

Haledon Public Library

Board of Trustees Meeting

January 13, 2016 Minutes

This meeting has been advertised and meets all requirements according to the Open Public Meeting Act. Formal action may be taken. Notices were posted in two places within the municipal building. The meeting was advertised in the Herald News and in the Record on December 3, 2015.

Agenda:

Flag Salute The flag salute was led by Tara Morstatt

Call to Order The meeting was called to order at 6:08 PM by Tara Morstatt

Roll Call:

Member Present: Nadia Almaita, Melanie Barrett, Rob Parkes, Paris Justiniano, and Councilwoman Curiel (Mayor's Representative)

Member Absent: Kenia Nunez and Rosaura Ruiz

Staff Present: Tara Morstatt **Staff Absent:** none **Guests Present:** none

Minutes:

Motion to approve the minutes of previous meeting of November 11, 2015 made by Melanie Barrett and seconded by Nadia Almaita. Motion carried.

Treasurer's Report:

Motion to receive the December Treasure's Report made by Melanie Barrett and seconded by Nadia Almaita. Motion Carried.

Bills to be Paid:

Motion for the bills of January 13, 2016 to be paid made by Nadia Almaita and seconded by Paris Justiniano. Motion carried.

Correspondence:

None

Director's Report:

Motion to receive the December 2015 Director's Report made by Melanie Barrett and seconded by Nadia Almaita. Motion carried.

2016 Proposed Budget:

Motion to accept the 2016 proposed budget, to include 1% increase to wages per resolutions 2016-6, 7, 8, 9, and 10, made by Rob Parkes and seconded by Nadia Almaita. Motion carried.

Unfinished Business: none

New Business:

- Board Member Appointments

Resolution 2016-1 to appoint board members as officers for 2016 made by Melanie Barrett and seconded by Nadia Almaita. Motion carried.

Resolution 2016-2 to appoint Melanie Barrett as board president for 2016 made by Nadia Almaita and seconded by Paris Justiniano. Motion carried.

Resolution 2016-3 to appoint Nadia Almaita as board vice president for 2016 made by Melanie Barrett and seconded by Paris Justiniano. Motion carried.

Resolution 2016-4 to appoint Paris Justiniano as board treasurer for 2016 made by Melanie Barrett and seconded by Nadia Almiata. Motion carried.

Resolution 2016-5 to appoint Kenia Nunez as board secretary for 2016 made by Nadia Almaita and seconded by Rob Parkes. Motion carried.

- 2014 Audit Report

Motion to receive the Report of Audit for the year ended December 31, 2014 from Ferraioli, Wielkotz, Cerullo, & Cuva, P.A. made by Nadia Almaita and seconded by Paris Justiniano. Motion carried.

- Annual Review for Potential Employee Raises

Resolution 2016-6 to increase Rosemarie Puleo's hourly rate by 1% made by Nadia Almaita and seconded by Paris Justiniano. Motion carried.

Resolution 2016-7 to increase Charelene Garcia's hourly rate by 1% made by Nadia Almaita and seconded by Paris Justiniano. Motion carried.

Resolution 2016-8 to increase Julianne Cherian's hourly rate by 1% made by Nadia Almaita and seconded by Rob Parkes. Motion carried.

Resolution 2016-9 to increase Melanie Ruiz's hourly rate by 1% made by Rob Parkes and seconded by Nadia ALmaita. Motion carried.

Resolution 2016-10 to increase Shari Malkin's hourly rate by 1% made by Nadia Almaita and seconded by Paris Justiniano. Motion carried.

Motion to add to the agenda a resolution that places a cap on part-time employee hourly rate at \$15.00 per hour, to be revisited annually, made by Melanie Barrett and seconded by Nadia Almaita. Motion carried.

Resolution 2016-11 to place a cap on part-time employee hourly rate at \$15.00 per hour, to be revisited annually, made by Rob Parkes and seconded by Nadia Almaita. Motion carried.

Open to the Public:

Motion to open meeting to the public for discussion made by Nadia Almaita and seconded by Paris Justiniano. Motion carried.

Motion to close the floor to the public made by Nadia Almaita and seconded by Paris Justiniano. Motion carried.

Adjournment:

Motion to close the meeting and adjourn at 7:15 pm. made by Nadia Almaita and seconded by Paris Justiniano. Motion Carried.

The next meeting of the Haledon Free Public Library Board will be held February 10, 2016 at 6:00 pm in the library.