita – Passed two ordinances.

HEALTH AND WELFARE – Belgica Costa – no report.

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PUBLIC WORKS – Michael Johnson – no report.

CAPITAL PROJECTS – Rey Martinez – no report.

TECHNOLOGY – Maha Kandis – absent.

SPECIAL EVENTS – Maha Kandis – absent.

ADJOURN

Motion by Johnson seconded by Martinez to adjourn.

ROLL CALL

YES: TIRRI, ALMAITA, COSTA, MARTINEZ, JOHNSON

NO: 0

Respectfully submitted:

Allan R. Susen, RMC/CMC
Municipal Clerk