

Haledon Public Library
Board of Trustees Meeting
February 8, 2017 Minutes

This meeting has been advertised and meets all requirements according to the Open Public Meeting Act. Formal action may be taken. Notices were posted in two places within the municipal building. The meeting was advertised in the Herald News and in the Record on December 7, 2016.

Agenda:

Flag Salute The flag salute was led by Melanie Barrett

Call to Order The meeting was called to order at 6:25 PM by Tara Morstatt

Roll Call:

Member Present: Melanie Barrett, Nadia Almaita, Councilwoman Curiel, and Paris Justiniano

Member Absent: Rosaura Ruiz

Staff Present: Tara Morstatt **Staff Absent:** none **Guests Present:** none

Reorganization Board Member Appointments

Resolution 2017-1 to appoint board members as officers for 2017 made by Nadia Almaita and seconded by Paris Justiniano. Motion carried.

Resolution 2017-2 to appoint Melanie Barrett as board president for 2017 made by Nadia Almaita and seconded by Paris Justiniano. Motion carried.

Resolution 2017-3 to appoint Nadia Almaita as board vice president for 2017 made by Melanie Barrett and seconded by Paris Justiniano. Motion carried.

Resolution 2017-4 to appoint Paris Justiniano as board treasurer for 2017 made by Nadia Almaita and seconded by Melanie Barrett. Motion carried.

Resolution 2017-5 to appoint Rosaura Ruiz as board secretary for 2017 made by Melanie Barrett and seconded by Paris Justiniano. Motion carried.

Minutes:

Motion to approve the minutes of the previous meeting of November 9, 2016 made by Nadia Almaita and seconded by Paris Justiniano. Motion carried.

Treasurer's Report:

Motion to receive the February 2017 Treasurer's Report made by Nadia Almaita and seconded by Paris Justiniano. Motion carried.

Bills to be Paid:

Motion for the bills of January 11, 2017 to be retroactively approved, made by Nadia Almaita and seconded by Paris Justiniano. Motion carried

Motion for the bills of February 8, 2017 to be paid made by Paris Justiniano and seconded by Nadia Almaita. Motion carried.

Correspondence:

Received the Prospect Park Renewal Agreement

Motion to receive the Prospect Park Renewal Agreement made by Nadia Almaita and seconded by Paris Justiniano. Motion carried

Received the 2015 Audit Report

Motion to receive the Report of Audit for the year ended December 31, 2015 from Ferraioli, Wielkotz, Cerullo & Cuva, P.A. made by Nadia Almaita and seconded by Paris Justiniano. Motion carried

Director's Report:

Motion to receive the February 2017 Director's Report made by Nadia Almaita and seconded by Paris Justiniano. Motion carried

Unfinished Business: none

New Business:

Resolution 2017-6 to hire Kinza Iqbal as a part-time employee, not to exceed 29 hours per week, at an hourly rate of \$10.00 per hour made by Nadia Almaita and seconded by Paris Justiniano. Motion carried.

Resolution 2017-7 to pay mileage charges to Charlene Garcia for use of her car for work-related trips at the standard mileage rate of 53.5 cents per IRS, made by Melanie Barrett and seconded by Paris Justiniano. Motion carried.

2017 Proposed Budget has been tabled to next month's meeting.

Annual Review for Potential Employee Raises has been tabled to next month's meeting.

Open to the Public:

Motion to open meeting to the public for discussion made by Nadia Almaita and seconded by Paris Justiniano. Motion carried.

Motion to close the floor to the public made by Melanie Barrett and seconded by Nadia Almaita. Motion carried.

Adjournment:

Motion to close the meeting and adjourn at 7:40 pm. made by Nadia Almaita and seconded by Paris Justiniano. Motion Carried.

The next meeting of the Haledon Free Public Library Board will be held March 8, 2017 at 6:00 pm in the library.