

**BOROUGH OF HALEDON BOARD OF HEALTH  
AGENDA FOR REGULAR MEETING OF December 16, 2015**

The regular meeting of the Haledon Board of Health took place on December 16, 2015, at 7:00 p.m. in the Senior Center on the 3<sup>rd</sup> floor of the Haledon Municipal Complex at 510 Belmont Avenue, Haledon, New Jersey. Formal action will be taken.

*IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS ON JANUARY 2, 2015. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE HALEDON MUNICIPAL COMPLEX ON January 2, 2015, AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK. Proper notice having been given, the Board Secretary is directed to include this statement in the minutes of this meeting.*

**FLAG SALUTE**

**ROLL CALL**

BOARD MEMBERS	PRESENT	ABSENT
Myla Ramirez	[X]	[ ]
Nadia Almaita, Board President	[ ]	[X]
Cindy Reyes	[X]	[ ]
Dana Fashah	[X]	[ ]
Jean Gervais	[X]	[ ]
Classie Bacon	[ ]	[X]
Steven Bravo	[ ]	[X]

  

QUORUM OBTAINED?	Yes [X]	No [ ]
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BOARD EMPLOYEES/CONTRACTOR	PRESENT	ABSENT
Leena Abaza, Board Secretary	[X]	[ ]
Sandra DiBello, Borough Nurse	[ ]	[X]
Robert Sawh, Registered Environmental Health Specialist	[ ]	[X]
Mr. Paul Persaud, M.D, M.P.H, PhD Health Officer	[ ]	[X]
Deborah Gutches, Registered Municipal Registrar	[X]	[ ]
Edlyn Miller, Deputy Registrar	[ ]	[X]

**APPROVAL OF MINUTES**

Motion by Ramirez Seconded by Fashah to approve the October 21, 2015 Meeting Minutes.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Myla Ramirez	[X]	[ ]	[ ]	[ ]
Cindy Reyes	[X]	[ ]	[ ]	[ ]
Dana Fashah	[X]	[ ]	[ ]	[ ]
Jean Gervais	[X]	[ ]	[ ]	[ ]
Classie Bacon	[ ]	[ ]	[ ]	[X]
Steven Bravo	[ ]	[ ]	[ ]	[X]

RESOLUTION #2015-002

BOARD OF HEALTH MEETING DATES

BE IT RESOLVED, by the Haledon Board of Health that the Board members shall meet the third Wednesday of each month at 7PM for their regular meeting unless proper notice is made changing such schedule;

BE IT FURTHER RESOLVED, that all meetings of the Haledon Board of Health shall take place in the Senior Center of the Haledon Municipal Complex located at 510 Belmont Avenue, Haledon, New Jersey, unless proper notice is made changing the meeting location;

BE IT FURTHER RESOLVED, that the meeting dates of the Haledon Board of Health are:

**January 20<sup>th</sup>, 2016 Reorganization meeting**

- February 17<sup>th</sup>, 2016
- March 16<sup>th</sup>, 2016
- April 20<sup>th</sup>, 2016
- May 18<sup>th</sup>, 2016
- June 15<sup>th</sup>, 2016
- September 21<sup>th</sup>, 2016
- October 19<sup>th</sup>, 2016
- November 16<sup>th</sup>, 2016
- December 21<sup>st</sup>, 2016

**If the Board of Health needs to move into executive session they shall do so. FORMAL ACTION WILL BE TAKEN.**

**BE IT FURTHER RESOLVED**, that formal action may be taken at the aforementioned meetings and that the Board of Health Secretary is hereby authorized and directed to advertise the meeting notices in the appropriate newspapers.

Motion by Ramirez Seconded by Fashah to approve.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Myla Ramirez	[X]	[ ]	[ ]	[ ]
Cindy Reyes	[X]	[ ]	[ ]	[ ]
Dana Fashah	[X]	[ ]	[ ]	[ ]
Jean Gervais	[X]	[ ]	[ ]	[ ]
Classie Bacon	[ ]	[ ]	[ ]	[X]
Steven Bravo	[ ]	[ ]	[ ]	[X]

**PUBLIC HEARING**

Motion by Ramirez, seconded by Fashah to open Public Hearing.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Myla Ramirez	[X]	[ ]	[ ]	[ ]
Cindy Reyes	[X]	[ ]	[ ]	[ ]
Dana Fashah	[X]	[ ]	[ ]	[ ]
Jean Gervais	[X]	[ ]	[ ]	[ ]
Classie Bacon	[ ]	[ ]	[ ]	[X]
Steven Bravo	[ ]	[ ]	[ ]	[X]

No Comments.

Motion by Gervais, seconded by Ramirez to close Public Hearing.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Myla Ramirez	[X]	[ ]	[ ]	[ ]
Cindy Reyes	[X]	[ ]	[ ]	[ ]
Dana Fashah	[X]	[ ]	[ ]	[ ]
Jean Gervais	[X]	[ ]	[ ]	[ ]
Classie Bacon	[ ]	[ ]	[ ]	[X]
Steven Bravo	[ ]	[ ]	[ ]	[X]

**\*\*\*Mr. Robert Sawh and Mr. Paul Persaud came at 7:10pm\*\*\***

**EMPLOYEE REPORTS AND DISCUSSION**

The Board Secretary, the Registered Environmental Health Specialist, Nurse and Registrar provide reports. The Board of Health Secretary, Registered Municipal Registrar and the Registered Environmental Health Specialist read their reports.

Motion by Ramirez, seconded by Fashah to accept and file Employee Reports.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Myla Ramirez	[X]	[ ]	[ ]	[ ]
Cindy Reyes	[X]	[ ]	[ ]	[ ]
Dana Fashah	[X]	[ ]	[ ]	[ ]
Jean Gervais	[X]	[ ]	[ ]	[ ]
Classie Bacon	[ ]	[ ]	[ ]	[X]
Steven Bravo	[ ]	[ ]	[ ]	[X]

## STANDING AND SPECIAL COMMITTEE REPORTS

- (1) Nursing committee. No report.
- (2) POD liaison committee. No report.
- (3) Ordinance review committee. No report.

Board of Health Member Myla Ramirez requested the Board of Health Secretary Leena Abaza to check when the last inventory for the POD was done and requested a copy of the POD inventory report. Board of Health Secretary Leena Abaza stated that the Borough Nurse takes care of the POD Inventory and will reach out to Borough Nurse Sandra DiBello to attain the last POD inventory report.

Motion by Ramirez, seconded by Fashah to accept and file Committee Reports.

### ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Myla Ramirez	[X]	[ ]	[ ]	[ ]
Cindy Reyes	[X]	[ ]	[ ]	[ ]
Dana Fashah	[X]	[ ]	[ ]	[ ]
Jean Gervais	[X]	[ ]	[ ]	[ ]
Classie Bacon	[ ]	[ ]	[ ]	[X]
Steven Bravo	[ ]	[ ]	[ ]	[X]

## COMMUNICATIONS

1. Haledon Public School completed 2014 Right-to-Know survey that was filed with NJ Department of Health, dated October 14, 2015.
2. Manchester Regional HS Right-to-Know survey dated October 13, 2015.
3. Manchester Utilities Authority Drinking Water Analysis Coliform Summary Report (Total Coliform Rule)
4. Manchester Utilities Authority important information about your drinking water letter to residents. Test showed Coliform Bacteria in Manchester Utilities Authority's Water.
5. Memo from Borough Administrator/Clerk regarding the 2016 Board of Health Budget request.
6. Manchester Regional High School Viking Pest Control logs for October 2015.
7. Manchester Utilities Authority Drinking Water Analysis Coliform Summary Report for the sampling period of October 2015.
8. Amec foster wheeler submission of the following documents:
  - Results Summary/Figure/Table/Homeowner letter/IA Building Survey & Sampling Form (hardcopy and CD)
  - Signed Full Laboratory Data Deliverable Form: Lanxess Corporation (Hardcopy and CD)
  - Full Laboratory Data Deliverable Package: L1525675 (418 Belmont Ave.) (Hardcopy and CD)
  - NJDOH Submittal Package Documentation (CD)
  - EDD Submittal Documentation (CD)
9. Manchester Regional High School Viking Pest Control logs for November 2015.

Motion by Ramirez, seconded by Fashah to accept and file Communications.

**ROLL CALL VOTE**

	YES	NO	ABSTAIN	ABSENT
Myla Ramirez	[X]	[ ]	[ ]	[ ]
Cindy Reyes	[X]	[ ]	[ ]	[ ]
Dana Fashah	[X]	[ ]	[ ]	[ ]
Jean Gervais	[X]	[ ]	[ ]	[ ]
Classie Bacon	[ ]	[ ]	[ ]	[ ]
Steven Bravo	[ ]	[ ]	[ ]	[ ]

**NEW BUSINESS**

- Discussion on BOH 2016 Budget Request.
- New Board of Health Members Oaths of Office.
- Requisition for the Doctor and Tech fee -Rabies Clinic.

**UNFINISHED BUSINESS**

- None.

Motion by Reyes, seconded by Ramirez to close Discussion session.

**ROLL CALL VOTE**

	YES	NO	ABSTAIN	ABSENT
Myla Ramirez	[X]	[ ]	[ ]	[ ]
Cindy Reyes	[X]	[ ]	[ ]	[ ]
Dana Fashah	[X]	[ ]	[ ]	[ ]
Jean Gervais	[X]	[ ]	[ ]	[ ]
Classie Bacon	[ ]	[ ]	[ ]	[X]
Steven Bravo	[ ]	[ ]	[ ]	[X]

**ADJOURN**

Motion by Ramirez, seconded by Fashah to Adjourn.

**ROLL CALL VOTE**

	YES	NO	ABSTAIN	ABSENT
Myla Ramirez	[X]	[ ]	[ ]	[ ]
Cindy Reyes	[X]	[ ]	[ ]	[ ]
Dana Fashah	[X]	[ ]	[ ]	[ ]
Jean Gervais	[X]	[ ]	[ ]	[ ]
Classie Bacon	[ ]	[ ]	[ ]	[X]
Steven Bravo	[ ]	[ ]	[ ]	[X]

This regular meeting of the Haledon Board of Health adjourned at 7:20pm. The next regular meeting is scheduled for TBD.

Respectfully submitted:

Leena J. Abaza, RMC  
Board of Health Secretary