

**BOROUGH OF HALEDON BOARD OF HEALTH  
MINUTES FOR REGULAR MEETING OF FEBRUARY 21, 2018**

A regular meeting of the Haledon Board of Health had been scheduled for February 21, 2018, Wednesday, at 7:00 p.m., at 510 Belmont Avenue, Haledon, New Jersey. Formal action was taken.

*IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE PUBLISHED BY THE NORTH JERSEY HERALD ON FEBRUARY 14, 2018, AND THE RECORD ON FEBRUARY 17, 2018. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE HALEDON MUNICIPAL COMPLEX ON FEBRUARY 12, 2018, AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.*

**Proper notice having been given, the Board Secretary was directed to include this statement in the minutes of this meeting.**

**ROLL CALL**

The flag salute occurred at 7:16 p.m. Board President Myla Ramirez, Board Vice President Classie Bacon and board members Ivania Brito, and Nicole Espinosa were present, and there was quorum to hold a meeting. Board Secretary Nebojsa "Vic" Zlatanovic, Health Officer Paul Persaud, and Registrar Deborah Gutches were also present.

**READING OF MINUTES**

Ms. Brito moved, and Ms. Ramirez seconded, to adopt the minutes from the regular meeting of December 20, 2017, having been written by Mr. Zlatanovic. Ms. Bacon, Ms. Espinosa, and Ms. Ramirez voted in favor, and Ms. Brito abstained. These minutes from the regular meeting, the executive session excepted, were adopted.

Ms. Espinosa moved, and Ms. Ramirez seconded, to adopt the minutes from the reorganization and regular meeting held on January 31, 2018, having been written by Mr. Zlatanovic. Ms. Bacon, Ms. Brito, and Ms. Espinosa voted in favor of adoption, and Ms. Ramirez abstained.

**PUBLIC HEARING**

There was no member of the public in attendance. Ms. Espinosa moved, and Ms. Brito seconded, to close public hearing. The motion was unanimously passed.

**EMPLOYEE REPORTS AND DISCUSSION**

Mr. Zlatanovic said that there was a report about bed bugs in a local school and described efforts to inform the family about dealing with and preventing bed bugs. He said he wanted to hold a public presentation on prevention of bed bugs and Lyme disease through the health educator provided by Paterson through its health services agreement. Mr. Zlatanovic also described a complaint by a tenant about mold and cigarette smoke, which were investigated by

**BOROUGH OF HALEDON BOARD OF HEALTH  
MINUTES FOR REGULAR MEETING OF FEBRUARY 21, 2018**

John Lindberg of the building department and the registered environmental health specialist, Mr. Sawh. Mr. Zlatanovic also reported receiving fee payments for food permit renewals.

Registrar Gutches delivered her report. Mr. Zlatanovic said he'll follow up with Mr. Sawh about his report. Dr. Persaud asked whether an invoice had arrived from Paterson for its assistance with Haledon's flu clinic in late 2017, and Mr. Zlatanovic replied that he did not yet receive it.

Mr. Zlatanovic asked Dr. Persaud to describe the Passaic County Public Health Partnership. Dr. Persaud said that health departments are part of regional bodies, mandated by the State. He said that he attends most meetings of the county partnership, and most meetings involve discussions about funding a community health needs assessment and community health improvement plan. One vendor offered to do these for approximately \$40,000. Mr. Zlatanovic asked when the next meeting is scheduled to take place, and Dr. Persaud said it should take place in March.

Ms. Espinosa moved, and Ms. Brito seconded, to accept and file employee reports. Ms. Bacon, Ms. Brito, and Ms. Espinosa voted in favor.

**STANDING AND SPECIAL COMMITTEE REPORTS**

There were no reports from the ordinance review committee, nursing committee, or POD liaison committee. Ms. Ramirez discussed what the committees do and requested volunteers. Ms. Ramirez subsequently named Ms. Brito, Ms. Bacon, and herself to the ordinance review committee, Ms. Bacon and herself to the nursing committee, and Ms. Brito and Ms. Espinosa to the POD liaison committee.

A brief discussion followed regarding some topics that could be discussed by ordinance review committee, including raising chickens, changes to the ordinances, addressing grease traps and related problems, and multiple caterers at the same location.

**COMMUNICATIONS**

Mr. Zlatanovic said he received an Open Public Records Act request related to 460 Haledon Avenue.

He said he also received an invoice from Paterson for the health services agreement, but he wanted to find out if this payment had already been made last year and that he would otherwise place on the March 2018 agenda.

**OLD BUSINESS**

Mr. Sawh was not present to discuss possible amendment to Chapter 430 of the borough ordinances regarding special licensing for multiple caterers at the same location. This topic was tabled. Ms. Espinosa moved, and Ms. Brito seconded, to close old business. The motion was unanimously approved.

**BOROUGH OF HALEDON BOARD OF HEALTH  
MINUTES FOR REGULAR MEETING OF FEBRUARY 21, 2018**

**NEW BUSINESS**

Mr. Zlatanovic said that certain revisions would have to be made to the borough ordinances, such as deleting references to alternate members. Ms. Bacon moved, and Ms. Ramirez seconded, to close new business. Ms. Bacon, Ms. Brito, and Ms. Espinosa voted in favor.

**READING OF THE BILLS**

There were no bills.

**EXECUTIVE SESSION**

Ms. Espinosa moved, and Ms. Brito seconded, to go into executive session to discuss employment, appointment, promotion, or disciplining, and to protect individual privacy, which was unanimously approved by the board at 7:48 p.m. When the board returned from executive session, Ms. Bacon moved, and Ms. Espinosa seconded, to close executive session and resume the public meeting at 8:05 p.m. This motion was unanimously passed. Minutes from the executive session will be prepared separately.

**RESOLUTION**

There being a vacant public health nurse's position, Ms. Bacon moved, and Ms. Brito seconded, to appoint Keylie Pandura to be borough nurse to serve through the end of 2018. Ms. Bacon, Ms. Brito, and Ms. Espinosa voted in favor of appointment.

**ADJOURN**

Ms. Brito moved, and Ms. Bacon seconded, to adjourn. This motion was unanimously approved. This regular meeting of the Haledon Board of Health adjourned at 8:08 p.m. The next regular meeting is scheduled for March 21, 2018.