

**BOROUGH OF HALEDON BOARD OF HEALTH
AGENDA FOR REGULAR MEETING OF February 15, 2017**

The regular meeting of the Haledon Board of Health took place on February 15, 2017 at 7:00 p.m. in the Senior Center on the 3rd floor of the Haledon Municipal Complex at 510 Belmont Avenue, Haledon, New Jersey. Formal action will be taken.

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD AND RECORDNEWS ON JANUARY 6, 2017. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE HALEDON MUNICIPAL COMPLEX ON January 6, 2017, AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK. Proper notice having been given, the Board Secretary is directed to include this statement in the minutes of this meeting.

FLAG SALUTE

ROLL CALL

BOARD MEMBERS	PRESENT	ABSENT
Nadia Almaita, Board President	[X]	[]
Classie Bacon, Board Vice President	[X]	[]
Jean Gervais	[X]	[]
Myla Ramirez	[X]	[]
Omar Zadeh	[X]	[]
Nicole R. Espinosa	[X]	[]
Vacant	[]	[]

QUORUM OBTAINED? Yes [X] No []

****Mr. Omar Zadeh was in attendance via cell phone****

BOARD EMPLOYEES/CONTRACTOR	PRESENT	ABSENT
Leena Abaza, Board Secretary	[X]	[]
Sandra DiBello, Borough Nurse	[]	[X]
Robert Sawh, Registered Environmental Health Specialist	[]	[X]
Dr. Paul Persaud, Health Officer	[]	[X]
Deborah Gutches, Registered Municipal Registrar	[X]	[]
Edlyn Miller, Deputy Registrar	[]	[X]

APPROVAL OF MINUTES

Motion by Zadeh Seconded by Bacon to approve the following Haledon Board of Health Meeting Minutes:

- December 21, 2016 Meeting Minutes
- January 18, 2017 Reorganization Meeting Minutes
- January 18, 2017 Meeting Minutes

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Classie Bacon	[X]	[]	[]	[]
Jean Gervais	[X]	[]	[]	[]
Myla Ramirez	[X]	[]	[]	[]
Omar Zadeh	[X]	[]	[]	[]
Nicole R. Espinosa	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]

PUBLIC HEARING

Motion by Espinosa, seconded by Gervais to open Public Hearing.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Classie Bacon	[X]	[]	[]	[]
Jean Gervais	[X]	[]	[]	[]
Myla Ramirez	[X]	[]	[]	[]
Omar Zadeh	[X]	[]	[]	[]
Nicole R. Espinosa	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]

No Comments.

Motion by Bacon, seconded by Ramirez to close Public Hearing.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Classie Bacon	[X]	[]	[]	[]
Jean Gervais	[X]	[]	[]	[]
Myla Ramirez	[X]	[]	[]	[]
Omar Zadeh	[X]	[]	[]	[]
Nicole R. Espinosa	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]

EMPLOYEE REPORTS AND DISCUSSION

The Board Secretary, the Registered Environmental Health Specialist, Nurse and Registrar provide reports.

Board of Health President questioned how much the Registrar charges for marriage licenses.

Registrar Deborah Gutches replied three dollars.

Board of Health President Nadia Almaita questioned if the Nurse provided a report.

Secretary of the BOH Leena Abaza responded no.

Board of Health President Nadia Almaita requested the BOH Secretary to send an email to the employees that did not submit a report that they must submit a report especially if they are not in attendance at the meeting.

Motion by Bacon, seconded by Ramirez to accept and file Employee Reports.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Classie Bacon	[X]	[]	[]	[]
Jean Gervais	[X]	[]	[]	[]
Myla Ramirez	[X]	[]	[]	[]
Omar Zadeh	[X]	[]	[]	[]
Nicole R. Espinosa	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]

STANDING AND SPECIAL COMMITTEE REPORTS

- (1) Nursing committee. No Official Report.
- (2) POD liaison committee. No Official Report.
- (3) Ordinance review committee. No Official Report.

Board of Health Member Ms. Myla Ramirez questioned if POD inventory is needed, what should we do in terms of the POD?

Board of Health President stated that inventory needs to be taken.

Board of Health Secretary Leena Abaza mentioned the Borough Nurse does do inventory every year and she will check when it is due.

Motion by Espinosa, seconded by Zadeh to accept and file Committee Reports.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Classie Bacon	[X]	[]	[]	[]
Jean Gervais	[X]	[]	[]	[]
Myla Ramirez	[X]	[]	[]	[]
Omar Zadeh	[X]	[]	[]	[]
Nicole R. Espinosa	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]

COMMUNICATIONS

None.

OLD BUSINESS

- None.

NEW BUSINESS

- 2017 Retail Licenses to be signed by Health Officer.
- Draft of Letter of response to Mr. Topp's request to amend the HBOH Animal Ordinance.

Board of Health President Nadia Almaita requested that the Board Members review the draft of the response letter to Mr. Topp. Does anyone want to edit or add anything to the letter? We should send the letter with all the documentation that pertains to this matter to the Borough Attorney for his legal review before sending it out to Mr. Topp.

All Board of Health Members were agreeable with the content of the letter and sending it to the Borough Attorney for his legal review.

Board of Health President Nadia Almaita mentioned despite the benefits of eating organic and fresh eggs - raising chickens in the Borough of Haledon is not sanitary and concurred with the Board of Health Members decision not to amend the BOH Animal Ordinance.

Board of Health President Nadia Almaita suggested to the BOH Members that new ideas must be made to give back to the community. She requested to all the BOH Members to come up with ideas for community outreach programs.

Board of Health Secretary Leena Abaza mentioned a welcoming pack for New Haledon Residents.

BOH President Nadia Almaita requested that the Secretary do the research on the welcome packs for New Haledon Residents.

Motion by Zadeh, seconded by Espinosa to close Discussion session.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Classie Bacon	[X]	[]	[]	[]
Jean Gervais	[X]	[]	[]	[]
Myla Ramirez	[X]	[]	[]	[]
Omar Zadeh	[X]	[]	[]	[]
Nicole R. Espinosa	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]

READING OF BILLS

None.

ADJOURN

Motion by Zadeh, seconded by Ramirez to Adjourn.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Classie Bacon	[X]	[]	[]	[]
Jean Gervais	[X]	[]	[]	[]
Myla Ramirez	[X]	[]	[]	[]
Omar Zadeh	[X]	[]	[]	[]
Nicole R. Espinosa	[X]	[]	[]	[]
Vacant	[]	[]	[]	[]

This regular meeting of the Haledon Board of Health adjourned at 7:30 PM. The next regular meeting is scheduled for March 15, 2017.

Respectfully submitted:

Leena J. Abaza, RMC
Board of Health Secretary