

**BOROUGH OF HALEDON BOARD OF HEALTH
AGENDA FOR REGULAR MEETING OF April 19, 2017**

The regular meeting of the Haledon Board of Health will take place on April 19, 2017 at 7:13 p.m. in the Senior Center on the 3rd floor of the Haledon Municipal Complex at 510 Belmont Avenue, Haledon, New Jersey. Formal action will be taken.

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD AND RECORDNEWS ON JANUARY 6, 2017. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE HALEDON MUNICIPAL COMPLEX ON January 6, 2017, AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK. Proper notice having been given, the Board Secretary is directed to include this statement in the minutes of this meeting.

FLAG SALUTE

ROLL CALL

BOARD MEMBERS	PRESENT	ABSENT
Nadia Almaita, Board President	[]	[X]
Classie Bacon, Board Vice President	[X]	[]
Jean Gervais	[X]	[]
Myla Ramirez	[X]	[]
Omar Zadeh	[X]	[]
Nicole R. Espinosa	[]	[X]
Vacant	[]	[]

Mr. Omar Zadeh was present via cell phone

QUORUM OBTAINED? Yes [X] No []

BOARD EMPLOYEES/CONTRACTOR	PRESENT	ABSENT
Leena Abaza, Board Secretary	[X]	[]
Sandra DiBello, Borough Nurse	[]	[X]
Robert Sawh, Registered Environmental Health Specialist	[X]	[]
Dr. Paul Persaud, Health Officer	[X]	[]
Deborah Gutches, Registered Municipal Registrar	[X]	[]
Edlyn Miller, Deputy Registrar	[]	[X]

APPROVAL OF MINUTES

Motion by Ramirez Seconded by Gervais to approve the March 15, 2017 Meeting Minutes.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Classie Bacon	[X]	[]	[]	[]
Jean Gervais	[X]	[]	[]	[]
Myla Ramirez	[X]	[]	[]	[]
Omar Zadeh	[X]	[]	[]	[]
Nicole R. Espinosa	[]	[]	[]	[X]
Vacant	[]	[]	[]	[]

PUBLIC HEARING

Motion by Ramirez, seconded by Zadeh to open Public Hearing.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Classie Bacon	[X]	[]	[]	[]
Jean Gervais	[X]	[]	[]	[]
Myla Ramirez	[X]	[]	[]	[]
Omar Zadeh	[X]	[]	[]	[]
Nicole R. Espinosa	[]	[]	[]	[X]
Vacant	[]	[]	[]	[]

No comments.

Motion by Bacon, seconded by Gervais to close Public Hearing.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Classie Bacon	[X]	[]	[]	[]
Jean Gervais	[X]	[]	[]	[]
Myla Ramirez	[X]	[]	[]	[]
Omar Zadeh	[X]	[]	[]	[]
Nicole R. Espinosa	[]	[]	[]	[X]
Vacant	[]	[]	[]	[]

EMPLOYEE REPORTS AND DISCUSSION

The Board Secretary, the Registered Environmental Health Specialist, Nurse and Registrar provide reports.

Registered Environmental Health Specialist Robert Sawh explained the issue with two establishments running a catering business at 6 Church Street. Working in the same space creates numerous sanitary issues that need to be addressed. Currently researching other surrounding town's ordinances to get ideas to amend the Haledon Board of Health Ordinance that governs this matter.

Health Officer Dr. Persaud indicated if there is one person in charge of both operations that would take responsibility for the entire operation it would be more efficient.

Registered Environmental Health Specialist Robert Sawh mentioned that there is one person in charge and he is currently reviewing Hawthorne's Ordinance because they have catering businesses that operate at the same location.

Board of Health Member Myla Ramirez questioned what was the issue at 29 Church Street was.

Registered Environmental Health Specialist Robert Sawh replied sewage backup.

Motion by Zadeh, seconded by Gervais to accept and file Employee Reports.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Classie Bacon	[X]	[]	[]	[]
Jean Gervais	[X]	[]	[]	[]
Myla Ramirez	[X]	[]	[]	[]
Omar Zadeh	[X]	[]	[]	[]
Nicole R. Espinosa	[]	[]	[]	[X]
Vacant	[]	[]	[]	[]

STANDING AND SPECIAL COMMITTEE REPORTS

- (1) Nursing committee. No official report.
- (2) POD liaison committee. No official report.
- (3) Ordinance review committee. No official report.

Motion by Gervais, seconded by Ramirez to accept and file Committee Reports.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Classie Bacon	[X]	[]	[]	[]
Jean Gervais	[X]	[]	[]	[]
Myla Ramirez	[X]	[]	[]	[]
Omar Zadeh	[X]	[]	[]	[]
Nicole R. Espinosa	[]	[]	[]	[X]
Vacant	[]	[]	[]	[]

COMMUNICATIONS

- Letter from Groundwater & Environmental Services Inc. regarding Remedial Action type-limited restricted use with permit requirements for Shell Service Station located at 214 High Mountain Road.
- New Jersey Department of Environmental Protection Quarterly Physical Connection Test & Maintenance Report for the DPW Garage.
- City of Paterson Health and Human Services Agreement for the period of July 1, 2016 through June 30, 2018.

Motion by Zadeh, seconded by Gervais to accept and file Communications.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Classie Bacon	[X]	[]	[]	[]
Jean Gervais	[X]	[]	[]	[]
Myla Ramirez	[X]	[]	[]	[]
Omar Zadeh	[X]	[]	[]	[]
Nicole R. Espinosa	[]	[]	[]	[X]
Vacant	[]	[]	[]	[]

OLD BUSINESS

- None.

NEW BUSINESS

- 2017 Retail Licenses to be signed by Health Officer.
- Haledon Day
- City of Paterson Health Service Agreement between the City of Paterson and the Borough of Haledon.
- Inspect/update POD supplies
- Upcoming Liquor License Inspections
- B/P Clinics
- Possible amendment to Board of Health Ordinance Chapter 430 Food-Handling Establishments.
- Re-schedule meeting for May 17, 2017. (May 3rd or May 10th)

Board of Health Member Myla Ramirez suggested the following for Haledon Day:

- Lyme Disease theme
- Walking Contest with two teams. One will be the BOH members.

Board of Health Member Myla Ramirez requested BOH Secretary Leena Abaza to bring the invoices from last year for the items purchased for Haledon Day.

Board of Health Secretary Leena Abaza asked the BOH members which date will be more convenient for the BOH Members to attend for the BOH meeting in May (rescheduling the May 17, 2017 meeting to May 3rd or May 10th). Most members said they can attend the May 10th meeting.

Motion by Ramirez, seconded by Gervais to close Discussion session.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Classie Bacon	[X]	[]	[]	[]
Jean Gervais	[X]	[]	[]	[]
Myla Ramirez	[X]	[]	[]	[]
Omar Zadeh	[X]	[]	[]	[]
Nicole R. Espinosa	[]	[]	[]	[X]
Vacant	[]	[]	[]	[]

READING OF BILLS

Invoice from the City of Paterson for Health Services \$11,912.00

For the period of July 1, 2016 to June 30, 2017.

Total: \$11,912.00

Motion by Zadeh second by Gervais to approve the bills.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Classie Bacon	[X]	[]	[]	[]
Jean Gervais	[X]	[]	[]	[]
Myla Ramirez	[X]	[]	[]	[]
Omar Zadeh	[X]	[]	[]	[]
Nicole R. Espinosa	[]	[]	[]	[X]
Vacant	[]	[]	[]	[]

ADJOURN

Motion by Ramirez, seconded by Zadeh to Adjourn.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Classie Bacon	[X]	[]	[]	[]
Jean Gervais	[X]	[]	[]	[]
Myla Ramirez	[X]	[]	[]	[]
Omar Zadeh	[X]	[]	[]	[]
Nicole R. Espinosa	[]	[]	[]	[X]
Vacant	[]	[]	[]	[]

This regular meeting of the Haledon Board of Health adjourned at 7:40pm. The next regular meeting is scheduled for TBD.