

**BOROUGH OF HALEDON BOARD OF HEALTH
AGENDA FOR REGULAR MEETING OF May 20, 2015**

The regular meeting of the Haledon Board of Health took place on May 20, 2015, at 7:00 p.m. in the Senior Center on the 3rd floor of the Haledon Municipal Complex at 510 Belmont Avenue, Haledon, New Jersey. Formal action will be taken.

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS ON JANUARY 2, 2015. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE HALEDON MUNICIPAL COMPLEX ON January 2, 2015, AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK. Proper notice having been given, the Board Secretary is directed to include this statement in the minutes of this meeting.

FLAG SALUTE

ROLL CALL

BOARD MEMBERS	PRESENT	ABSENT
Myla Ramirez	[X]	[]
Nadia Almaita, Board President	[X]	[]
Vacant	[]	[]
Dana Fashah	[]	[X]
Jean Gervais	[X]	[]
Classie Bacon	[X]	[]
Cesar Villanueva	[X]	[]

QUORUM OBTAINED? Yes [X] No []

Cesar Villanueva was present via cell phone

BOARD EMPLOYEES/CONTRACTOR	PRESENT	ABSENT
Leena Abaza, Board Secretary	[X]	[]
Sandra DiBello, Borough Nurse	[]	[X]
Robert Sawh, Registered Environmental Health Specialist	[]	[X]
Mr. Paul Persaud, M.D, M.P.H, PhD Health Officer	[]	[X]
Deborah Gutches, Registered Municipal Registrar	[X]	[]
Edlyn Miller, Deputy Registrar	[]	[X]

APPROVAL OF MINUTES

Motion by Myla Ramirez seconded by Cesar Villanueva to approve the April 15, 2015 Meeting Minutes.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Myla Ramirez	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]
Dana Fashah	[]	[]	[]	[X]
Jean Gervais	[X]	[]	[]	[]
Classie Bacon	[X]	[]	[]	[]
Cesar Villanueva	[X]	[]	[]	[]

PUBLIC HEARING

Motion by Myla Ramirez, seconded by Classie Bacon to open Public Hearing.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Myla Ramirez	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]
Dana Fashah	[]	[]	[]	[X]
Jean Gervais	[X]	[]	[]	[]
Classie Bacon	[X]	[]	[]	[]
Cesar Villanueva	[X]	[]	[]	[]

No Comments.

Motion by Classie Bacon, seconded by Myla Ramirez to close Public Hearing.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Myla Ramirez	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]
Dana Fashah	[]	[]	[]	[X]
Jean Gervais	[X]	[]	[]	[]
Classie Bacon	[X]	[]	[]	[]
Cesar Villanueva	[X]	[]	[]	[]

EMPLOYEE REPORTS AND DISCUSSION

The Board Secretary, the Registered Environmental Health Specialist, Nurse and Registrar provide reports.

President Nadia Almaita requested the Board of Health Secretary Leena Abaza to post the food recalls on website if possible.

Motion by Myla Ramirez, seconded by Classie Bacon to accept and file Employee Reports.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Myla Ramirez	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]
Dana Fashah	[]	[]	[]	[X]
Jean Gervais	[X]	[]	[]	[]
Classie Bacon	[X]	[]	[]	[]
Cesar Villanueva	[X]	[]	[]	[]

STANDING AND SPECIAL COMMITTEE REPORTS

- (1) Nursing committee. No official report.
- (2) POD liaison committee. No official report.
- (3) Ordinance review committee. No official report.

Motion by Cesar Villanueva, seconded by Myla Ramirez to accept and file Committee Reports.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Myla Ramirez	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]
Dana Fashah	[]	[]	[]	[X]
Jean Gervais	[X]	[]	[]	[]
Classie Bacon	[X]	[]	[]	[]
Cesar Villanueva	[X]	[]	[]	[]

COMMUNICATIONS

- 1) Manchester Utilities Authority Drinking Water Analysis Coliform Summary Report for the month of March 2015.
- 2) Letter from Assemblyman Benjie Wimberly with the upcoming departmental budget hearings of the Assembly Committee.
- 3) New Jersey Department of Environmental Protection Quarterly Physical Connection & Maintenance Report date of test March 24, 2015.
- 4) Manchester Regional High School Viking Pest Control logs for March and April.
- 5) Letter along with binder received from amec foster wheeler regarding the following:
 - Results summary/figures/tables/homeowner letters/IA building survey & sampling forms (hard copy and CD).
 - Signed Full Laboratory Data Deliverable Form: Lanxess Corporation (hard copy and CD)
 - Full Laboratory Data Deliverable Package for: E15-01 (305 Hobart Ave.)
 - Full Laboratory Data Deliverable Package: E15-01200 (347 Belmont Ave.)
 - Full Laboratory Data Deliverable Package: E15-01193 (381 Haledon Ave.)
 - Full Laboratory Data Deliverable Package: E15-01492 (428 Haledon Ave.)
 - Full Laboratory Data Deliverable Package: E15-01491 (465 Haledon Ave.)
 - Full Laboratory Data Deliverable Package: E15-0190 (471 Haledon Ave.)
 - NJDOH Submittal Package Documentation (CD)
 - EDD Submittal Documentation

- 6) Manchester Utilities Authority Drinking Water Analysis Coliform Summary Report for the sampling period of April 2015.
- 7) Email from Borough Administrator Allan R. Susen regarding Lanxess Haledon project update advising the Borough Engineer that remediation will begin shortly and reports will be submitted to the Borough Engineer.

Motion by Myla Ramirez, seconded by Classie Bacon to accept and file Communications.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Myla Ramirez	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]
Dana Fashah	[]	[]	[]	[X]
Jean Gervais	[X]	[]	[]	[]
Classie Bacon	[X]	[]	[]	[]
Cesar Villanueva	[X]	[]	[]	[]

Paul Persaud and Robert Sawh arrived to the meeting at 7:25pm

NEW BUSINESS

- Request made by Councilwoman Ahmed to waive BOH fees for Haledon Day- June 20, 2015.
- City of Paterson health programs (West Nile Virus, Tick Borne Illnesses and Sun Safety) that will take place in the Haledon Senior Center for any member of the public to attend.
- 2 Quotes for the Haledon Board of Health Banner.
- 2 Quotes for small hand sanitizers and water bottles- promotional giveaways for Haledon Day.
- Re-imburement on a Retail Food Permit License for Sammy’s Ice Cream Truck- error in fee.

President Nadia Almaita did not agree with waiving the Board of Health fees for the vendors that are participating in Haledon Day. Requested the advice of the Board of Health Members.

Cesar Villanueva stated that a \$50.00 fee is not a significant amount of money for a business to pay for a temporary retail food license permit.

Health Officer Paul Persaud indicated that it is a tax write-off for businesses if they pay the Board of Health fee.

President Nadia Almaita then requested to take a formal vote on whether to charge the fee or waive the fee. The vote on this matter was conducted twice; both times there was a tie. On the second vote that was taken President Nadia Almaita broke the tie. The vendors will be charged the Board of Health fees for Haledon Day.

UNFINISHED BUSINESS

➤ None.

Motion by Cesar Villanueva, seconded by Myla Ramirez to close Discussion session.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Myla Ramirez	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]
Dana Fashah	[]	[]	[]	[X]
Jean Gervais	[X]	[]	[]	[]
Classie Bacon	[X]	[]	[]	[]
Cesar Villanueva	[X]	[]	[]	[]

ADJOURN

Motion by Myla Ramirez, seconded by Cesar Villanueva to Adjourn.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Myla Ramirez	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]
Dana Fashah	[]	[]	[]	[X]
Jean Gervais	[X]	[]	[]	[]
Classie Bacon	[X]	[]	[]	[]
Cesar Villanueva	[X]	[]	[]	[]

This regular meeting of the Haledon Board of Health adjourned at 7:43 PM. The next regular meeting is scheduled for June 17, 2015 at 7:00 p.m.

Respectfully submitted:

Leena J. Abaza, RMC
Board of Health Secretary