

**BOROUGH OF HALEDON BOARD OF HEALTH  
AGENDA FOR REGULAR MEETING OF April 20, 2016**

The regular meeting of the Haledon Board of Health took place on April 20, 2016, at 7:02 p.m. in the Senior Center on the 3<sup>rd</sup> floor of the Haledon Municipal Complex at 510 Belmont Avenue, Haledon, New Jersey. Formal action will be taken.

*IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD AND RECORDNEWS ON JANUARY 23, 2016. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE HALEDON MUNICIPAL COMPLEX ON January 23, 2016, AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK. Proper notice having been given, the Board Secretary is directed to include this statement in the minutes of this meeting.*

**FLAG SALUTE**

**ROLL CALL**

BOARD MEMBERS	PRESENT	ABSENT
Nadia Almaita, Board President	[X]	[ ]
Board Vice President	[ ]	[ ]
Jean Gervais	[X]	[ ]
Classie Bacon	[X]	[ ]
Myla Ramirez	[X]	[ ]
Omar Zadeh	[X]	[ ]
Steven Bravo	[ ]	[ ]

QUORUM OBTAINED?    Yes [X]            No [ ]

\*\*Steven Bravo came in at 7:04pm\*\*

BOARD EMPLOYEES/CONTRACTOR	PRESENT	ABSENT
Leena Abaza, Board Secretary	[X]	[ ]
Sandra DiBello, Borough Nurse	[ ]	[X]
Robert Sawh, Registered Environmental Health Specialist	[ ]	[X]
Dr. Paul Persaud, Health Officer	[ ]	[X]
Deborah Gutches, Registered Municipal Registrar	[X]	[ ]
Edlyn Miller, Deputy Registrar	[ ]	[X]

**APPROVAL OF MINUTES**

Motion by Bacon Seconded by Ramirez to approve the March 16, 2016 Meeting Minutes.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Vacant	[ ]	[ ]	[ ]	[ ]
Jean Gervais	[X]	[ ]	[ ]	[ ]
Classie Bacon	[X]	[ ]	[ ]	[ ]
Myla Ramirez	[X]	[ ]	[ ]	[ ]
Omar Zadeh	[X]	[ ]	[ ]	[ ]
Steven Bravo	[X]	[ ]	[ ]	[ ]

Motion by Ramirez second by Bacon to appoint Mrs. Classie Bacon as the Board of Health Vice President.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Vacant	[ ]	[ ]	[ ]	[ ]
Jean Gervais	[X]	[ ]	[ ]	[ ]
Classie Bacon	[X]	[ ]	[ ]	[ ]
Myla Ramirez	[X]	[ ]	[ ]	[ ]
Omar Zadeh	[X]	[ ]	[ ]	[ ]
Steven Bravo	[X]	[ ]	[ ]	[ ]

**PUBLIC HEARING**

Motion by Ramirez, seconded by Bacon to open Public Hearing.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Vacant	[ ]	[ ]	[ ]	[ ]
Jean Gervais	[X]	[ ]	[ ]	[ ]
Classie Bacon	[X]	[ ]	[ ]	[ ]
Myla Ramirez	[X]	[ ]	[ ]	[ ]
Omar Zadeh	[X]	[ ]	[ ]	[ ]
Steven Bravo	[X]	[ ]	[ ]	[ ]

No Comments.

Motion by Bacon, seconded by Ramirez to close Public Hearing.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Vacant	[ ]	[ ]	[ ]	[ ]
Jean Gervais	[X]	[ ]	[ ]	[ ]
Classie Bacon	[X]	[ ]	[ ]	[ ]
Myla Ramirez	[X]	[ ]	[ ]	[ ]
Omar Zadeh	[X]	[ ]	[ ]	[ ]
Steven Bravo	[X]	[ ]	[ ]	[ ]

**EMPLOYEE REPORTS AND DISCUSSION**

The Board Secretary, the Registered Environmental Health Specialist, Nurse and Registrar provide reports.

**\*\*Mr. Robert Sawh and Mr. Paul Persaud arrived at the meeting at 7:08pm\*\***

Board Member Mrs. Classie Bacon asked if the individual selling ice cream on the ice cream truck has to wash their hands before selling the ice cream.

Registered Environmental Health Specialist Robert Sawh responded by stating there is no need, all the ice cream is pre-packaged.

Board Member Myla Ramirez questioned if there is any lead testing done for the water in the Borough of Haledon.

Registered Environmental Health Specialist Robert Sawh responded by stating Passaic Valley Sewerage Commission does the lead testing for the water. They conduct at least eight tests a month.

Board Member Myla Ramirez questioned whether the residents are advised of the results of the testing.

Registered Environmental Health Specialist Robert stated that an OPRA request has to be placed to attain the results.

Board President Nadia stated that the water pipes are very old and could be rusted would that have an impact on the drinking water? And what can be done to make sure we drink clean water?

Registered Environmental Health Specialist suggested running the water for a minute or two before use.

Motion by Ramirez, seconded by Bacon to accept and file Employee Reports.

**ROLL CALL VOTE**

	YES	NO	ABSTAIN	ABSENT
Vacant	[ ]	[ ]	[ ]	[ ]
Jean Gervais	[X]	[ ]	[ ]	[ ]
Classie Bacon	[X]	[ ]	[ ]	[ ]
Myla Ramirez	[X]	[ ]	[ ]	[ ]
Omar Zadeh	[X]	[ ]	[ ]	[ ]
Steven Bravo	[X]	[ ]	[ ]	[ ]

**STANDING AND SPECIAL COMMITTEE REPORTS**

- (1) Nursing committee. No official report.
- (2) POD liaison committee. No official report.
- (3) Ordinance review committee. No official report.

Motion by Ramirez, seconded by Bacon to accept and file Committee Reports.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Vacant	[ ]	[ ]	[ ]	[ ]
Jean Gervais	[X]	[ ]	[ ]	[ ]
Classie Bacon	[X]	[ ]	[ ]	[ ]
Myla Ramirez	[X]	[ ]	[ ]	[ ]
Omar Zadeh	[X]	[ ]	[ ]	[ ]
Steven Bravo	[X]	[ ]	[ ]	[ ]

**COMMUNICATIONS**

1. Manchester Regional High School Viking Pest Control logs for March 10, 2016.
2. Manchester Utilities Authority Drinking water Analysis Coliform Summary Report for the Month of February 2016.
3. Correspondence from MatrixNewworld regarding environmental Investigations associated with 484 Belmont Ave. LLC. Received April 15, 2016.
4. Correspondence from amec foster wheeler regarding the following:
  - Results Summary /Figure/Table/Homeowner letter/IA Building Survey & Sampling Form (Hardcopy and CD)
  - Signed Full Laboratory Data Deliverable form: Lanxess Corporation (Hard Copy and CD)
  - Full Laboratory Data Deliverable Package: L1602749 (46 Zabriskie Street) (Hard Copy and CD)
  - Full Laboratory Data Deliverable Package: L1604307 (460 Haledon) (Hardcopy and CD)
  - Full Laboratory Data Deliverable Package: L1604323 (15 Kossuth) (Hardcopy and CD)
  - NJDOH submittal Package Documentation (CD)
  - EDD Submittal Documentation (CD)

Motion by Ramirez, seconded by Gervais to accept and file Communications.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Vacant	[ ]	[ ]	[ ]	[ ]
Jean Gervais	[X]	[ ]	[ ]	[ ]
Classie Bacon	[X]	[ ]	[ ]	[ ]
Myla Ramirez	[X]	[ ]	[ ]	[ ]
Omar Zadeh	[X]	[ ]	[ ]	[ ]
Steven Bravo	[X]	[ ]	[ ]	[ ]

**OLD BUSINESS**

NONE.

## NEW BUSINESS

- Retail Food Permits for Health Officer to sign.
- Haledon Day- June 25, 2016.
- Reorganization of the Board of Health Committees.
- Request for inspection of the rooming house.

Board of Health Secretary mentioned to the Board of Health that the Haledon Fire Department would like to sell water at Haledon day but would like the BOH to waive their fee.

Board of Health President Nadia Almaita requested to table this discussion until next meeting.

Board President Nadia Almaita requested the Board of Health members to volunteer for the Board Committees. She explained what each committee is responsible for and explained that each of the committees function by abiding by the State and local laws (Borough of Haledon Code Book and Board of Health By-Laws).

The Registered Environmental Health Specialist mentioned what ordinances are and how they can be amended. He also explained that this is the main function of the ordinance committee.

Board President Nadia Almaita stated the Board of Health ordinances are not old but can always be amended. She also mentioned that she would like to have a power point presentation for Haledon Day. She was wondering if they can make a presentation on current communicable diseases. She suggested maybe we can give out stress balls for Haledon Day (from Oriental Trading).

Health Officer Mr. Paul Persuad mentioned it can include the Zika virus.

On that note Board President stated in case of a catastrophe, the POD should be used. There should be a presentation for that as well.

Health Officer Mr. Paul Persuad explained that in case of a catastrophe the Red Cross would step in and handle the situation.

The below Board of Health Members volunteered for the below BOH committees. Board President requested to add the new member Nicole to the committees when she comes aboard.

Motion by Ramirez Second by Bacon to appoint the following Board of Health Members to the below committees:

- (1) Nursing committee. The following are on the Nursing Committee: Ms. Myla Ramirez, Mrs. Classie Bacon and Mrs. Sandra DiBello.
- (2) POD liaison committee. The following are on the POD Committee: Mr. Steven Bravo and Ms. Myla Ramirez.
- (3) Ordinance review committee. The following are on the Ordinance Review Committee: Mr. Omar Zadeh and Mr. Steven Bravo.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Vacant	[ ]	[ ]	[ ]	[ ]
Jean Gervais	[ ]	[ ]	[ ]	[ ]
Classie Bacon	[ ]	[ ]	[ ]	[ ]
Myla Ramirez	[ ]	[ ]	[ ]	[ ]
Omar Zadeh	[ ]	[ ]	[ ]	[ ]
Steven Bravo	[ ]	[ ]	[ ]	[ ]

Board President Nadia Almaita requested the Board of Health Secretary to set up a projector for the next meeting for the Board of Health members to take a look at the Board of Health page on the Borough website. It needs to be revamped.

Registered Environmental Health Specialist Mr. Robert Sawh mentioned he will be on vacation the first week of May and if anything is needed to contact Ms. Bettie Mitchell.

Board President Nadia Almaita explained what the motion and the second is for to the new members. And she told them not to be shy to participate by making a motion or a second.

Motion by Ramirez seconded by Bacon to close Discussion session.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Vacant	[ ]	[ ]	[ ]	[ ]
Jean Gervais	[X]	[ ]	[ ]	[ ]
Classie Bacon	[X]	[ ]	[ ]	[ ]
Myla Ramirez	[X]	[ ]	[ ]	[ ]
Omar Zadeh	[X]	[ ]	[ ]	[ ]
Steven Bravo	[X]	[ ]	[ ]	[ ]

**READING OF BILLS**

- Registrar Association meeting 5/12/2016 (Registrar & Deputy Registrar) \$20.00

Motion by Bravo seconded by Zadeh to approve the bills.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Vacant	[ ]	[ ]	[ ]	[ ]
Jean Gervais	[X]	[ ]	[ ]	[ ]
Classie Bacon	[X]	[ ]	[ ]	[ ]
Myla Ramirez	[X]	[ ]	[ ]	[ ]
Omar Zadeh	[X]	[ ]	[ ]	[ ]
Steven Bravo	[X]	[ ]	[ ]	[ ]

**ADJOURN**

Motion by Zadeh, seconded by Bravo to Adjourn.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Vacant	[ ]	[ ]	[ ]	[ ]
Jean Gervais	[X]	[ ]	[ ]	[ ]
Classie Bacon	[X]	[ ]	[ ]	[ ]
Myla Ramirez	[X]	[ ]	[ ]	[ ]
Omar Zadeh	[X]	[ ]	[ ]	[ ]
Steven Bravo	[X]	[ ]	[ ]	[ ]

This regular meeting of the Haledon Board of Health adjourned at 8:02 PM. The next regular meeting is scheduled for May 18, 2016.

Respectfully submitted:

Leena J. Abaza, RMC  
Board of Health Secretary